

Winnipeg Public Library Board Meeting
Monday, April 4, 2016 at 5:00 p.m.
 Millennium Library – 251 Donald Street (Buchwald Room)

Minutes

	Present	Regret	Absent		Present	Regret	Absent
Joan Blakley (<i>Chair</i>)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Councillor Schreyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Orest Kinasevych	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bonni Book	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pamela Zorn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	David Kemp	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aengus Bridgman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Diana Szymanski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alison McCullough-Butchart	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Gordon Crook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rick Walker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Gurdeep Chahal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trevor Surgenor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Monique Ireland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Allard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Morley Walker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Guests: Patricia Robertson, Writer-in-Residence 2015/2016

1. Call to order, welcome, housekeeping

The meeting was called to order at 5:03 p.m.

2. Guest

See Appendix A for presentation highlights

3. Approval of February 1, 2016 Meeting Minutes

Motion

That the minutes from the February 1, 2016 meeting be approved as distributed **Carried**

1st: Gordon Crook

2nd: Alison McCullough-Butchart

In accordance with Article 11 section 11(2) of Winnipeg Public Library Board Regulations and Procedures due to the lack of quorum, no minutes are available for the March 7, 2016 meeting.

4. Agenda

Motion

That the agenda be approved as distributed with the following changes **Carried**

- Add-on: Regulations & Procedures documents

1st: Monique Ireland

2nd: David Kemp

5. Manager's Report

See Appendix B for report

6. Reports

Item	Description	Action
Chair Joan Blakley	<p><i>August Meeting schedule</i></p> <ul style="list-style-type: none"> - August 8, 2016 Library Board meeting has been tentatively scheduled - Board members are asked to contact Joan directly to indicate if will be in attendance for the meeting <p><i>Procedure for LAC events</i></p> <ul style="list-style-type: none"> - A guideline document for LACs to use when planning an event is being drafted - Document is based on the City Centre LAC experience - Will share with the Library Board when draft is ready <p><i>Business Cards for Library Board members</i></p> <ul style="list-style-type: none"> - It was expressed that some Library Board members would like business cards to distribute - Item will be discussed at the Executive Board meeting <p><i>MLA 2016 Conference</i></p> <ul style="list-style-type: none"> - The Library Board electronically voted to sponsor the conference in the amount of \$5,000 for the All Delegates Social - MLA will be giving some social tickets to the Library Board as a way to thank the Board for their sponsorship - We thank all Library Board and LAC members who indicated interest in attending the conference <ul style="list-style-type: none"> o 2 Library Board members and 1 LAC member have been selected to attend the conference and have been notified <p><i>Books & Brunch</i></p> <ul style="list-style-type: none"> - We thank all Library Board and LAC members who indicated interest in attending the Friends of WPL event - Selected attendees have been notified <p><i>Regulations & Procedures for WPLB and LAC</i></p> <ul style="list-style-type: none"> - Revised document was distributed and discussed - Board reps are encouraged to share revised LAC document with their respective LACs - Will be asking the Library Board to finalize at the next meeting 	<ul style="list-style-type: none"> - All Board members to e-mail Joan attendance intent for August 8, 2016 meeting - Administrative Assistant will send e-mail out to Library Board members re: social tickets
Vice-Chair's Report Orest Kinasevych	<ul style="list-style-type: none"> - It was proposed that a sub-committee be struck once a year to review Library Board applications and submit a short list to the Executive to review <ul style="list-style-type: none"> o The short-list will be used to put forward a recommendation to Council for appointments to fill vacancies - Looking for various fundraising or advocacies initiatives the Library Board could undertake to assist in promoting WPL <ul style="list-style-type: none"> o It was suggested that the Library Foundation be contacted with fundraising ideas 	
Treasurer's Report Pamela Zorn	<ul style="list-style-type: none"> - First quarter verbal report received - Funds have been reserved for the following <ul style="list-style-type: none"> o Library History Book project (\$24 k) o Multilingual Research Study (\$30 k) 	<ul style="list-style-type: none"> - Written Q1 report to be e-mailed to Library Board members

Item	Description	Action
Library History Book Project	Tabled	
Books2Eat <i>Diana Szymanski</i>	<ul style="list-style-type: none"> - Diana thanks everyone who will be volunteering at the event - For Books2Eat 2017 more teaser events may be planned - All are welcome to attend the April 16, 2016 event 	
Public Library Services Branch	Tabled	
Library Advisory Committee Updates <i>Joan Blakley & LAC reps</i>	<p><i>Assiniboia LAC</i></p> <ul style="list-style-type: none"> - Meeting held on March 14 - Event planned for May 9 - Working to fill vacancies <p><i>City Centre LAC</i></p> <ul style="list-style-type: none"> - Meeting held on March 29 - Event planned for September 24 - Looking to do something with a Cook Book Club <p><i>EK-Transcona LAC</i></p> <ul style="list-style-type: none"> - 1st meeting yet to be booked <p><i>Lord Selkirk – West Kildonan LAC</i></p> <ul style="list-style-type: none"> - Meeting held on April 5, 2016 - 1 appointment is pending <p><i>Riel LAC</i></p> <ul style="list-style-type: none"> - Meeting hold on April 11 - Event planned for April 23 St. Vital 	

7. Date and Location of Next meeting

Monday, May 2, 2016 at 5:00 p.m.
Sir William Stephenson Library – 765 Keewatin Street

Guests: Andrew McCulloch, Branch Head

8. Adjournment

The meeting adjourned at 6:45 p.m.

1st: Bonni Book

2nd: Orest Kinasevych

Appendix A

Guest Speaker Highlights March 7, 2016

“Patricia Robertson is a writer of adult and juvenile fiction as well as a poet and essayist. Her first collection of short stories, City of Orphans, was shortlisted for the BC Book Prize for Fiction. Her work has been nominated for the Journey Prize, the CBC Literary Awards, the Pushcart Prize, and the National Magazine Awards (three times), and has been selected for both Best Canadian Stories and Best Canadian Essays. She is a professional editor and a longtime creative writing instructor, currently based in Whitehorse, Yukon.”

- The Winnipeg Public Library Board (WPLB) welcomed Patricia Robertson, Writer-in-Residence 2015/2016
- Written report received and distributed
- Highlights
 - o Seen approximately 105 emerging / established writers ranging from ages 9 to 80 years old
 - o Found that province is very diverse and has a strong cultural background which was valuable to her own writings
 - o Participated in some WPL programs (3 adult and 2 teen programs)
 - o Led an 8 week writing workshop with the Women’s Correction Centre in Headingley, MB
 - Women at the centre who attended the program were open and welcomed the chance be creative and express themselves through writing
 - o Patricia thanks the Library Board and Winnipeg Public Library staff for the opportunity and offering a vital program to the community

Appendix B Winnipeg Public Library Board Meeting

Manager's Report April 4, 2016

1. Facility Update

a. Windsor Park Library

The tender for architectural services is to be posted this week on the City of Winnipeg Materials Management site.

Public Art for the library has now been selected by the jury selected through the Winnipeg Arts Council. A technical review of the art work is occurring tomorrow. If all goes well, the artist will be notified shortly and more information will be made available through the WAC in the weeks ahead.

b. River Heights Library

The proposals for the Feasibility Study have been reviewed and a consultant has been recommended. The award is pending.

2. Operating & Capital Budget

Handout distributed and reviewed at the meeting

3. List of Checked-Out Material

The Library will soon be doing an upgrade to the automate library system. When the upgrade is finished, the system will have the capability of allowing the public to keep track of their checked-out titles for future reference.

We will keep the Board posted as this feature is tested and made available to the public.

4. Elimination of fines on children's and Young Adult material

During the recent budget deliberations, Councillor Allard, on behalf of the Board, spoke in delegation about the idea of eliminating fines of children's and young adult library materials. As a result, the Standing Policy Committee on Protection, Community Services & Parks moved a motion requesting that Library Administration report back within 120 days with a report on the issue to be considered as part of the 2017 budget. This was subsequently approved by Council and, the Library is now working on that report for Standing Committee consideration. It is anticipated to be on the May Standing Committee agenda.

5. Westwood/West Kildonan Library Report

The original Westwood/West Kildonan Library report was the result of a request by Council to the Public Service to prepare a report with options for their consideration on moving the West Kildonan Library up in the order of replacement as part of the redevelopment strategy. If this report had been approved, the Library would work with each library community at different points in the process.

Public open house events would be held at various stages to involve the community that would include LAC and board members. This would include involvement at the front end of the process to help determine what the community would like to see in a new library, hear ideas about locations of a library and address any other concerns. The award of the Expression of Interest (EOI) to determine the location and landlord for the library would be another step when public involvement could be involved as a report would be presented to the Standing Committee for approval. Public open house events would also be held at the schematic design phase of the project to get community input into the design concept.

However, as a result of changes that occurred in the capital budget program for libraries during the 2016 budget process, the option outlined in the report on Westwood/West Kildonan Library is no longer valid. The option to switch the order of redevelopment no longer exists as the Westwood Library replacement has been moved outside the current capital budget timelines (i.e. beyond 2021) and the West Kildonan Library will remain in 2021 in the Library Redevelopment Strategy. Library Administration is awaiting direction on what will happen to the original report now and the request from the Standing Committee to undertake a public engagement process regarding the possible relocation of the West Kildonan Library.

6. Little Free Library

A date for this event has yet to be finalized. The Library is also working on the process for finding locations for the 12 Little Free Libraries that will be created as part of this program. Little Free Library stewards are responsible for the care and operation of their libraries. Little Free Libraries are usually located on private homeowner's property, but there are examples of public Little Free Libraries as well (E.g. River trail at the forks). The stewards who take on a little free library understand the commitment required and are dedicated to looking after these community libraries.

More information on being a steward is available at the Little Free Library website <https://littlefreelibrary.org/just-for-stewards/>, or on our library website at <http://wpl.winnipeg.ca/library/whats happening/littlefreelibraries.asp>.

Once more information is available, I will work with the Library Board about helping out on the build day.

7. Questions, Suggestions, Concerns?

- Do you have any questions regarding what we are doing in libraries? Services we provide, Collections we build, programs we offer/
- Do you have any suggestions on how we can improve service, collections, and programs?
- Do you have any concerns about what the library is currently doing/not doing?