

# Winnipeg Public Library Board Meeting

Tuesday, October 6, 2020 at 5:00 p.m.

Conference Call

## Minutes

	<u>Present</u> <u>Regret</u> <u>Absent</u>				<u>Present</u> <u>Regret</u> <u>Absent</u>		
Michael Wenezs (Chair)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dean Scaletta	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Robinson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Laila Yesmin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jaideep Johar	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Morley Walker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ed Cuddy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Judith Littleford	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Rollins	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Melanie Bidzinski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Schreyer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Stephen Kennedy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trevor Surgenor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Kim Coss	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carla Epp	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Karon Chester	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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**Guests:** George Prochner, Ian Keenan, Lucille Eustache, Elizabeth Redston

### 1. Call to order, welcome, housekeeping

The meeting was called to order at 5:10 p.m.

### 2. Acknowledgment of Indigenous Territory and Homeland – *Michael Wenezs*

I would like to acknowledge that we are in Treaty #1 Territory, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene Peoples and the homeland of the Métis Nation.

### 3. Approval of agenda and of the previous meeting minutes

*See Appendix B for motions*

### 4. Manager's Report – Ed Cuddy

*See Appendix A for report*

#### *Additional Comments*

- Items are quarantined for 4 days; customers will not incur fines during quarantine period

- Work in fine free model continues; additional other Canadian public library systems are going fine free
- Manager acknowledges and thanks the CmS-IT staff for the work they have been doing in the background
- Customers are permitted into the branches even if they do not have a mask
  - For safety reasons, staff may decline providing direct service to customer if they do not wear a mask
- Digital resource usage has increased

## 5. Chair's Report

Item	Description	Action
<b>Update on Electronic Motions</b>	<i>See Appendix C for motion</i>	
<b>Schedule 2021</b>	<ul style="list-style-type: none"> <li>• Proposed 2021 schedule is provided</li> <li>• Meetings will be online until further notice</li> </ul> <i>See Appendix B for motion</i>	
<b>Regulations Review</b>	<ul style="list-style-type: none"> <li>• Feedback to assistant is due Friday, October 16, 2020</li> <li>• Target to have Board approve amendments at the December meeting</li> <li>• Board/LAC members will have time to review amended document</li> </ul>	
<b>Recruitment Reminder</b>	<ul style="list-style-type: none"> <li>• Application deadline is Friday, October 16, 2020</li> </ul>	

Item	Description	Action
<b>Advertisement Updates</b>	<ul style="list-style-type: none"> <li>• Statistics circulated for Facebook ad</li> <li>• Assistant will start collecting stats going forward (no personal information will be included)</li> </ul>	
<b>Assistant Contact</b>	<ul style="list-style-type: none"> <li>• Contact expires on December 31, 2020</li> <li>• Will report back to the Board with a status update</li> </ul>	

## 6. Vice-Chair's Report

*No report*

## 7. Treasurer's Report – *Stephen Kennedy*

- *Q3 distributed*
- *Request for ongoing reports to add "Quarter title"*
- *See appendix B for motion*

## 8. LAC Updates

Item	Description	Action
<b>Assiniboia LAC</b> <i>Morley Walker</i>	<ul style="list-style-type: none"> <li>• No update</li> <li>• Working on planning a meeting</li> </ul>	
<b>City Centre LAC</b> <i>Elizabeth Redston</i>	<ul style="list-style-type: none"> <li>• Working on planning a meeting before year-end</li> <li>• Reached out to Cornish Library Branch Head on possible ideas to help celebrate branch's reopening</li> </ul>	

Item	Description	Action
<b>East Kildonan- Transcona</b> <i>Lucille Eustache</i>	<ul style="list-style-type: none"> <li>● No meeting held</li> <li>● Business continues with members via e-mail</li> <li>● Deciding to what to do with budget</li> </ul>	
<b>Lord Selkirk- West Kildonan LAC</b> <i>Ian Keenan</i>	<ul style="list-style-type: none"> <li>● Might be able to hold one more meeting before end of the year</li> <li>● Business continues with members via e-mail</li> <li>● Deciding to what to do with budget</li> </ul>	
<b>Riel LAC</b> <i>George Procner</i>	<ul style="list-style-type: none"> <li>● Planning next meeting</li> <li>● Part of budget has gone to supplies for WPL outreach kits</li> </ul>	
	<p><i>Post meeting update: next meeting planned on November 9, 2020</i></p>	

## 9. Other Business

*None*

## 10. New Business

*None*

## 11. Date and Location of Next meeting

Tuesday, November 3, 2020 at 5:00 p.m.  
MS Teams Meeting

## 12. Adjournment

The meeting adjourned 6:00 p.m.

**1<sup>st</sup>** Michael Wenezs

**2<sup>nd</sup>** Stephen Kennedy

## Appendix A

### **Manager's Report October 6, 2020**

#### **1. FACILITIES UPDATE**

##### **a) Cornish Library**

- Interior finishing work is underway
- Original front doors to be removed and taken off site for repair
- The roof replacement work will start in the next few days
- Some landscaping (plantings, grass) may be delayed until spring 2021 as it cannot proceed until the roofing is complete and is weather dependent
- Estimated completion date is November 2020
- The new Branch Head Librarian at Cornish is Trevor Lockhart, formerly Branch Head at RIEL. We are in the process of filling other vacancies.

##### **b) Bill & Helen Norrie Library**

- Interior finishing work is underway and doors and drywall install will start soon
- Work has started on the wood deck and the patio stones for the reading garden will be installed next week
- During the parking lot excavation, the contractor discovered that gas and fiber lines (2 lines in total) that run under the area and connect to Pan Am Pool are much closer to the surface than anticipated. As a result, the parking lot will remain as gravel surface until late spring as it will be too late to asphalt the parking lot this year after the lines are dealt with.
- The project is still on track to be completed in December with the grand opening scheduled for January 2021.

#### **2. Winnipeg Public Library Reopening Phase 3**

The Manager will provide a verbal update on Phase 3, launched September 21, 2020. Details on this phase of Library services and programs during COVID-19 are available here:

<https://guides.wpl.winnipeg.ca/covid19services>

#### **3. New Writer-in-Residence Lauren Carter will begin her term on October 1.**

Carter is a multi-genre writer of fiction, poetry, and non-fiction. She has published four books, two poetry collections, and two novels, including *This Has Nothing to Do With You*, which won the 2020 Margaret Laurence Award for Fiction at the Manitoba Book Awards. Her debut novel, *Swarm*, was included on the CBC Canada Reads long-list, while her poetry collection, *Lichen Bright*, was long-listed for the ReLit Award. She has taught multiple online writing courses and mentored writers both in-person and remotely.

Thank you to the Library Board, Friends of WPL and Manitoba, Sport, Culture and Heritage for funding the program.

#### 4. Book Prize Draw

Starting next week, and through October, we are inviting ballot entries for book prizes purchased by the Friends of WPL. TD Summer Reading Club, Teen Summer Reading Challenge, or any young person who has read over the summer can enter. Readers can phone or visit the library to speak with staff who will fill out and enter the ballot on their behalf.

#### 5. Check It Out Mobile Library resumes

Check it Out Mobile Library has restarted this week at Indigenous Family Centre, Blake Gardens Resource Centre. Staff had a quiet start but some of the regulars were very excited to see the library back. Outreach staff are resuming online and in-person presentations and library membership events such as in EAL classrooms, SSCOPE and Addictions Foundation of Manitoba. All in-person events have COVID precautions in place.

#### 6. Walking Tours

Two walking tours were organized and additional to come (weather permitting) for the Reconciling Our History monuments tour in partnership with City's IRD and Manitoba Museum. The tour addresses Indigenous history not shared in monuments around the Exchange area.

#### 7. Manitoba Book Awards

WPL will be supporting the Manitoba Book Awards by taking submissions from mid-October/November. Awards are announced in April

### Appendix B

#### October 6, 2020 Motions

MOTION	1 <sup>ST</sup>	2 <sup>ND</sup>	DISPOSITION
That the agenda be approved as distributed	Michael Wenezs	Laila Yesmin	<b>Carried</b>
That the September 8, 2020 minutes be approved as distributed	Stephen Kennedy	Michael Wenezs	<b>Carried</b>
That the draft 2021 meeting schedule be approved as distributed	Morley Walker	David Robinson	<b>Carried</b>
That the Q3 report be approved as distributed	Michael Wenezs	Laila Yesmin	<b>Carried</b>

## Appendix C

In accordance to Article 9 of the regulations, the Chair had authorized the following business to be done electronically due to the time sensitivity of the matter and/or no immediate meeting was scheduled.

VOTING PERIOD	MOTION	IN FAVOUR	OPPOSED	ABSTAIN	DISPOSITION
<b>September 3 - 6, 2020</b>	<ol style="list-style-type: none"> <li>1. That the Winnipeg Public Library Board approve the hire of Jackie Hogue (J. Hogue and Associates) to be the facilitator for additional meetings with the community regarding the Millennium Library Screening process for a contract value up to \$10,000 (plus GST)</li> <li>2. That the Manager, Chair, and the Assistant be authorized to execute the intent of the foregoing</li> </ol>	10	0	4	Carried

In addition to the above, the Executive Committee passed an electronic motion that in addition to covering costs of hiring a facilitator, items such as drinks, refreshments, parking and bus tickets for attendees will be covered for any of the Millennium Library screening working group meetings.