Using the Library

Photo story

Activities

Teacher notes

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Winnipeg Public Library, revised 2020.
This is the Reyes family. Anita and Victor have two sons. Paul is 12 and Michael is 7. The family went to the Millennium Library last month.

They checked the library directory.
They went to the Children’s Library.

Michael asked the librarian for some help.

Where are the books about Canada?
Victor searched the catalogue on the computer.

These are the call numbers.

Anita explained the call numbers to Paul.
Michael found a book about Canada.

Paul looked for a book.
Anita and Victor found some story books to read with Michael at home.

Anita gave the librarian her library card.

Do you want to borrow that book?

Here’s my card.
The librarian gave Anita the checkout receipt.

Victor returned the books to the library last week. He put them into the book return chute.
A. Write the correct word in the sentence.

<table>
<thead>
<tr>
<th>call number</th>
<th>checkout receipt</th>
<th>library directory</th>
<th>chute</th>
<th>catalogue</th>
</tr>
</thead>
</table>

1. The Reyes family wanted to go to the Children's Library. They checked the ___________ _______________. Children’s Services is on the first floor.

2. Victor wanted to find a book. He looked at the _________________ on the computer.

3. Every book in the library has a ___________ _______________. It is on the spine of the book.

4. The family took out many books. The librarian gave Anita a _________________ _________________ for all the books.

5. Victor took the books back to the library. He put them into the book return __________.
B. Number the sentences in the correct order.

   ____    Anita explained the call numbers to Paul.
   ____    The librarian gave Anita the checkout receipt.
   ____    Victor returned the books.
   ____    Anita and Victor found some story books to read with Michael.
   ____    The family looked at the Library Directory for the Children’s Library.
   ____    The family took out many books.
   ____    Victor searched the catalogue on the computer.
C. Reading the Library Directory

Instructions:

a. Look at the Millennium Library Directory.

b. Write the floor number for each question.

1. Where is the Wii ghoss?  
   ______________________________

2. Where is the Children’s Library?  
   ______________________________

3. Where is the art gallery?  
   ______________________________

4. Where is the ideaMILL?  
   ______________________________

5. Where is Information Services?  
   ______________________________

6. Where are the books for teenagers?  
   ______________________________

7. Where is the Carol Shields Auditorium?  
   ______________________________

8. Where is the Local History Room?  
   ______________________________

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### MILLENNIUM LIBRARY

<table>
<thead>
<tr>
<th>Service</th>
<th>Floor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration</td>
<td>3</td>
</tr>
<tr>
<td>Ah kha koo gheesh</td>
<td>1</td>
</tr>
<tr>
<td>Anhang Room</td>
<td>2</td>
</tr>
<tr>
<td>Blankstein Art Gallery and Exhibit Space</td>
<td>2</td>
</tr>
<tr>
<td>Buchwald Room</td>
<td>2</td>
</tr>
<tr>
<td>Carol Shields Auditorium</td>
<td>2</td>
</tr>
<tr>
<td>Children’s Services</td>
<td>1</td>
</tr>
<tr>
<td>Circulation Services</td>
<td>1</td>
</tr>
<tr>
<td>Community Crisis Workers</td>
<td>2</td>
</tr>
<tr>
<td>ideaMILL makerspace</td>
<td>3</td>
</tr>
<tr>
<td>Information Services</td>
<td>4</td>
</tr>
<tr>
<td>Local History Room</td>
<td>4</td>
</tr>
<tr>
<td>Meeting &amp; Tutorial Rooms</td>
<td>2, 4</td>
</tr>
<tr>
<td>Reader Services</td>
<td>1</td>
</tr>
<tr>
<td>Special Services</td>
<td>2</td>
</tr>
<tr>
<td>Teen Central</td>
<td>1</td>
</tr>
<tr>
<td>Wii ghoss</td>
<td>2</td>
</tr>
<tr>
<td>Writer-in-Residence</td>
<td>2</td>
</tr>
</tbody>
</table>
D. Fiction and Non-fiction Books

1. Fiction books are stories that are not true. 
   Many fiction books are translated into different languages. 
   Which fiction books do you know? 
   Put a check mark (√) in front of the fiction books you know.

   _______ Robin Hood
   _______ Cinderella
   _______ Ali Baba and the Forty Thieves
   _______ Black Beauty
   _______ Journey to the Center of the Earth
   _______ Snow White and the Seven Dwarfs
   _______ Lassie
   _______ Superman
   _______ Anne of Green Gables

2. Non-fiction books are books about information that is true. 
   Which non-fiction books do you like to read? 
   Put an X in front of the non-fiction books you like to read.

   _______ history books  _______ books about people
   _______ science books  _______ books about other countries
   _______ books about animals  _______ art books
   _______ books about airplanes  _______ sewing books
   _______ books about sports  _______ books about hobbies
   _______ computer books  _______ fishing books
E. Understanding Call Numbers

All books have a call number. The call number is on the spine of the book.

Call Numbers on Fiction Books

Fiction books are put on the shelves in alphabetical order. Put the call numbers in alphabetical order.

<table>
<thead>
<tr>
<th>FICTION ROBERTS</th>
<th>FICTION GRISHAM</th>
<th>FICTION MARTIN</th>
<th>FICTION PALMER</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FICTION ROBINS</td>
<td>FICTION GRAHAM</td>
<td>FICTION BLACKBURN</td>
<td>FICTION MITCHELL</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>
Call Numbers on Non-fiction Books

History books about Canada have the number 971.

<table>
<thead>
<tr>
<th>971</th>
<th>NELLES</th>
</tr>
</thead>
</table>

This is the call number for a book about Canada. The writer’s last name is Nelles.

Non-fiction books are put on the shelves in numerical order and then in alphabetical order.

Put the non-fiction books in the correct order.

<table>
<thead>
<tr>
<th>972</th>
<th>JOHNSTON</th>
</tr>
</thead>
<tbody>
<tr>
<td>971</td>
<td>JAMES</td>
</tr>
<tr>
<td>971</td>
<td>MILNE</td>
</tr>
<tr>
<td>970</td>
<td>STEPHENS</td>
</tr>
<tr>
<td>971</td>
<td>MARTIN</td>
</tr>
</tbody>
</table>
F. Understanding a Checkout Receipt

This is John Black’s checkout receipt.

Instructions:

a. Look at the receipt.
b. Write short answers for the questions.

1. What is the date on the receipt?

________________________________________

2. What is the time on the receipt?

________________________________________

3. How many items on the receipt?

________________________________________

4. What is the due date for Learn to Waltz?

________________________________________

5. What is the due date for Murder in the Locked Library?

________________________________________

6. John Black lives in Winnipeg. What number does he use to call the library?

________________________________________

7. What is the fine for adult items?

________________________________________
G. Library Fines

Look at John’s checkout receipt on Page 13.

Two of the items are adult books.
One item is an adult DVD.
One item is a children’s magazine.
One item is a children’s CD.

Look at the information in the chart.

<table>
<thead>
<tr>
<th>Item</th>
<th>Daily Fine</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Adults</td>
<td>Children</td>
<td></td>
</tr>
<tr>
<td>Magazines</td>
<td>$0.40</td>
<td>$0.20</td>
<td></td>
</tr>
<tr>
<td>Books</td>
<td>$0.40</td>
<td>$0.20</td>
<td></td>
</tr>
<tr>
<td>CDs</td>
<td>$0.40</td>
<td>$0.20</td>
<td></td>
</tr>
<tr>
<td>DVDs</td>
<td>$0.40</td>
<td>$0.20</td>
<td></td>
</tr>
</tbody>
</table>

How much did John pay for all the items he returned late?

_________________________________________________________

Do the math below.
### H. Speaking Practice with a Partner

<table>
<thead>
<tr>
<th>Did you ____________?</th>
<th>Yes, I did.</th>
<th>No, I didn’t.</th>
</tr>
</thead>
</table>

1. Did you live in a city in your country?  
2. Did you read the newspaper in your country?  
3. Did you read books in your language?  
4. Did you read fiction books?  
5. Did you read non-fiction books?  
6. Did you go to the library in your country?  
7. Did you have a library card?  
8. Did you take out magazines from the library?
H. Library Word Search

There are many books on all topics at the library. Find the library words below. Words are forward, backward, up, down, or diagonal. Circle the words and cross them off the list below.

S O E D I V L A T E O L M C Q S R U
O F N A I R A R B I L A I H J E E R
U F O S A N Q Q A S N C L E C I T L
C A L L N U M B E R S I L C U B U N
E Y G Z I S D N I N Z T E K J B R H
A U Q E P B I V O C C E N O S O N I
T H G O O Z R I D O Q B N U E H P S
C P R O A G T A M Y A A I T N Z E T
E T I G L C R P R T X H U S A V I O
S T A E I A U A D Y M P M Q L Z I R
H M U F C T T I P X C L C E P N S Y
L C N H E E R A X H S A H O R O E C
V O O R C E R W C C Y S R N I I N U
N K L U C E A N I M A L S D A T I B
V K C T N U M E R I C A L I K C F V
X D O I Q T N F I S H I N G K I P Y
T R P U J C R E G A U G N A L F B G
Y S W O E I H Y S R E T I R W N T T

AIRPLANES     ALPHABETICAL     ANIMALS
CALLNUMBERS   CATALOGUE        CHECKOUT
CHUTE          COMPUTER         COUNTRY
DIRECTORY      DVD             FICTION
FINES          FISHING          GEOGRAPHY
HISTORY        HOBBIES          LANGUAGE
LATE           LIBRARIAN        LIBRARYCARD
MAGAZINES      MILLENNIUM       NONFICTION
NUMERICAL      RECEIPT          RETURN
SCIENCE        SHELVES          SPINE
SPORTS         VIDEOS           WRITERS
H. Library Word Search Answers

There are many books on all topics at the library. Find the library words below. Words are forward, backward, up, down, or diagonal. Circle the words and cross them off the list below.

```
S O E D I V L A T E O L M C Q S R U
O F N A I R A R B I L A I H J E E R
U F O S A N Q Q A S N C L E C I T L
C A L L N U M B E R S I L C U B U N
E Y G Z I S D N I N Z T E K J B R H
A U Q E P B I V O C C E N O S O N I
T H G O O Z R I D O Q B N U E H P S
C P R O A G T A M Y A A I T N Z E T
E T I G L C R P R T X H U S A V I O
S T A E I A U A D Y M P M Q L Z I R
H M U F C T T I P X C L C E P N S Y
L C N H E E R A X H S A H O R O E C
V O O R C E R W O C Y S R N I I N U
N K L U C E A N I M A L S D A T I B
V K C T N U M E R I C A L I K C F V
X D O I Q T N F I S H I N G K I P Y
T R P U J C R E G A U G N A L F B G
Y S W O E I H Y S R E T I R W N T T
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AIRPLANES    ALPHABETICAL    ANIMALS
CALLNUMBERS  CATALOGUE     CHECKOUT
CHUTE         COMPUTER      COUNTRY
DIRECTORY     DVD           FICTION
FINES         FISHING       GEOGRAPHY
HISTORY       HOBBIES       LANGUAGE
LATE          LIBRARIAN     LIBRARYCARD
MAGAZINES     MILLENNIUM    NONFICTION
NUMERICAL     RECEIPT       RETURN
SCIENCE       SHELVES       SPINE
SPORTS        VIDEOS        WRITERS
These photo stories and activities were produced to introduce EAL/ESL and new learners to the wealth of programs, collections and services of Winnipeg Public Library. The photo stories help visually guide the learner through common experiences of the library. The activities help reinforce vocabulary and encourage familiarity with library resources.

Each module presents a new topic to expand library knowledge, vocabulary and reading, writing, and speaking skills. Supplementary handouts and guides are also available for classroom and individual use. All materials are available in pdf at winnipeg.ca/library.

Note: Please note that library fines, fees and hours are subject to change. Content will be updated periodically to reflect changes to library hours, fees and collections. Visit the Library’s website at winnipeg.ca/library for up to date information on the library.

Feedback is always welcome. Contact the Administrative Coordinator of Adult Programming and Outreach, Winnipeg Public Library at 204-986-4255.

The photo story and activities are suitable for Canadian Language Benchmarks 1-2.