

Winnipeg Public Library Board Meeting
Monday, February 1, 2016 at 5:00 p.m.
 Millennium Library (Buchwald Room) – 251 Donald Street

Minutes

	Present	Regret	Absent		Present	Regret	Absent
Joan Blakley (<i>Chair</i>)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Councillor Schreyer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Orest Kinasevych	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bonni Book	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pamela Zorn	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	David Kemp	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aengus Bridgman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Diana Szymanski	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alison McCullough-Butchart	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Gordon Crook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rick Walker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Gurdeep Chahal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trevor Surgenor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Monique Ireland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Allard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Morley Walker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Guests: William (Bill) Zuk, Debbie Bell – Administrative Coordinator of Information & Technology Services

The Library Board would like to thank Jeff Kovalik-Plouffe for his years of services on the Library Board.
 We wish them well on their future endeavours.

1. Call to order, welcome, housekeeping

The meeting was called to order at 5:05 p.m.

The Library Board would like to welcome newly appointed members: David Kemp, Gurdeep Chahal, Monique Ireland and Morley Walker

2. Guest

See Appendix A for presentation highlights

3. Approval of January 4, 2016 Meeting Minutes

Motion

That the minutes from the January 4, 2016 meeting be approved as distributed **Carried**

1st: Bonni Book 2nd: Alison McCullough-Butchart

4. Approval of Agenda

Motion

That the agenda be approved as distributed **Carried**

1st: David Kemp 2nd: Aengus Bridgman

5. Manager’s Report

See Appendix B for report

6. Executive Board Elections – William (Bill) Zuk

By acclamation the following Board members have been appointed to the Executive Board for 2016

- Joan Blakley (Chair)
- Orest Kinasevych (Vice-Chair)
- Pamela Zorn (Treasurer)
- Aengus Bridgman (Member-at-Large)
- Alison McCullough-Butchart (Member-at-Large)

7. Reports

Item	Description	Action
<p>Chair Joan Blakley</p>	<p><i>Housekeeping</i></p> <ul style="list-style-type: none"> - Updated contact lists and committee chart was distributed and discussed - There are Board Representative vacancies on the Library Advisory Committees (LAC) for 2016, any Board member interested may sign-up - Reviewed grant funding, yearly audited financial statements and annual report processes 	
MOTION	<p>That the 2015 Audited Financial Report be accepted and approved</p> <p>1st: Joan Blakley 2nd: Monique Ireland</p>	CARRIED
MOTION	<p>That Kym Shwaluke be retained as the 2016 book keeper for the amount of \$2,000.00</p> <p>1st: Joan Blakley 2nd: Aengus Bridgman</p>	CARRIED
MOTION	<p>That Scarrow and Donald LLP be retained as the 2016 financial auditors</p> <p>1st: Joan Blakley 2nd: Aengus Bridgman</p>	CARRIED
	<p><i>Outreach & Literacy</i></p> <ul style="list-style-type: none"> - Two (2) displays are available to view <ul style="list-style-type: none"> o Garden City Collegiate will have a display at West Kildonan Library o Brock Corydon School will have a display at River Heights Library 	

Item	Description	Action
Chair (con't) Joan Blakley	CLA Restructuring <ul style="list-style-type: none"> - At the OLA 2016 Super Conference, the Canadian Library Association (CLA) held a special meeting to vote to disband CLA and move towards a federation model - The restructuring will have institutional members only - Manitoba and Saskatchewan will have a shared seat - Manitoba will be represented by the Manitoba Library Association (MLA) <ul style="list-style-type: none"> o Currently, the Library Board is an associated member of MLA and also part of the Manitoba Library Trustee Association (MLTA) which will be part of the new MLA structure 	
Vice-Chair's Report	<i>No report</i>	
Treasurer's Report	<i>No report</i>	
Library History Book Project Aengus Bridgman	<ul style="list-style-type: none"> - Two (2) issues have been identified - Project is on hold until issues have been resolved 	
Public Library Services Branch	<i>No report</i>	
Conference Alison McCullough-Butchart	<i>Verbal report received re: OLA Super Conference</i>	
Library Advisory Committees Joan Blakley & LAC Reps	<ul style="list-style-type: none"> - If any Library Board members knows anyone who would be interested in joining a LAC to contact Administrative Assistant via Library Board contacts - Reminder was given that going forward LACs must use the minutes template provided and that their minutes will be posted on the official Library Board page - Discussed about placing advertisements in newspapers for LAC recruitment <p>Assiniboia – meeting was held on January 11, 2016 / contributed refreshments to the 1 year anniversary of the new Charleswood Library at its new location</p> <p>City Centre – meeting has been scheduled for March 2016</p> <p>East Kildonan-Transcona– no report</p> <p>Lord-Selkirk-West Kildonan– no report</p> <p>Riel – an event is being planned for April 23, 2016 at St. Vital mall</p>	

Item	Description	Action
Books2Eat <i>Joan Blakley</i>	<ul style="list-style-type: none"> - Reminder there is a Books2Eat Teaser on February 16, 2016 at Sir William Stephenson Library - Main event will be held on April 16, 2016 at the Millennium Library and activities will start at noon - For more information please visit: http://www.books2eat.com - To view past Library Board Books2Eat events please visit: https://www.flickr.com/photos/winnipegpubliclibrary/collections/72157628513329017 	

Other Business
Joan Blakley *Board/LAC Orientation scheduled Saturday, March 5, 2016*

8. Date and Location of Next meeting

Monday, March 7, 2016 at 5:00 p.m.
St. James-Assiniboia Library – 1910 Portage Avenue

Guests: Reegan Breu, Branch Head

9. Adjournment

Motion

That the meeting be adjourned at 7:03 p.m.

1st: Bonni Book

2nd: Aengus Bridgman

Appendix A

**Guest Speaker Highlights
February 1, 2016**

- The Winnipeg Public Library Board (WPLB) welcomed Debbie Bell, Administrative Coordinator of Information and Technology Services
- Career
 - o Started with Winnipeg Public Library (WPL) as a Page at the River Heights Library in 1986
 - o Graduated from the University of Manitoba (Faculty of Management) and then returned to the former Centennial Library as a Computer Operator
 - o In 1997, become a Programmer Analyst (one of the first 2 positions created for WPL)
 - o In 2003, moved over to the department level to work in the IT unit in various positions but ultimately came back to WPL as the IT Coordinator in February 2015
- WPL IT unit
 - o The unit consists of programmer and network systems analysts
 - o IT services that are provided include but not limited to
 - Supporting and providing assistance to various technology systems both on the staff and public side
 - Application development
 - Generate reports and statistics
 - Maintain a technology inventory
 - Participate in corporate initiatives
 - Research new technologies
 - o On average the Service Desk receive 2,500-3,000 requests per year

Appendix B Winnipeg Public Library Board Meeting

Manager's Report February 1, 2016

1. Library Facility Updates

St. Vital Library – The new elevator was officially launched on January 15, 2016.

Windsor Park Library – The final IDP has occurred. The architects are finalizing all aspects of the working drawings with the goal of getting the RFP for a contractor out in February 2016. Construction is anticipated to start in May 2016.

2. National Family Literacy Day

Winnipeg Public Library celebrated National Family Literacy Day by once again collecting and turning over all fees and fines collected on that day to the Winnipeg Foundation's Literacy for Life Fund. This year the library collected over \$3,450.00 for the fund that is used to provide grants to local literacy organizations and Winnipeg Public Library to support literacy-based programs.

3. West Kildonan/Westwood Library Report

On November 27, the Standing Policy Committee on Protection, Community Services and Parks heard from the Public Service on its report to consider changing the order of libraries in the redevelopment strategy. The Standing Committee requested that the Public Service first come back with a plan to conduct a public engagement process in the St. Charles and Mynarski Ward for their consideration before the report would be considered and forwarded on to Council. **Board and LAC members will be invited to participate and/or attend these public engagement processes.**

4. Downtown BIZ

I recently met with the Executive Director of the Downtown BIZ to discuss working together to offer more programming in the Millennium Library Park throughout the year. Potential projects we are looking at for this summer are a second downtown Farmers Market and a weekly Movie Night in the park. Other ideas are being developed between library and BIZ staff. **Does the Board have any suggested ideas for programs?**

5. Light Therapy Lamps

On January 18, 2016 the Library launched a new initiative in partnership with the Mood Disorders Association of Manitoba to install Light Therapy Lamps in public libraries. This idea was brought to the library by Councillor Scott Gillingham. The launch occurred at the St. James Library. One lamp was installed at St. James and two at the Millennium Library. Since the launch the lamps have been well received (The St. James lamp has been used over 16 times). Subsequent requests have resulted in additional lamps being purchased for West End and St. Boniface Libraries.

In those areas where we currently have lamps, and in areas where we do not have lamps, we encourage the Board to talk with LAC members and the public and encourage them to promote this service. Let us know if you hear from the community if they feel additional lamps in other branches would be warranted.

6. Buchanan School Update

Youth Services system staff, and staff at the Westwood Library, continues to work with Buchanan School to register as many of the students as possible from the school for library service. The goal is to put a card into the hands of every student. **This idea originated with Councillor Dobson while he was on the Library Board and we will be expanding it to other schools in the community this year.**

7. Take Your Child to the Library

WPL will launch its first *Take Your Child to the Library* Day on February 6th. All branches will host special events and activity stations. Libraries will also launch a new early literacy-themed library card, which features the five practices that are key to developing early literacy: talk, sing, read, write and play. **Please encourage family, friends, and the general public to consider bringing the family out for this event.**

8. IBBY Launch

On Tuesday February 9, 2016 at 6 p.m. the Millennium Library, in partnership with IBBY Italia will be launching an exhibit called *Silent Books: Final Destination Lampedusa*. This is an exhibit of over 100 of the world's most notable wordless picture books. Lampedusa is a tiny island off the coast of Sicilia has been the primary European point of entry for many refugees since 2013. This travelling exhibit is bringing awareness to the refugee crisis and helping to raise funds to build a library on the island for refugees and locals.

Mariella Bertelli, IBBY Canada will be giving a presentation following the launch on the history of the Lampedusa Library and the wordless book project. **All Board members are welcome to attend the launch**

9. Friends of Cornish Library Fundraiser

The Friends of the Cornish Library are raising funds to have a painting commissioned of Nellie McClung and the Women's Political Equality League for the renovated Cornish Library. They are selling a package of five stories written by one of the Friends for \$20.00. They can be purchased at the Cornish Library. **Please let others know about this fundraiser and share it with the City Centre/Fort Rouge LAC.**

7. Concerns/Suggestions/Comments?

I would value hearing from all Board members as part of my Manager's report if there are any concerns you have about any of our services/programs/collections/staffing/etc.

Also, if you have suggestions for improving or changing service; and any comments in general about library services from your use and observation of our services.