

Winnipeg Public Library Board Meeting

Monday, May 4, 2015 at 5:00 p.m.
Millennium Library – 251 Donald Street

Minutes

In Attendance: Bill Zuk; Bob Foster; Bonni Book; Joan Blakley; Gordon Crook; Diana Szymanski; David Chung; Orest Kinasevych; Pamela Zorn; Alison McCullough-Butchart; Trevor Surgenor and Rick Walker

Regrets: Councillor Allard, Councillor Dobson; Jeff Kovalik-Plouffe and Aengus Bridgman

Guests: Danielle Pilon, Section Head of Reader Services

1. Call to order, welcome, housekeeping

- The meeting was called to order at 5:05 p.m.

2. Guest

Danielle Pilon, Section Head of Reader Services

- Rick Walker and the Winnipeg Public Library Board (WPLB) welcomed Danielle Pilon, Section Head of Reader Service
- Danielle first started her librarian career at the Selkirk & St. Andrews Regional Library
- In 2002, she was hired by Winnipeg Public Library (WPL) as a Reference Librarian and moved to Reader Services in 2007
- Briefly, she worked in Virtual Services but would return to Reader Services in 2011 as Section Head
- Reader Services has multiple functions such as:
 - o Providing Customer Service to library users at the service desk
 - o Create and rotate book displays in the display cases on the main floor of Millennium Library. The focus is to keep people interested in the collections and programs that WPL offers
 - o Assist with the planning and hosting Adult Programs
 - o Maintain and promote fiction collections through Reader Advisory to customers
- As Section Head, Danielle not only supervises staff but assists to organize/administer system-wide programs such as the Writer-in-Residence program, On the Same Page program and provides Reader Advisory training to staff
- Special acknowledgment and thanks goes to the Reader Services staff that lend their creative talents to making the displays and keeping people interested in the materials and programs that WPL has to offer

Reader's Salon: <https://winnipegpubliclibrary.wordpress.com/>

A blog for readers that is sponsored by the staff of Winnipeg Public Library and features guest bloggers. The aim is to create a forum for readers to interact with the larger community of readers.

3. Approval of April 13, 2015 Meeting Minutes

Motion

That the minutes from the April 13, 2015 meeting be approved as distributed

Carried

1st: Diana Szymanski

2nd: Bonni Book

4. Strategic Plan – Brain Storming Activity (*In Camera*)

5. Approval of Agenda

Motion

That the agenda be approved as distributed

Carried

1st: Gordon Crook

2nd: Orest Kinasevych

6. Reports

Item	Description	Action
Manager's Report <i>Rick Walker</i>	See Appendix A	

Chair
Joan Blakley

Library Foundation

- Met with Carol Marshall, Executive Director
- St. John's & Cornish Library campaigns continue and will be submitting applications for grants/funding from various government sources
- Will be asking Board and LAC members for letters of support

Conferences

- Diana and Orest will be attending the CLA 2015 Conference
- Board members are encouraged to look at other conferences available and contact Joan if interested in attending
- A 10 - 15 minute verbal report is to be provided upon return to share what was learned at the conference back to Board members

LAC Role & Procedures

- Combined two (2) documents into one for review and discussion
- Will circulate to LAC members for input

Consent Agenda

- It was suggested that a consent agenda process be used at Board meetings
- A brief explanation was provided on how process will work

Motion

That the Board adopt a Consent Agenda process

Carried

1st: Pamela Zorn

2nd: Diana Szymanski

Vice-Chair *No report*

Treasurer
Bob Foster *No report*

Item	Description	Action
Public Library Services Branch <i>Trevor Surgenor</i>	<ul style="list-style-type: none"> - The Manitoba Government recently had a cabinet shuffle, PLSB will continue to be part of the Manitoba Tourism, Cultural, Heritage, Sport and Consumer Protection department - Received the TD Summer Reading materials and will be sending out to libraries - Library Toolshed resource which is a partnership between provinces continues to grow. It is a chance for library systems to share their program items and resources with others. It is a great benefit to rural libraries. 	

Library Advisory Committees <i>LAC Reps</i>	Assiniboia – no report City Centre – no report East Kildonan-Transcona – meeting May 4, 2015 Lord-Selkirk-West Kildonan – no report Riel – meeting May 11, 2015	
---	--	--

7. Library History Book Project

Item	Description	Action
Eve Dutton's Contact <i>No update</i>		<ul style="list-style-type: none"> - (carried over) Jeff Kovalik-Plouffe to provide extension letter to Eve to review and sign
RFP 1050-2014 <i>Joan Blakley</i>	<ul style="list-style-type: none"> - Work continues on re-writing RFP 	

8. Books 2 Eat

Item	Description	Action
Update <i>Joan Blakley</i>	<ul style="list-style-type: none"> - Summary of event was given - Joan thanks the WPL, WPLB and LAC members that helped and attended the event 	

9. Other Business

Item	Description	Action
On the Same Page <i>Joan Blakley</i>	<ul style="list-style-type: none"> - Board and LAC members have been e-mailed the invitation to nominate titles for the 2015/2016 On the Same Page program 	

10. Date and Location of Next meeting

Monday, June 1, 2015 at 5:00 p.m.
 St. Boniface Library – 100- 131 Provencher Boulevard

Guests: Edith Boulet, Branch Head

11. Adjournment

Motion

That the meeting be adjourned at 7:02 p.m.

Carried

1st: Alison McCullough-Butchart

2nd: *Bob Foster*

Appendix A

Winnipeg Public Library Board Meeting

Manager's Report

May 2015

1. Facilities Update

a. Windsor Park Library

Work continues with the architects. A second IDP meeting will be scheduled shortly. The library is working on signage for the site to promote the future location of the new Windsor Park Library. The library is planning a public open house for later in May 2015 to share the work to date and the conceptual drawings for the building. **Councillor Allard, the Board Reps, and Riel LAC members will be asked to attend the open house and assist with the event. All Board and Riel LAC members will be invited to attend.**

b. St. Vital Elevator

The new elevator is well underway. They have now cut through the main floor and are at the ceiling level and working on the roof. The elevator is ordered. There may be a short closure due to electrical work required. I will have a few pictures to share at the meeting. The anticipated date for completion is end of July 2015. This will complete phase 1 of the overall building redevelopment.

2. WPL Strategic Plan 2015-2020

The Strategic Plan has been completed. An Action Plan document is being finalized. Sessions to share details with supervisory staff has occurred (**Thanks to Diana and Pam for attending**). Administration went out to all branches and shared details of the plan with many front line staff and talked about next steps. We are working with Corporate Communications and the Mayor's Office on an event and release date for the plan. **As soon as we know the date for the release we will share the formal plan with the Board and I will do a more detailed session on the Plan with the Board at the next meeting.**

3. Charleswood Statistics

I will provide an update of library usage based on the first three months of operation at the next meeting.

4. St. Johns/Cornish Library 100th Anniversaries

The Library is finalizing the dates for the 100th Anniversary. Tentative dates – St. John's Library – Friday June 5 and Cornish – Monday June 15, 2015. We are working on speakers, entertainment, food and programs. All information including the dates will be confirmed shortly.

Is there something the Board would like to do to mark these historic events?