

Writing a Resume, From Start to Finish



A strong resume is an important part of a successful job search. In this six-week course, Employment Counsellor Tina Harvey will walk you through each step of writing a resume.

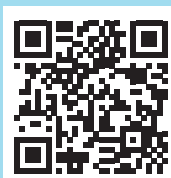
Course ends June 24. A USB drive will be provided to save your work.

- **Week 1:** Introduction to Resume Writing
- **Week 2:** Your Work History / Skills List
- **Week 3:** Writing a Summary
- **Week 4:** Resume Building
- **Week 5:** Resume Formatting
- **Week 6:** Next Steps - Cover Letters and Interview Tips

This course is offered in partnership with the Salvation Army Weetamah Corps Work Readiness Program.

**St. John's Library,
500 Salter St**

Tuesdays, May 20, 27
June 3, 10, 17, 24
3-5 p.m.



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