

Winnipeg Public library Board Meeting

Monday November 5, 2012 – 5:00 p.m.

Millennium Library – Carol Shields Auditorium

Minutes

Present: Bill Zuk, Jacqueline St. Hill, Rick Walker, Councillor Ross Eadie, Trevor Surgenor, Douglas MacEwan, Joan Blakely, Kym Schwaluke, Bob Foster,

Regrets: Councillor Jeff Browaty, David Chung, Iyvan Michalchyshyn, Jean Mabee, Jeff Kovalik-Plouffe, Mark

1. **Call to Order** – 5:10 p.m.
 - JSH welcomed guest to meeting

2. **Approval of Agenda**

Motion: Names
That the agenda be accepted as distributed
CARRIED

3. **Approval of minutes of October 1, 2012**

Motion: Names
That the minutes of the previous meeting be approved with one change – Kym Schwaluke was in attendance.
CARRIED

4. **Guest – Administrative Coordinator of Information & Virtual Services - Theresa Lomas**
 - T. Lomas provided committee with overview of her portfolio and outlined various projects she and her team are working on (See attached)

5. **Reports**
 - a) **Chair's Report**
 - JSH discussed Bookmates breakfast that she and BZ attended
 - JSH reported on thank you card received from Rita Burgess
 - Reminded members that the Winnipeg Library Foundation AGM was November 7, 2012 in Anhang Room
 - Reminded Board members of need to reapply if term up and asked Board reps. To LACs to remind LAC members to reapply if necessary

- JSH provided each Board member with a copy of this year's On the Same Page winner and encouraged them to read and pass it on to others including LAC members
- JSH provided Board reps. To LACs with mugs and letters for outgoing LAC members to be presented at next meetings.

b) Treasurer's Report

- KS circulated a draft budget for discussion. Reviewed by Treasurer.
- BF asked if a 3rd column could be added to the spreadsheet showing anticipated expenditures to the end of the year. KS to provide for next meeting.
- KS presented draft 2013 budget. Some uncertainty about Administrative Assistant costs
- JSH asked Board to review draft budget and send any comments to KS in advance of next meeting.
- KS to send out reminder email to LAC members to spend their money
- Discussion ensued about increasing the Writer –in-Residence grant
Motion: That the Writer-in-Residence grant be increased from \$6,000 - \$10,000 in 2013” – Kym Schwaluke/Bill Zuk
CARRIED
- JSH asked that the WIR come to the March 2013 Board meeting and report on her activities to date

c) Executive Report

- JSH discussed issue of number of vacancies on the Board and Executive positions that will be vacant
- JM appointed Boards Election Officer and will be contacting various Board members.
- JSH indicated that annual report of Board will be prepared before next Board meeting for members consideration, and then presented to Standing Committee at January 2013 meeting.
 JSH informed Board members there will be an orientation for new Board and LAC members on March 2, 2013, 9-12 noon. Location to be confirmed by RW.

d) Community Outreach Committee

- BZ shared minutes from last meeting with Board members
- Review of Language and Literacy grant being undertaken
- BZ spoke to further changes to the Jack Montgomery Writer's grant
Motion: “That the Community Outreach Committee provides a grant of \$4,000 to the library to support five programs as outlined in the report”
Bill Zuk/Joan Blakely
CARRIED

- RW to attach to the minutes an electronic copy of the proposals submitted to the Community Outreach Committee

e) Manager of Library Services Report

- RW presented his report to the Board (see attached)

f) Director of Public Library Services

- TS spoke about a new library building project in Selkirk. Construction slated to start December 2012 and be completed October 2013
- TS also let Board know a an expansion to the Steinbeck Library this past summer
- TS provided information about rural funding formula and impact that changing population is having on grants to places like Thompson and Morden/Winkler
- Updated Board on project surrounding alternate formats for people with disabilities. A number of provinces working together on digital repository of alternate formats to make material more accessible in electronic format.

g) LAC Reports

- EK/TR LAC meeting in December
- Riel LAC meeting later in November
- DM/BZ reported on Assiniboia LAC and very successful Meet & Greet event associated with Library Lego program

h) Strategic Plan

- JM/JSH will send out revised version of Strategic Plan to members

6. New Business

a) Writer-in-Residence

- Dealt with earlier in the agenda

b) Books2Eat

- JSH to arrange for meeting to be held in December 2012
- JSH informed new Board members what Books2Eat was about
- RW to ask Danielle Pilon to be library rep. again this year
- Board Rep. to City Centre LAC will ask for a rep. to be on the committee for 2013

7. Other Business

- JSH reminded Board members that the Manitoba Library Trustees AGM will be held on November 27, 2012 at the Convention Centre at 5 p.m.

8. Next Meeting

***** December 3, 2012 Millennium Library, Buchwald Room 4:30 P.M. start**

Followed by Dinner at Blaze Bistro, Delta Hotel at 6:00 p.m. ****

9. Adjournment

Kym Schwaluke