

Winnipeg Public Library Board meeting
Monday, April 7th, 2014 at 5:00 p.m.
Fort Garry Public Library – 1360 Pembina Highway
Minutes

In Attendance: Bill Zuk; Reesa Cohen; Bob Foster; Aengus Bridgman; James Houston; Councillor Smith; Bonni Book; Joan Blakley; David Chung; Jeff Kovalik-Plouffe; Orest Kinasevych and Rick Walker

Regrets: Councillor Havixbeck; Iyvan Michalchyshyn and Gordon Crook

1. Call to order, welcome, housekeeping Bill Zuk

- **The Meeting was called to order at 5:10 p.m.**
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2. Guests:

Writer In Residence – Meira Cook

Rick Walker

Rick Walker welcomed Meira to the meeting and informed the board that she is winding down her term as WIR. Rick thanked the board for their support of this worthwhile project. A copy of Meira's report was sent out prior to the meeting. She reported that she enjoyed visiting several libraries in Winnipeg and also the Lac du Bonnet and Pinawa libraries. She discussed her experiences with the various writers she encountered throughout her term.

Jane Bridle, Branch Head, Fort Garry Library

Jane Bridle welcomed everyone to the meeting and Fort Garry Library. She reported that prior to the renovation there were lots of maintenance issues and many parts of the library were inaccessible. She reported that the library re-opened February 28th. She praised all the City of Winnipeg staff who assisted in various ways on this project – marketing, selectors, shelvers, shipping staff, telephones, IT staff, etc. She indicated that they had two weeks to put everything in order and everything came together in time for the re-opening. Jane reported that 250 people attended the opening and she thanked Rick for all his behind the scenes work and securing funding for these renovations. She also thanked The Friends for purchasing the literacy playground. Jane distributed a brochure that was distributed at the grand opening.

3. Approval of Agenda

Bill Zuk

Motion: Joan/James

That the Agenda be accepted as distributed.

Carried.

4. Approval of March 3rd, 2014 Meeting - Minutes

Bill Zuk

Motion: Cllr Smith/Bob Foster

That the minutes from the March 3rd meeting be accepted as distributed.

Carried.

5. Reports

a. Chair

Bill Zuk

- Bill Zuk reported that the Books2Eat event was another success and He showed the board members a slide show of the event.

b. Treasurer

Bob Foster

- Bob Foster reported that this is the first meeting of the 2nd quarter and a financial report will be presented at the next board meeting as he is making changing to the formatting of the report
- Bob Foster reported that revisions were made to the Board's budget and he reviewed them with the board members. A revised budget will be sent out with the minutes.

Motion: Bob/Reesa

That the revised budget be accepted as recommended.

Carried.

c. Community Outreach

Bill Zuk

- Bill Zuk reported that we have received three submissions for the Language and Literacy Grants and the committee will meet to review these applications.

d. Strategic Plan

Joan Blakley

- Joan reported that we are waiting for proposals and we haven't received any submissions to date. The deadline for submissions is April 18th
- She indicated that we would like to see the planning session scheduled sometime before the end of June and if that is not doable then – early September.
- **Library Strategic Project** – currently we are conducting staff surveys and the next step is entering the public engagement process which will be held on April 28th at The Met at 10:30 a.m. The brand for the strategic planning process is "Inspiring Ideas".

e. Library History Project

J. Kovalik-Plouffe

- The Project team met and Eve updated the committee members on how things are progressing
- Still having events at local libraries
- Looking at our next steps – no firm decisions have been made
- On track to have the next steps ready to go once the manuscript is complete

- Looked at Saskatoon Public Library and the book that they published and some of the things that did.
- April 19th at Louis Riel Library is the last meet the author event.

f. Manager of Library Services Report

Rick Walker

- Rick distributed a copy of his report
- Question was asked about Makerspace project and the library. Rick reported that it would be an interactive creative space and we are looking at incorporating it into space on the 3rd floor.

g. LACs

Board Reps.

- The Riel LAC had its inaugural meeting with all new members
- Great discussion time. Bob reported that there was some difficulty in setting a next meeting date which is happening at the same time as this Board meeting.
- Joan reported that there was a good turn out to Lord Selkirk/West Kildonan meet the author event.
- Reesa reported that she has agreed to step down and will request that Aengus be appointed in her place. Reesa to send resignation to Corie
- Executive is looking at revising the guidelines for the LAC and Board

h. Public Library Services Report

Trevor Surgenor

- Tabled

i. Upcoming Conferences

- MLA – May 12 –Gord has applied and is going as part of his work. Bonni Book and Bill Zuk are also interested in attending. Any other Board members can apply and then submit their receipts for reimbursement
- The Board is making a nomination for the volunteer award which will be handed out at the Conference Banquet.
- CLA – Victoria, BC – Joan and possibly Bill are interested in attending. A message will be sent out to see if anyone is interested in attending.

6. Other Business

Bill Zuk

Books2eat was held on Saturday, April 5th and a debriefing meeting will be called to review some of the issues and the timing of the event. The budget will also be reviewed. A full report will be presented at a future meeting.

7. New Business

Bill Zuk

8. Date and Location of Next meeting

Monday, May 5th, 2014 – Millennium Library

9. Adjournment – Motion: Bonni/Aengus

That the meeting be adjourned at 6:52 p.m.

Winnipeg Public Library Board Meeting

Manager's Report

April 7, 2014

1. Facility Update

Charleswood Library

This week the City will sign off on working drawings at 95% completion for the Charleswood Library. Mobilization for construction will begin May 9, 2014 and construction is tentatively expected to be completed by approximately mid November 2014.

Transcona Library

On March 11 the library had a successful open house for the Transcona Library. Between 75- 100 people from the community attended and provided feedback on plans for a new library. The project team is now working on the tender document for a design build project.

Millennium Library

Renovations to 4th floor Millennium Library are in the works to relocate the Local History Room so that the current local history room on the third floor can be converted into a Quiet Room for library customers.

St. Vital Library

Conceptual drawings for an elevator at the St. Vital Library have been completed and work has begun on a tender for architectural services and construction of the elevator to begin in the fall of 2014. A report was also received from the City's Historical Building Committee recommending that the library receive a Class 3 designation and identifying certain features that must be protected as part of the renovations. This report and its recommendations will now go forward to Council for approval. If approved this will be the first building in Winnipeg from that generation to receive a historical building designation.

St. James Library

A tender has been put out for first floor renovations at the St. James Library. Once completed later this year the branch will have new flooring and painting on the main floor, new furniture and shelving throughout the facility, as well as a new service desk to meet the needs of the community. Construction will likely start in June and be completed by the end of July. The Library will be closed for approximately 6-8 weeks during the renovations.

2. Library Catalogue

We will be launching a new on-line Library catalogue module from our ILS provider, SirsiDynix called Enterprise on April 22, 2014. This new interface to the catalogue will be more user friendly and allow for additional new features to be added in the months ahead.

3. Leisure Collection Launch

In March Council approved the development of a partnership between the University of Manitoba and the City of Winnipeg to establish a leisure collection of popular fiction at the Neil John McLean Library at the Health Sciences Centre. The launch of this collection will be on Monday May 12, 2014 at 1:30 p.m. at the Neil John McLean Library. This will be a pilot project for a one year period after which it will be evaluated to determine if it should continue and be expanded to other locations at the University of Manitoba. All Board members are welcome to attend.

4. Library Foundation Capital Campaign Launch - Cornish/St. John's Libraries

Planning is underway for the launch of the capital campaign for the Library Foundation for Tuesday May 20 for the Cornish Library and Thursday May 22 for the St. John's event. The events will be held at the Mennonite College down the street from Cornish Library and at St. John's High School respectively as they are full accessible buildings

5. Frozen Pipes

As the Board will know, for the past several weeks the City has been experiencing significant issues with frozen water pipes throughout the city. As a result, the Fort Rouge Leisure Center and the Cindy Klassen Recreation Complex have been opened a Water Centres to provide assistance to people who do not have water. The library has been providing additional library service at these centres when people come in to receive service by providing access to library material when the Osborne and West End branches have been closed.

6. New Administrative Assistant

This past week I completed interviews for a new Administrative Assistant who will assist the library and the Board with their work. Her name is Annabel Perez and she will be starting with libraries in the next couple weeks before Corie Seburn leaves.