

**Winnipeg Public Library Board meeting
Monday, October 1st, 2012 - 5:00 pm
St. Boniface Library – 100 – 131 Provencher Blvd.**

Minutes

In attendance: Jean Mabee; Bill Zuk; David Chung; Douglas MacEwan; Iyvan Michalchyshyn; Mark Baragar; Joan Blakley; Jeff Kovalik-Plouffe; Councillor Eadie; Councillor Browaty; Jacqueline St. Hill and Rick Walker

Regrets: Bob Foster and Trevor Surgenor

Guests: Edith Boulet; Rita Burgess and Sandy Hyman

- 1. Call to order - 5:03 p.m.** **J. St. Hill**
Jacqueline St. Hill welcomed the guests to the meeting.
- 2. Approval of agenda**
Motion: Jean Mabee/Joan Blakley
That the agenda be accepted as distributed with the following additions:
Community Outreach – Bill Zuk
MLTA – Douglas MacEwan
Carried.
- 3. Approval of September 10th, 2012 minutes**
Motion: David Chung/Bill Zuk
That the minutes from the previous meeting be approved as distributed.
Carried.
- 4. Guest – St. Boniface Branch Head – Edith Boulet**

 - Rick Walker reported that it has been approximately 3 years since we at St. Boniface Library. He introduced Edith Boulet to the committee members and indicated that she has been with the library for 26 years – 7 years as Branch Head at St. Boniface
 - Has a role for the whole library system in selecting French language materials
 - Edith reported that it has been a busy summer – good participation in the summer reading program which saw a 10% increase – mostly francophone users
 - Computers are well used – ranked 5th among all branches in usage statistics
 - Room bookings have become quite popular
 - French adult reading circle – meets monthly
 - Career fair – April – might help to hire French speaking staff
 - Renovations – lowered shelving – tile carpet – seating area
 - June 2nd access point on 2nd floor – enables us to access the building from the buildings main elevator – main floor renovations and maybe carpeting in meeting room
- 5. Guest Sandy Hyman – Winnipeg Library Foundation**

 - Sandy Hyman – gave a brief overview of how the Foundation came into being and what it's purpose is – Fundraising arm of the Board. She also noted that she was a former chair of the board and is now chair of the Library Foundation. She thanked the Board for the contribution of \$10,000 towards administration costs. She indicated

that they have updated their database. They received some grants for the park project. Recently produced a video which is posted on their website – 3 minutes in length regarding the park. Annual audit – Annual meeting later this month (November 7th at 7:00 p.m. in the Anhang Room). She reported that they are now working to fundraise for the renovation of Cornish and St. John’s libraries, for their 100th anniversary. She again thanked the Board for their support. Succession planning – looking at getting new people involved on the Foundation – invited people to the last meeting – good turn out!

6. Reports

a. Chair

J. St. Hill

- Have now met our 3 new board members
- Sent letter to Mayor’s office – 2013 budget request – have received a response
- MLTA – meeting notice – Nov 27 – 5:00 at Convention Centre
- Big idea session part of the thin Air festival – very well attended

b. Treasurer

K. Shwaluke

Kym away but sent report
 Distributed copy of the updated budget (see attached)
 Made final payment on the Board study
 2013 budget prep – Cllr Browaty & Bill Zuk
 Reminder LAC representatives to have their LACs submit their invoices as soon as possible – deadline Nov 15

Executive

J. St. Hill

- Have been discussing the LAC funding.
- Will look at issuing guidelines for use of their fund
- LAC appointments needed – call for applicants is on the city’s website
- LAC brochures have been sent to all branches
- City is in the process of changing the requirements so that reference letters are no longer required.
- Bookmates breakfast – Oct 10th – Wednesday – if you would like to attend please let Corie know
- On the Same Page selection has been made – encourage all the board members to read the book. Rick will arrange to have the books purchased for Board members.

c. Community Outreach

B. Zuk/J. Mabee

- Identify areas in Gantt chart that might have to be adjusted
- Bill reviewed the handout (dated Oct 1-12) for the Jack Montgomery Grant
- **Motion:** Cllr Eadie/Jean Mabee
 That the new Jack Montgomery Grant format be accepted as revised.

Carried.

- Will get the information out in the library newsletter.
- \$1,000 cheque can be written right away for libraries
- Will move onto the Literacy and Language grant
- Next meeting will be held on October 30th at St. Boniface Library.
- Send any changes to website to Corie

d. Manager of Library Services

R. Walker

- Rick distributed his report; a copy will be attached to the minutes.
- Distributed 2011 Annual Report

e. Public Library Services

T. Surgenor

- As T. Surgenor was absent no report was available.

f. LACs

- Iyvan – Lord Selkirk/West Kildonan will meet November 21st at Sir William Stephenson Library
- City Centre met but Jean was unable to attend – no minutes yet
- Assiniboine met on Sept 11 – Oct 20 – Lego event – Westwood library – The next meeting will be held in December.

- Riel – Sept 17 – only one vacancy – participating Louis Riel Halloween event – Oct 20th - Jeff also attended as a guest. The next meeting will be held on Nov 19 at Windsor Park Library.

g. **Strategic Plan**

J. Mabee

- Jean reviewed Gantt chart
- Living document – focus in board efforts/order
- Jean will update and send to Corie

i. **MLTA – Douglas**

- Approx. 50 libraries of various sizes
- Douglas and David attend – meet monthly by teleconference
- AGM – Nov 27 – Convention Centre, Room 4 - Main floor – 5:00 – 7:00
- Finances are in good order as libraries pay dues
- Website changes are almost complete hopefully by AGM

7. New Business

a. **Recognition of R. Burgess**

J. St. Hill

- Jacqueline thanked Rita for attending and thanked her for her unwavering support of the library and the board. Jacqueline explained that Rita left the board as she had accepted a job related transfer. She also noted that Rita was the vice-chair of the Manitoba Library Trustees Association (MLTA)
- MLA recognized her with the Volunteer of the Year award – thanked her for making a difference in their community
- Rita thanked Jacqueline for the opportunity to say goodbye and encouraged the new board members – thanked Rick and his team
- Rita asked that we all talk about our City positively as we do have One Great City!

8. Other Business

- **Group photo**
- **New board member photos**

9. Date and Location of Next meeting

Monday, November 5th – Millennium Library – Carol Shields Auditorium
Theresa Lomas will attend to speak about Virtual Services.

10. Adjournment – Motion to adjourn was made by Bill Zuk and seconded by Jean Mabee at 6:43 p.m.