

# Winnipeg Public Library Board Meeting

Tuesday, December 3, 2019 at 5:00 p.m.

Millennium Library

2<sup>nd</sup> floor – 251 Donald Street (Buchwald Room)

## Minutes

	<u>Present</u> <u>Regret</u> <u>Absent</u>				<u>Present</u> <u>Regret</u> <u>Absent</u>		
Monique Ireland (Chair)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Trevor Surgenor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Michael Wenezs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Carla Epp	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gordon Crook	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean Scaletta	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Robinson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Laila Yesmin	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jaideep Johar	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mario Lebar	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ed Cuddy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Morley Walker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Rollins	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	P. Colleen Suche	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Schreyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Vacant			

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**Guests:** Cristiana Gheorghe, Assiniboia LAC Chair

### 1. Call to order, welcome, housekeeping

The meeting was called to order at 5:06 p.m.

### 2. Acknowledgment of Indigenous Territory and Homeland – *Monique Ireland*

I would like to acknowledge that we are in Treaty #1 Territory, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene Peoples and the homeland of the Métis Nation.

### 3. Guest

*See Appendix A for Guest Highlights*

### 4. Approval of agenda and of the previous meeting minutes

*See Appendix C for motions*

## 5. Manager's Report – Ed Cuddy

### a) Report

- See Appendix B for report

### b) Consultant Study Proposal

- At the last Executive meeting, the Manager of Library Services proposed that the Board fund a consultant study and working group to review the Millennium screening process with a view to developing an exit strategy.
- A Board member recommended that the title of the proposal be changed to better reflect the objective of the study rather than indicate a specific result.
- Available funds will not be determined until March 2020
- See Appendix C for motion

## 6. Chair's Report – Monique Ireland

Item	Description	Action
<b>SPC Delegation Update</b>	<ul style="list-style-type: none"><li>● Presented on 2020 grant application at the November 27, 2019 Standing Policy Committee on Protection, Community Services and Parks</li></ul>	
<b>OLA Conference 2020 Delegations</b>	<ul style="list-style-type: none"><li>● Dean and Councillor Schreyer has been selected to attend the OLA 2020 conference on behalf of the Board</li></ul>	
<b>Multilingual Study Update (Ed Cuddy)</b>	<ul style="list-style-type: none"><li>● Interim report distributed to Board prior to meeting</li><li>● <i>Highlights of report</i><ul style="list-style-type: none"><li>○ Focuses on the state of the collection and key findings</li><li>○ Language collection is spread thin (WPL has more languages than TPL)</li><li>○ May have to divest in some languages in order to improve popular languages and possibly catalogue to increase accessibility</li></ul></li></ul>	

Item	Description	Action
	<ul style="list-style-type: none"> <li>○ Suggested that rather than using the term Multilingual, the term “World Languages” be used</li> <li>○ Recommended that Indigenous languages be included in statistical analyst but catalogue as separate</li> <li>○ Report provides demographic information</li> <li>○ Final report will need to be written and submitted</li> <li>● <i>See appendix C for motion</i></li> </ul>	
<b>Consultant Homework</b>	<ul style="list-style-type: none"> <li>● Reminder given that responses are due to the consultant on December 5, 2019</li> <li>● Both returning and departing Board members will be invited to workshop; attendance is encouraged</li> </ul>	
<b>Executive Committee</b>	<ul style="list-style-type: none"> <li>● Reminder given that anyone interested in joining the Executive Committee in 2020 is to contact Annabel</li> </ul>	

## 7. Vice-Chair / Treasurer’s Report

Item	Description	Action
<b>Updated Financial Statements</b>	<ul style="list-style-type: none"> <li>● Financial statement dated November 28 was distributed to the Board prior to the meeting</li> <li>● Statement includes year-end projections</li> </ul>	

## 8. LAC Reports

Item	Description	Action
<b>Assiniboia</b> (Cristiana Gheorghe)	<ul style="list-style-type: none"><li>• See appendix A for update</li></ul>	
<b>City Centre</b>	<ul style="list-style-type: none"><li>• No report</li></ul>	
<b>East Kildonan-Transcona</b> (Michael Wenezs)	<ul style="list-style-type: none"><li>• Met on November 28</li></ul>	
<b>Lord Selkirk – West Kildonan</b> (Monique Ireland)	<ul style="list-style-type: none"><li>• Next meeting scheduled for January 20</li></ul>	
<b>Riel</b> (Dean Scaletta / Jaideep Johar)	<ul style="list-style-type: none"><li>• No update</li><li>• Met required number of meetings and held one event</li></ul>	

9. **Other Business** - None

10. **New Business** - None

11. **Date and Location of Next meeting**

Tuesday, February 4, 2020 at 5:00 p.m.  
Millennium Library  
(2<sup>nd</sup> floor – 251 Donald Street – Buchwald Room)

12. **Adjournment**

The meeting adjourned 6:37 p.m.

1<sup>st</sup> Dean Scaletta

2<sup>nd</sup> Jaideep Johar

## Appendix A

### Guest Speaker Highlights

- The Winnipeg Public Library Board welcomes Cristiana Gheorghe, Chair of Assiniboia LAC
- LAC covers 3 branches: Charleswood, St. James-Assiniboia, Westwood
- Activities for 2019
  - Attended all LACs meeting on November 12 – a lot of ideas shared
  - Last meeting for the LAC was on November 14
    - Challenged this year to meet quorum
  - There has been a high turnover in membership
  - LAC members have attended with WPL staff at various events; unfortunately, could not plan their own
  - Thanks given to Nadine McCaughan, WPL Liaison for their support, guidance and being open to ideas
- LAC members have been contacted re: Westwood Library closure
  - *Refer to Manager's report for additional information*

## Appendix B

### Manager's Report December 3, 2019

#### 1. Facilities Update

##### a) Cornish Library

- Construction work is in progress and on schedule for opening in summer 2020
- Phase 2 of the riverbank stabilization work is being planned for early next year

##### b) Bill & Helen Norrie Library

- Construction work is in progress and on schedule for opening in fall 2020

##### c) Windsor Park Library

- The branch closed for a few days the week of November 18 to accommodate sewer repairs
- Unfortunately, work could not be completed and the branch re-opened November 21
- Sewer repairs will be rescheduled

#### Project info pages on WPL website

Facility Redevelopments: <http://wpl.winnipeg.ca/library/whats happening/renorenewal/sectionmap.asp>

Pictures: <https://www.flickr.com/photos/winnipegpubliclibrary/collections/>

#### 2. Save the Dates

##### Family Literacy Day

On **Tuesday, January 28, 2020**, Winnipeg Public Library will celebrate Family Literacy Day by donating all fines and fees collected that day to The Winnipeg Foundation's Literacy for Life Fund. The Fund provides grants to family literacy programs to help bring books, healthy play and quality learning to thousands of Manitobans every year – including projects at Winnipeg Public Library.

To learn more about the Literacy for Life Fund, or to donate year-round:

- Phone the Winnipeg Foundation at 204-944-9474 (toll-free: 1-877-974-3631)
- Visit their website at [www.wpqfdn.org](http://www.wpqfdn.org)

##### Take Your Child to the Library Day

**Saturday, February 1, 2020** is the 5<sup>th</sup> annual Take Your Child to the Library Day at all branches. Family-friendly literacy activities and performances of music and magic make the library a great destination to kick off I Love to Read Month. It's an ideal time to make sure the children in your life have their own special library card. WPL members can show off their cards in photo booths at libraries across the city.

#### 3. Kindergarten Campaign

We would like to thank the Library Board for their continued support of the Kindergarten Card Campaign. In November, Karin Borland met with Deidre Sagert, Early Years Support Teacher for St. James-Assiniboia School Division, to discuss a partnership for the campaign.

As a result, in 2020 we will be working with this division’s Kindergarten teachers and Literacy Links facilitators to issue library cards to as many enrolled and incoming students as possible. We will continue to work with our partners at Pembina Trails and Seven Oaks School Divisions to issue cards to their incoming Kindergarten students.

Over 600 new cards were issued to children entering or enrolled in kindergarten in 2019.

#### 4. City of Winnipeg 2020 – 2023 Budget Update

As reported at the November 2019 WPL Board meeting, the City of Winnipeg’s multi-year budget process includes revised expenditure targets for every department. The Community Services Department has been directed to limit expenditure increases to 0.5% each year from 2020 – 2023. At the November 16 Standing Policy Committee on Protection, Community Services and Parks (SPC PCSP), the Community Services Director presented 21 options to achieve the targets, including five for the Library Services Division:

- Adjust library hours by closing all branches at 8:00 pm on evenings
- Adjust library hours by closing all branches on Sundays.
- Close Westwood Library
- Close West Kildonan Library
- Close Fort Garry Library

The Community Services options to achieve revised capital budget targets the cancellation of library development plans for St. James, West Kildonan and Westwood libraries.

On November 27, citizen delegations voiced their reaction to the proposed cuts at a special meeting of the SPC PCSP. Citizens also shared their feedback by submitting comments via the City of Winnipeg online.

#### Updated Budget Timeline:

- Dec 4:** SPC-PCSP, after reviewing budget presentations, expenditure target options and public input, will send its budget recommendations forward to the Executive Policy Committee (EPC). These recommendations will be considered by EPC in preparing the City’s preliminary operating and capital budgets.
- Feb 2020:** EPC tables preliminary City of Winnipeg budget
- Mar 2020:** Council adoption of 2020 – 2023 operating/capital budgets (must be approved by March 31, 2020)

For more information on the budget process, visit the City’s Multi-year budget web site here: <https://winnipeg.ca/Interhom/Budget/2020Budget/default.stm>

## Appendix C

### December 3, 2019 Motions

<b>MOTION</b>	<b>1<sup>ST</sup></b>	<b>2<sup>ND</sup></b>	<b>DISPOSITION</b>
That the agenda be approved as distributed with the following changes: <ul style="list-style-type: none"><li>• Next meeting date should read February 4, 2020</li></ul>	Carla Epp	Dean Scaletta	<b>Carried</b>
That the minutes of August 6, 2019 be approved as distributed with the following changes: <ul style="list-style-type: none"><li>• Ed be marked as present</li></ul>	Michael Wenezs	Jaideep Johar	<b>Carried</b>
That the minutes of November 5, 2019 be approved as distributed with the following changes: <ul style="list-style-type: none"><li>• Laila be marked as present</li><li>• Chair's report under Appointment Updates 2<sup>nd</sup> bullet "b" change to "be"</li><li>• New business MLTA "coordinator" change to "coordinate"</li></ul>			
That the Winnipeg Public Library Board approve the proposed consultant study for the assessment of the Millennium Library screening process	Michael Wenezs	Dean Scaletta	<b>Carried</b>
That the Winnipeg Public Library Board determine what the cost of the consultant study would be at the February 2020 Board meeting	Michael Wenezs	Dean Scaletta	<b>Carried</b>
That the Multilingual interim report be received as information	Michael Wenezs	David Robinson	<b>Carried</b>