



MINUTES

Winnipeg Public Library Board

General Monthly Meeting

DATE/TIME Tuesday, November 5, 2024 at 6:00 p.m.

LOCATION Teams

CHAIR Linda English

	Present	Regret	Absent		Present	Regret	Absent
Linda English	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Trevor Surgenor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen Kennedy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Alvin Murdock	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dean Scaletta	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Karon Chester	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lisa Laker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kristen Hardy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Melak Yossief	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Melanie Ferris	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Karin Borland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nunziata Masi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Santos	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ramy Penner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Wyatt	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Wara Chiyoka	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Guest: Ceila Rodd, Cindy Elliott, Ryan Cormack

1. **Call to Order** – Linda English

Meeting called to order at 6:05 p.m.

2. **Acknowledgment of Indigenous Territory and Homeland** – Linda English

Winnipeg is located on Treaty One Territory, the home and traditional lands of the Anishinaabe (Ojibwe), Ininew (Cree), and Dakota peoples, and in the National Homeland of the Red River Métis. Our drinking water comes from Shoal Lake 40 First Nation, on Treaty Three Territory.

3. **Presentation** – Rita Burgess

See Appendix C for presentation highlights

4. **Agenda** – Linda English

The agenda has been approved as distributed with changes - *See Appendix A for motion.*

5. **Minutes** – Linda English

In accordance with Article 7 section 2 of Winnipeg Public Library Board and Library Advisory Committee Regulations, due to the lack of quorum, no minutes are available for the October 1, 2024 meeting.

6. **Manager's Report** – Karin Borland

See Appendix B for report

Status update regarding the Millennium Library Community Connections was received

7. Chair's Report – Linda English

Item	Summary
7.1 December Meeting	<ul style="list-style-type: none">• Meeting is scheduled to be held at Millennium Library• Executive Committee would like to poll members meeting can be moved to Fort Garry Library• Assistant will poll members
7.2 Special Meeting	<ul style="list-style-type: none">• Meeting will be called next week• Meeting will be on Teams 6 pm – 8 pm to discuss roles and mandate of Library Board and Library Advisory Committees

8. Treasurer's Report

No report

9. Administrative Report - Annabel Perez

- November 6 – Council will hold their organizational meeting
- Operating Grant – confirmed with City Clerk's application is not required for 2025 and the same amount will go forward for 2025 budget; new intake process is tentatively scheduled to rollout for 2026 budget
- LAC funding form – Executive Committee decided to place form on hold until special November meeting is held
- Recruitment
 - 17 applications received for the Library Board
 - Nominations Committee has been provided applications and will give a short list of names to the Executive Committee for final recommendation to provide to City Clerk's
 - Not returning Board members will be able to select a book to add to the collection
 - Requesting an extra \$150 (inclusive) to be over expended on the Gifts and Recognitions budget line
 - *See Appendix B for motion*
- Continuity planning
 - Stephen and Lisa may reach out to returning to Board members to form an interim Executive Committee in 2025 until elections can be held
 - LACs may run into issues holding meetings before Library Board members can be appointed
 - At the next meeting will propose a motion so that LACs can continue
- Contract verbal update provided

10. Library Advisory Committee Updates

Item	Summary
Assiniboia	<ul style="list-style-type: none">• No update
City Centre	<ul style="list-style-type: none">• Meeting held on October 15 at Millennium Library• Received a tour• Discussed activities such as drop-ins at library branches (held one at Osborne Library and Cornish Library)• Will be collecting customer feedback• Next meeting is scheduled on January 13

Item	Summary
East Kildonan – Transcona	<ul style="list-style-type: none"> Meeting held on October 10 (no quorum) Barbara Bourrier-LaCroix, Administrative Coordinator of Collections and Borrower Services attended and discussed WPL's collection Treaty Talks and Residential School programming has started at Henderson Library Linda to provide Cindy with consent forms Meeting planned for December 5 at Henderson Library
Lord Selkirk- West Kildonan	<ul style="list-style-type: none"> No updates but trying to plan a meeting with members
Riel	<ul style="list-style-type: none"> No update

11. Adjournment

The meeting be adjourned at 7:34 p.m.

1st Linda English

2nd Karon Chester

NEXT MEETING
Tuesday, December 3, 2024 at 6:00 pm Teams

Appendix A: Motions | November 5, 2024

MOTION	1 st	2 nd	DISPOSITION
That the Winnipeg Public Library Board approve the agenda as distributed	Linda English	Ramy Penner	Carried
That the Winnipeg Public Library Board approve an over expenditure of \$150 on the gifts and recognitions budget line to purchase books that will be selected from non-returning members to add to the collection.	Dean Scaletta	Nunziata Masi	Carried

Appendix B: Manager's Report | November 5, 2024

1. Facilities

Millennium Library Lobby Redesign

- No update

Northwest Library

- Currently in negotiations

2. Request for Proposal Updates

Verbal update received

3. Recruitment

Winnipeg Public Library continues to fill vacancies. Current opportunities can be found on the city of Winnipeg's website <https://legacy.winnipeg.ca/hr/default.stm>

4. Upcoming Library Hours

- Monday, November 11 – all library branches are closed
- Friday, November 15 – Millennium Library closes at 4:30 pm (instead of 5pm) for safety drills
- Wednesday, December 4 – all library branches are closed

5. Library Website Redevelopment Project

- Library Services Division has received approval to proceed with a major renewal of the Library's website in 2025.
- Public engagement survey will be added to the Library's website, as well pushed out on social media and shared in-branch at service desks.
- We'll send a link to the survey when posted.

6. Youth Services Update

- Our 9-week Fall Early Literacy Session is running from October 1-December 2 and includes 65 early literacy sessions (Baby Rhyme Time, Toddler Time, and Family Story Time) across all 20 branches. To date, over 5,800 attendees were recorded. Registration for the Winter Early Literacy Session will open on December 9 and will run for 9 weeks from January 13-March 17.
- Youth Services Librarians delivered a 3-hour Early Literacy Program Training Session on October 22, which was attended by 15 staff members across the division. Another session will be offered on November 20.
- Our Makers-in-Residence delivered the following programs for children in October:
 - Origami Workshop with Janet Murata was held on October 19 at Munroe Library for children ages 6-12 with a caregiver and was attended by 13 people.
 - Make a Book Workshop with Tracy Charette Fehr was held on October 21 at Fort Garry Library for children ages 6-12 with a caregiver and was attended by 7 people.
- WPL has once again partnered with the Winnipeg Humane Society for the See Spot Read program. The program pairs elementary school children with therapy dogs at the Library. The dogs are reading buddies for students who have been selected by reading clinicians at their school to participate in the program. The fall session of this weekly program runs from October 10-December 13 at Sir William Stephenson Library and West Kildonan Library.

7. Adult Programming and Outreach Update

- Attendance at adult programs has been consistently high with many programs at full registration. The Maker-in-Residence workshops, Learn Michif, book clubs and genealogy workshops have been particularly well attended.
- The Winnipeg 150 Trivia Nights were well received at Millennium and Henderson Libraries. The Winnipeg 150 themed prizes including 3D printed "brain" trophies were appreciated.
- The Library Happy Hour on October 30 at Little Brown Jug was a huge success with standing room only. This "adult story time" features librarians reading short stories with a pop-up library of books to borrow and membership sign-ups. It is held 3-4 times a year.
- English Conversations Groups will be wrapping up in early December to return in the new year. New this term was an online ECG for Ukrainian-speaking newcomers only. These ECGs are led by volunteers with branch assistance and coordinated by an Outreach Librarian.
- Upcoming events:
 - Millennium Library's Out Loud at the Library choral series in partnership with Virtuosi Concerts continues November 9 and December 7 at 2 pm. Plans are underway to continue concert series in 2025
 - Outreach Services planned events include visits to Turtle Island Neighbourhood Centre, Tuxedo Family Centre, and Red River College Polytechnic along with the usual Mobile Library programs.

Please check the [online Programs & Events calendar](#) for schedule details.
Feel free to share [Programs & Events Posters](#) with your contacts.

Appendix C: Presentation Highlights | November 5, 2024

- The Winnipeg Public Library Board welcomed Rita Burgess, Past President of the Friends of the Winnipeg Public Library (Friends of WPL)
- Bio
 - Rita is a dedicated advocate for community engagement and a library enthusiast
 - She has over 45 years of experience in financial planning, sales management, and employee development
 - Her volunteerism includes more than five years on the Friends of WPL Board of Directors, volunteering for the Winnipeg and Calgary United Way, the Dream Factory, Salvation Army, and Special Olympics.
 - She served on the Winnipeg Public Library Board from 2007 to 2012 where two years was served as Chair
 - In addition, she served as Vice-President on the Manitoba Library Trustees' Association
 - In 2012, Rita was the recipient of the Manitoba Library Services Award which celebrated her significant contributions to the Manitoba's library community.
- The Friends of WPL has a Board of Directors that oversees the operations of the organization
- The mandate is to fundraise for programs and special projects for Winnipeg Public Library but does not provide funds for capital projects
- There Friends of WPL has various fundraising activities and events but primarily funds are raised through the annual Big Book Sale

- In consultation with Library Administration, the Friends of WPL have provided \$391,000 in support of WPL projects and activities since 2000 namely:
 - Write-in-Residence program (since 2000 contributed \$63,750)
 - Spring break family programming (since 2006 contributed \$44,000)
- Other funded projects:
 - 9 family literacy playgrounds
 - Reading Nook at Bill and Helen Norrie Library in memory of Friends of WPL past President Rochelle Blumental
 - Seven sewing machines in the ideaMILL
 - Indigenous painting of buffalo for Charleswood Library's children's area
 - Floor seating for Baby Rhyme Time / Toddler time for various branches
 - Bar height table for reading room at Cornish Library
 - Program support and prizes for 2024 Summer reading program
 - I Love to Read Month for February and spring break programming for 2025
- Virtual meetings are scheduled on the 3rd Tuesday of every month (except for July, August, and December)
- Everyone is encouraged to become a Friend of WPL, donate, follow on social media, and/or sign up for newsletter

For more information visit the website <http://www.friendswpl.ca/>