

**Winnipeg Public Library Board Meeting**  
**Monday, June 2, 2014 at 5:00 p.m.**  
**Westwood Library – 66 Allard Avenue**

**Minutes**

**In Attendance:** Bill Zuk; Bob Foster; Councillor Smith; Bonni Book;  
Joan Blakley; David Chung; Orest Kinasevych; Gordon Crook; Aengus  
Bridgman and Rick Walker

**Guests:** Kristen Wurmman and Eve Dutton

**Regrets:** Councillor Havixbeck; Iyvan Michalchyshyn; James Houston;  
Jeff Kovalik-Plouffe and Trevor Surgenor

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**1. Call to order, welcome, housekeeping**

Bill Zuk

- The meeting was called to order at 5:09 p.m.

**2. Guests**

*Kirsten Wurmman, Branch Head - Westwood Library*

- Kristen has been a Branch Head since 2011, part of the Adult Programming Committee and is the Chair of the Manitoba Prison Libraries Committee
- Westwood Library is 52 years old with passionate staff and patrons to whom know it as the “Neighbourhood Library”
- The branch has been known to pilot and provide various programs for adults and children

**Law and Library:** Provides various information sessions to the public to help understand the Canadian legal system. Topics include but not limited to immigration law, health care directives, 1<sup>st</sup> time home buyers, wills and estates

**Tales in the Afternoon (for adults):** In 2012 Westwood piloted this program. For eight consecutive afternoons a staff member would read to attendees. Since then blocks of 3-4 consecutive Fridays are scheduled throughout the year. Approximately 8-10 attendees are at each reading. Since then this program has expanded to the Millennium and Henderson branches. This program was also presented at the Manitoba Libraries Association 2014 Conference and other cities have expressed interest in this program.

**Literacy Walk:** In the fall of 2013, the Literacy Walk program was initiated to take the public around the neighbourhood and discuss street names. The street names have literary connections. At each stop a staff member would provide a brief biography about the writer and read a piece of their work. There were 15 attendees in total. The program was also done during this past winter. Another Literacy Walk is scheduled for Friday, June 6, 2014.

**Freedom to Read Marathon:** This program has been running for two years and is held in February. This year the marathon was held on February 28 where the public can come to express themselves by reading or come to listen to others for four hours.

**Hidden Poems:** This program takes an existing poem and has attendees black out certain words. Once the words are taken out a new poem is revealed and attendees can share their new poem with others.

*For more information on Winnipeg Public Library programs please visit:*

<http://wpl.winnipeg.ca/library/eventsall.asp>

- One of the reasons why programs do well at the branch is because of the staff:
  - o The staff are not afraid to try new things, they are enthusiastic and actively promote the programs
  - o They are a customer service oriented group which develops a relationship with patron.
  - o Staff have expanded into the community and have participated in Parent-Child Coalitions, reading in park events and literacy walks.

*Eve Dutton, Library History Project - Writer/Researcher*

- The Research
  - o Using archival and image collections to collect materials for the book
  - o Images and articles have been received from sources like City of Winnipeg Archives, Winnipeg Public Libraries, and donations from the public.
  - o A digital copy of materials will be provided to the Board
  - o Text for the book is originating from archival files, interviews/communications with the various branches and with members of the public
- The Events
  - o Attended five Meet-the-Author events
  - o Showcased some of the work that is being done with the book
  - o Conducted interviews with public and staff members at the branches
- The Manuscript
  - o Due to interviews/communications from staff and the public, the book has evolved from a historical narrative to a personal narrative
  - o Projected that by September 2014 a full manuscript will be available for review

- Promotion: There has been a growing interest in the book as Eve has been actively posting on social media outlets such as Facebook and Twitter

### 3. Approval of Agenda

**Bill Zuk**

#### **Motion: Joan Blakley / David Chung**

That the Agenda be accepted as distributed.

**Carried**

### 4. Approval of May 5<sup>th</sup>, 2014 Meeting - Minutes

**Bill Zuk**

#### **Motion: Joan Blakley / Orest Kinasevych**

That the minutes from the May 5<sup>th</sup> meeting be accepted as distributed with the following amendments:

*Item #2* – Helen Norway changed to Helen Norrie

*Item #5c* – amounts to be added to recipients for grants  
Frontier Literacy Learning for Life Program (\$2,000)  
Pembina Trail Change and Literacy Program (\$1,000)

*Item #5c* – Pembina Trial change to Pembina Trail

**Carried**

### 5. Reports

#### a. Chair

**Bill Zuk**

- Board vacancy – 1 position
  - o Applications have been received from the City Clerk's Department
  - o Three names have been recommended for consideration to the Executive Policy Committee in July

#### b. Treasurer

**Bob Foster**

*None*

#### c. Community Outreach

**Bill Zuk**

- Jack Montgomery Grant
  - o Monies have not all been expended
  - o Rick Walker will follow up with Kathleen Williams and forward suggestions to the Executive Board

- There is a vacancy on the selection committee; any interested Board members who would like to submit their name for the committee are to contact Annabel Perez

**d. Strategic Plan**

**Joan Blakley**

- Strat Plan consultants will meet with the Executive Board in June
- A survey will be sent out to Board members to complete
- Tentatively Saturday, September 13, 2014 has been booked for consultants to talk to the Board – location and time TBD

**e. Manager of Library Services Report**

**Rick Walker**

- Refer to page 6

**f. LACs**

**Board Representatives**

- Assiniboia LAC meeting – June 3, 2014 at Westwood Library
- Lord Selkirk – West Kildonan LAC meeting – June 3, 2014 at Sir William Stephenson Library
- Riel LAC meeting – June 9, 2014 at St. Boniface Library
- Library Board appointments to LACs
  - June 2, 2014 – Riel Community Committee
  - June 10, 2014 – City Centre Community Committee

**g. Conferences**

- Joan provided a brief description of workshops
  - Book Smack was a game show type of workshop that allowed participants to pitch books they read to others. It was a great way to learn about other books and to share books participants have read to others.
  - A marketing workshop discussed how the City of Edmonton marketed libraries during an election campaign. It raised thoughts within the public and candidates of libraries and literacy.
    - It was suggested that a same style of forum be done for the 2014 City of Winnipeg elections

**6. Other Business**

**Bill Zuk**

- Manitoba Libraries Association (MLA) was presented to Ashlee Fudge on behalf of Jane Fudge who was the 2014 recipient of the Volunteer Award.
- Manitoba Library Trustees Association (MLTA) has requested for articles to be sent for their newsletter
- Aengus has developed a brochure for the Library Board which contains information on the Board, LACs and programs. Template is to be sent to Bill, Rick, Joan and Gordon for review. A sample is to be provided at the next Board meeting.

- Bill attended a workshop focused on the Role of a Committee Chair that was hosted by Crown Corporations Council.
  - Crown Corporation Council looks after more than 200 government and private Boards to provide resources and workshops
  - The host has provided a proposal for a consultation session with the Board to look at leadership and specific role training
  - Proposal will be brought to the next Executive meeting for discussion

## **7. New Business**

**Bill Zuk**

- Writer-in-Residence
  - The Board was reminded that the Board assists in partially funding the Writer-in-Residence Program
  - Gordon Crook has been selected to sit on the selections committee with Aengus Bridgman as the alternate
- Books2Eat 2015 Committee
  - There is a vacancy for one of the sub-committees; any interested Board members who would like to submit their name for the committee are to contact Annabel Perez
- Winnipeg Library Foundation Renewal Launch Campaigns
  - June 10, 2014 at 2:00 p.m. – Cornish Library
  - June 12, 2014 at 2:00 p.m. – Win Gardner Place (for St. John's Library)

## **8. Date and Location of Next meeting**

**June 30<sup>th</sup>, 2014 – Millennium Library**

*(Note: rescheduled from July 7, 2014)*

## **9. Adjournment**

**Motion: Gordon Crook / Bonni Book**

That the meeting be adjourned at 6:42 p.m.

# Winnipeg Public Library Board Meeting Manager's Report

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June 2, 2014

## 1. Inspiring Ideas Campaign

Work continues on the Strategic Plan – Public Consultation phase of the project. To date we have received over 2200 completed surveys. If you have not filled one out yet, please go to our website and fill one out; and tell you friends and families to do so as well.

The Library has also held its first Ideas Fair at the Henderson Library that proved successful. Many people filled out surveys, and over 80 people participated in the events that we had scheduled at the branch. More are coming up in June and I encourage Board members to attend if possible. Please look at our Inspiring Ideas website for more information.

## 2. Facilities Update

### Charleswood Library

Demolition began last week at the branch in preparation for the construction of the branch. WE are also in the process of putting the tender together for the furniture and shelving that will be ordered for the branch. It should be out within the next few weeks.

Other businesses in the mall are also being relocated to make room for the space needed by the library.

We will also be planning to share the display board with images of the library to the public sometime in June. Watch for dates of when they will be available.

### St. James Library

St. James Library is now closed and will remain so until approximately July 7, 2014. Construction on the main floor will include new carpeting, new service counter, new furniture and shelving, painting and improved accessibility and workflow.

### Windsor Park Library

Tender document will be issued for architectural services in the next couple weeks.

### **St. Vital Library**

City architectural services are working on the architectural plans for an elevator to be installed into the library and an interconnected ramp to the various places on the second level of the library. The goal is to start this construction in the fall 2014.

In addition, a feasibility study is underway to determine the costing for the rest of the facility to upgrade and make more functional.

### **3. CLA Update**

Overall the conference was very informative. I had a full day of meetings with colleagues from the Canadian Urban Libraries Council (CULC) to discuss trends in public library services. The trade show was excellent and will help with the tendering we are doing for Charleswood and other projects. Workshops were interesting and provided a number of useful contacts and information to follow up on.

As I am just back from the CLA conference I haven't had a chance to prepare a report for the Board on activities I attended. I will prepare a separate report for the Board and send out ahead of the next meeting.