

**Winnipeg Public Library Board meeting**  
**Monday, April 8<sup>th</sup>, 2013 – 5:00 p.m.**  
**Osborne Library – 625 Osborne Street**  
**MINUTES**

**In Attendance:** Bob Foster; Reesa Cohen; Rick Walker; Luc ; Jeff Kovalik-Plouffe; Trevor Surgenor; Jacqueline St. Hill; Iyvan; Councillor Browaty; Councillor Eadie; Joan Blakely; David Chueng; and Corie Seburn

Guest: Carole Reeve, Branch Head, Osborne Library

**1. Call to order**

B. Zuk

Bill Zuk called the meeting to order at 5:07 p.m.

Bill Zuk welcomed Reesa Cohen to the board. Reesa gave a brief synopsis of her experience and background. Bill presented Reesa a library mug and the board and executive members introduced themselves.

**2. Presentation: Osborne Library Branch Head – Carole Reeve**

Rick Walker introduced Carole Reeve. Carole reported on the history of the Osborne Library and how it came to be in its current location. A copy of her report was distributed to the board members.

**3. Approval of Agenda**

Motion: Councillor Eadie    Seconded: Joan Blakely

That the Agenda be approved as distributed.

Carried.

**4. Approval of March 4<sup>th</sup>, 2013 Minutes**

Motion: Reesa Cohen    Seconded: Joan Blakely

That the minutes from the March 4<sup>th</sup> meeting be accepted as distributed.

Carried.

**5. Reports**

a. Chair

B. Zuk

1. Recognition of Former Mayor

- Councillor Eadie gave an update on where the proposal is standing. He indicated that they haven't officially spoken to Mayor Katz. A motion will be made at the Standing Policy Committee requesting a report from Administration.

- One possible suggestion would be to name the new River Heights library after the former Mayor. Bill Zuk will speak to Helen Norrie about the possibility of adding her name as well.
2. Library History Project
- Bill Zuk provided background information on past projects and how this project was suggested.
  - Looked at other library systems
  - Bill Zuk reported that he spoke with Russ Gurluk and Jim Blanchard, Randy Terlicki about whether they might be interested in this type of project. A corporate history could cost somewhere in the neighbourhood of \$30,000. The board would fund this project through the grant money the board receives. The next step would be to put out a request for qualifications or an expression of interest. Budget \$10,000 per year for 3 years.
  - **Motion:** Jeff Kovalik-Plouffe **Seconded:** Jacqueline St. Hill That 3 – 5 members including Rick Walker form a sub-committee to develop a request for qualifications. They will then bring back recommendations to the board meeting in May.  
**Carried.**
  - Jeff Kovalik-Plouffe agreed to chair the committee and Rick Walker, Joan Blakely, Bill Zuk, Jacqueline St. Hill and Bob Foster agreed to sit on the committee.
3. Role of Lacs
- Discussed the role of the LAC
  - Bob Foster reported that he attended a meeting and there were no LAC members in attendance.
  - It was noted that we are below our complement in all the LACs
  - Three reference letters are a deterrent to applicants
  - Rick Walker informed the committee members of the history of the LACs
  - It was suggested that we could call together all the Library Advisory Committee members to do some brainstorming.
  - **Motion:** Luc Lewandoski **Seconded:** Bob Foster That a sub-committee be formed to review the role of the Library Advisory Committees. Iyvan Michalchyshyn will organize a small task force to examine the Library Advisory Committee. Rick Walker will also assist.  
**Carried.**
4. Community Incentive Grants
- Bill Zuk reported that when he presented that annual report at the Standing Policy Committee meeting, Councillor Fielding asked if we had applied for any community incentive grants to assist with increasing our materials budget. Councillor Browaty indicated that matching funds are needed for community incentive funds and we can't use city grant money as the matching funds.
  - Trevor reported that the Provincial budget will be presented on April 16<sup>th</sup>. In the past the Board has spoken to provincial minister budget about increasing the provincial budget. This item will be discussed at the next executive meeting.

- b. Treasurer B. Foster
1. Budget
    - Revised budget is close to being completed
    - Fairly stable from year to year
    - Bob recommended that the board receive quarterly financial statement rather than monthly ones
    - Any issues will be handled by email

**Motion:** Bob Foster **Seconded:** Councillor Eadie  
That the Board receive financial reports on a quarterly basis.  
**Carried**
  2. Hiring of Bookkeeper
    - Kym Shwaluke has agreed to carry on with the books
    - Reasonable rate or honorarium will be agreed upon
    - Bob Foster reported that she has lots of experience both in the field.
  3. Selection of Auditor
    - Copy of one proposal
    - Received another one from current auditor
    - The submissions will be reviewed and brought back to a future meeting.
- c. Book2Eat J. St. Hill
- Jacqueline St. Hill reported that the event was very successful
  - She thanked all the board members who volunteered
  - Bill Zuk provided a slide show from the event
  - Jacqueline reported that the committee will meet to debrief and begin planning for next year
- d. Community Outreach B. Zuk
- Will schedule a meeting soon
  - Articles in the Canstar papers/advertisings as well
  - Deadline is April 30<sup>th</sup>
- e. Manager of Library Services R. Walker
- Rick distributed and reviewed his report
  - Rick distributed the action plan for the Reference Study
- f. Public Library Services T. Surgenor
- Trevor explained his role for the new board members as a representative for the province of Manitoba
  - He suggested that members could check out this website - Nationalnetwork.ca
  - Provincial budget will be released on April 16<sup>th</sup>
  - Recent news about the cut to Newfoundland libraries – in the news – we are not immune
  - CLA session on advocacy recommends attending
- g. LACs Board Reps.
- Bill Zuk reported that the Assiniboia LAC met March 5<sup>th</sup>
  - Bob Foster reported that no LAC members showed up for their meeting

- Lord Selkirk/West Kildonan LAC meeting is scheduled for June
- City Centre meeting – email wasn't send to all members

## 6. Other Business

- **MLTA** – David Chung thanked the board for the honor of represent the board on the Manitoba Library Trustee Association committee
- Teleconference call – newsletter/website
- Working on a new organizational model, a copy was distributed to board members
- Letter of support – **Friends of the Year award** to be chosen at the CLA conference
- **CLA Conference** – National Conference – last time here 12 years will check to see if we qualify for the MLA discount – Full conference or one day rates are available if interested contact Corie by Friday.
- Request for support – delegate gathering – cash bar and finger food for delegate's social event on Friday evening sponsored by the local community – Rick Walker has approached several other agencies.  
**MOTION:** Councillor Browaty      Seconded: Ivyan Michalchyshyn  
That the Library Board contribute up to \$5,000 for the All Delegates Social for the upcoming CLA Conference.  
**Carried.**

## 7. Date and Location of Next meeting

Monday, May 6<sup>th</sup> – Millennium Library – Anhang Room

## 8. Adjournment

**Moved: Ivyan Michalchyshyn      Seconded: Councillor Browaty**  
**That the meeting be adjourned at 7:24 p.m.**