

Winnipeg Public Library Board Meeting

Tuesday, October 2, 2018 at 5:00 p.m.
Millennium Library (Dr. Anne Smigel Room)

Minutes

	Present	Regret	Absent		Present	Regret	Absent
David Kemp (Chair)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Trevor Surgenor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alison McCullough-Butchart	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Gordon Crook	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Michael Wenezs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Morley Walker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Monique Ireland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Wesley Takeo Konrad	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brenda Dyck	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Laila Yesmin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ed Cuddy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	P. Colleen Suche	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Dobson	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mario Lebar	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Wyatt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Vacant</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Guests: Kathleen Williams (Administrative Coordinator of Adult Programming and Outreach)

1. Call to order, welcome, housekeeping

The meeting was called to order at 5:05 p.m.

2. Guest

See Appendix A for highlights

3. Approval of agenda and of the previous meeting minutes

See Appendix C for motions

4. Manager's Report – Ed Cuddy

See Appendix B for report

5. Chair Report – Brenda Dyck

Item	Description	Action
2019 Budget Presentation Update	- Waiting for news release on EPC budget presentation date	

Item	Description	Action
Winnipeg Library Foundation Update	<ul style="list-style-type: none"> - Received and distributed the Winnipeg Library Foundation's 2017 Financial Statements and Statement of Financial Position - Received Winnipeg Library Foundation's 2018 and 2019 Request for Funding letter - <i>See Appendix C for motion</i> 	
Breakfast with Bookmates	<ul style="list-style-type: none"> - The Executive Committee has purchased 3 tickets for Board members to attend Breakfast with Bookmates - Heidi to send an email for event attendees 	
Draft 2019 Meeting Schedule	<ul style="list-style-type: none"> - 2019 Draft meeting schedule distributed; January meeting date to be removed 	

6. Treasurer's Report – Michael Wenez

- Q3 report distributed and reviewed

7. History Book Update – Brenda Dyck / Morley Walker

- History Book launch date: October 11, 2018 at 7:00 pm; Millennium Library – Carol Shields
- Speakers: Eve Dutton and Jim Blanchard
- Waiting for the finalization of ePub version
- WPL has drafted a press release
- The History Book will be included in the Winnipeg Free Press' Saturday book review section
- Friends of the Library will begin selling books starting October 11, 2018
- *See Appendix C for motion*

8. Multilingual Study

- Gordon Crook transferred over all material and information to Laila Yesmin on September 4th
- Last meeting was held on August 2nd
- Laila to follow up with Ed regarding the status of the Steering Committee

9. LAC Reports

Item	Description	Action
Assiniboia (David / P. Colleen)	- No Report	
City Centre (Laila / Wesley)	- City Centre LAC attended the Sherbrook Street Festival on September 8, 2018 - One more event in December - Last meeting of the year - to be determined	
EK – Transcona (Gordon / Mario)	- Next meeting – to be determined	
Lord Selkirk – West Kildonan (Michael / Monique)	- Past meeting was September 18, 2018 - Awaiting the opening of St. John’s Library - Upcoming meeting scheduled for March 19, 2018 at St. John’s or Sir William Stephenson Library - LAC member attended Pembina Library’s grand re-opening and provided an update	
Riel (Brenda / Alison)	- Next meeting scheduled for March 2019	

10. Other Business

Item	Description	Action
Selection Committee for Board Applications (Brenda Dyck)	- Recruitment deadline for Boards & Commissions applications is October 19, 2018 - Wesley Takeo Konrad & Mario Lebar have volunteered to participate in the application review and selection committee	
WPLB Strategic Plan (Brenda Dyck)	- Brenda contacted Linda Lee of Proactive Information Services to work on WPLB strategic plan - Brenda to follow-up with regards to cost and strategic plan details	
Conference Call-In Options for Board Meetings (Wesley Takeo Konrad)	- No report	

11. New Business

None

12. Closing Remarks

- Friends of the Library is requesting for volunteers to sell the History book at their October 20th & 21st Book Sale
- Councillor Russ Wyatt announced the Transcona renovation project was under budget by \$1.4 million
- Brenda Dyck thanks Councillor Russ Wyatt for his service on the Board

13. Date and Location of Next meeting

Tuesday, November 6, 2018 at 5:00 p.m.
Westwood Library
66 Allard Avenue

14. Adjournment

The meeting adjourned 6:10 p.m.

1st: Laila Yesmin

2nd: Alison McCullough-Butchart

Appendix A

Guest Speaker Highlights October 2, 2018

- The Winnipeg Public Library Board welcomes Kathleen Williams, Administrative Coordinator of Adult Programming and Outreach
- Responsible for planning and organizing various Outreach and Adult programs and events
 - Outreach aims to offer programs for the vulnerable population (i.e.: at-risk, low-income families and individuals)
- Examples of programs and events offered
 - Library Newsletters
 - Nuit Blanche
 - Event Date: September 29, 2018
 - Approximately 900 people in attendance
 - English Conversational Groups (St. James – Assiniboia, St. Vital, Louis Riel, & Munroe), WELL Adult Literacy Program
 - Skywalk Concerts & Lectures (collaborations with the University of Winnipeg & Manitoba), movie series, Thin Air series (5 big ideas lunch hour series)
 - Participates in Folk Festival, Street Festivals
 - Pop-up Libraries in newcomer communities, Siloam Mission, Winnipeg Harvest
 - HOMES – a volunteer service for senior citizens to receive library materials through senior centres
 - “How to” computer and technology programs offered through the ideaMILL

For more information about the please visit:

<https://wpl.winnipeg.ca/library/ourservices/sectionmap.asp>

Appendix B

Manager's Report October 2, 2018

Winnipeg Public Library Board Meeting Manager's Report / October 2018

1. Facilities Update

a) Transcona Library

- The project is moving along and the building and site at 1 Transcona Blvd is nearing completion
- We anticipate receiving furniture and shelving this month in time for a grand opening this fall

b) Carnegie Library renovations

St. John's:

- We are reviewing the furniture/shelving specifications with City interior design staff and dealing with a few challenges associated with renovating a 100 year library
- We are working with the contractor and project manager on an early 2019 completion date

Cornish:

- We are experiencing some delays with the start of construction and will report back with an update at the next meeting
- We are reviewing the furniture/shelving specifications with City interior design staff

c) Pembina Trail Library Renovations

- The renovated branch opened September 24, 2018
- Many thanks to the WPL Board and Riel LAC for their contributions to the opening event

d) Bill & Helen Norrie Library

- We anticipate awarding the architectural design contract this month
- The design process will include public consultation in 2019

Project info pages on WPL website:

Facility Redevelopments:

<http://wpl.winnipeg.ca/library/whats happening/renorenewal/sectionmap.asp>

ideaMILL: <http://wpl.winnipeg.ca/library/ideamill/>

Pictures: <https://www.flickr.com/photos/winnipegpubliclibrary/collections/>

2. Staff changes

Several WPL staff have moved to new positions in recent months, including:

- Henderson Branch Head Phil Dembicki has accepted the Section Head of Information Services job at Millennium Library. The new branch head will be hired soon.
- Westwood Branch Head Lauren McGaw accepted a librarian position at University of Winnipeg
- Kelsey Middleton starts her new role as Westwood Branch Head on October 1
- Angela Mehmel is returning to her branch head position at River Heights
- St. James Branch Head Megan O'Brien will be moving to a Youth Services Librarian position at Millennium Library. Her current job will be posted soon.

We have also filled two temporary positions (6 months) at Millennium Library:

- Sheila Bughao started her job as WPL's second social worker on September 24. Sheila and Bruce Fiske will work together to extend the library's social work services into evenings and weekends.
- Terri Wiest, a collections librarian at Millennium, has accepted a term as an Administrative Coordinator of Support Services, primarily to assist the management team with facility projects and the library's hours restructuring plan.

3. Marketing Update

WPL has received many media requests and coverage over the past year. Incoming media requests are usually fielded by WPL's Marketing Specialist, Patricia Bal. Patricia works with members of the management team to respond to each request and assign the spokesperson role to a suitable staff member. A few recent highlights include:

- CTV Morning Live- Segment on Get Ready for Back to School. (August 29)
Lori Sweeting was interviewed on the summer learning slide and how to get kids reading again.
- CBC Radio- Interview with Barbara Bourrier-LaCroix regarding book collection selection. (September 5)
- CBC Radio- Interview with Danielle Pilon regarding the Writer's Festival, library programming and checkout statistics. (September 18)
- CBC Radio- Interview with Monique Woroniak regarding her Hidden Histories session on September 20. The program included search tips and tricks to navigate *Our World* collections related to LGBTQ history slavery and anti-slavery movements, and Indigenous peoples. (September 18)
- CBC Radio- Interview and CBC web story on the West End Literary Walk at Harvey Smith Library. Interview with Kirsten Wurmman. (September 22)
- News release and media coverage of the Pembina Trail Library reopening. (September 24)
- CTV Morning Live- Interview with Patricia Bal on preschool, children's and teen library programming. (September 29)

4. Nuit Blanche update

To be provided at the October 2, 2018 meeting.

5. Thin Air: Winnipeg International Writers Festival update

To be provided at the October 2, 2018 meeting.

Appendix C

Motions October 2, 2018

MOTION	1ST	2ND	DISPOSITION
That the agenda be approved as distributed	Laila Yesmin	Morley Walker	Carried
That the minutes of September 4, 2018 be approved as distributed	Councillor Russ Wyatt	Monique Ireland	Carried
That the request to continue funding the Winnipeg Public Library Foundation be approved	Mario Lebar	P. Colleen Suche	Carried
That the request to purchase snacks, decorations, cake, and advertisement in the Winnipeg Free Press be approved in the amount of \$1389 (inclusive) for the History book launch	P. Colleen Suche	Alison McCullough-Butchart	Carried