



# MINUTES

## Winnipeg Public Library Board

### General Monthly Meeting

**DATE/TIME** Tuesday, September 3, 2024 at 6:00 p.m.

**LOCATION** Teams

**CHAIR** Linda English

|                   | Present                             | Regret                              | Absent                   |                 | Present                             | Regret                              | Absent                              |
|-------------------|-------------------------------------|-------------------------------------|--------------------------|-----------------|-------------------------------------|-------------------------------------|-------------------------------------|
| Linda English     | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | Trevor Surgenor | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Stephen Kennedy   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | Alvin Murdock   | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Dean Scaletta     | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | Karon Chester   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
| Lisa Laker        | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | Kristen Hardy   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
| Melak Yossief     | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | Melanie Ferris  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
| Karin Borland     | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | Nunziata Masi   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
| Councillor Santos | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Ramy Penner     | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
| Councillor Wyatt  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Wara Chiyoka    | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |

Guest: Matejo Maroti, Cindy Elliott, Dee Wallace

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#### 1. **Call to Order** – Linda English

Meeting called to order at 6:08 p.m.

#### 2. **Acknowledgment of Indigenous Territory and Homeland** – Linda English

Winnipeg is located on Treaty One Territory, the home and traditional lands of the Anishinaabe (Ojibwe), Ininew (Cree), and Dakota peoples, and in the National Homeland of the Red River Métis. Our drinking water comes from Shoal Lake 40 First Nation, on Treaty Three Territory.

#### 3. **Agenda** – Linda English

The agenda has been approved as distributed with changes - *See Appendix A for motion.*

#### 4. **Minutes** – Linda English

Minutes of June 3, 2024 were approved electronically.

In accordance with Article 7 section 2 of Winnipeg Public Library Board and Library Advisory Committee Regulations, due to the lack of quorum, no minutes are available for the August 6, 2024 meeting.

#### 5. **Manager's Report** – Amber Lamboo *obo Karin Borland*

*See Appendix B for report*

*Additional item: Kids Card Contest opened to children aged 4-12 years old; winners will have their design printed on a library kid's card*

## 6. Chair's Report – Linda English

| Item  | Summary   |
|---|---|
| <b>6.1<br/>Electronic<br/>Motion<br/>Update</b> | <ul style="list-style-type: none"><li>• Electronic motion updates circulated</li><li>• All motions passed<ul style="list-style-type: none"><li>○ June 4, 2024 meeting minutes</li><li>○ Q1/Q2 Treasurer report</li><li>○ Additional \$1,000 for giveaway books (in addition to May 7, 2024 motion approval)</li><li>○ EKT LAC reimbursement of \$99.55</li><li>○ Development of recruitment bookmark</li></ul></li><li>• Reminder that Library Board members are to read e-mails and if there are tasks assigned like voting, please do so by due dates</li></ul>   |
| <b>6.2<br/>2025<br/>Operating<br/>Grant</b>     | <ul style="list-style-type: none"><li>• Letter sent to Community Services Department finance to review if Library Board would fall under City's new grant intake process</li><li>• Referred back to political level</li><li>• Matter has been laid over to the Executive Policy Committee on September 17, 2024</li><li>• Discussion<ul style="list-style-type: none"><li>○ Links to report provided</li><li>○ Community members are not in support of new grant intake process</li><li>○ Will need to assess how the Board will be impacted</li><li>○ WPL has indicated that funding for programming can be covered by WPL as there is an increase in programming funding</li><li>○ Further discussion is required</li></ul></li></ul> |
| <b>6.3<br/>Recruitment<br/>2025</b>             | <ul style="list-style-type: none"><li>• Members whose term ends Dec 31, 2024 will be notified today and provided application</li><li>• WPL marketing will assist with promotional materials</li><li>• Application deadline is October 18, 2024</li><li>• Nominations Committee will be provided instructions in October</li></ul>   |
| <b>6.4<br/>Strategic Plan</b>                   | <ul style="list-style-type: none"><li>• Will try to book meeting with Councillors to discuss role of the Board and LACs</li><li>• This could possibly impact operating funding ask, structure, and other things</li><li>• The Library Board (and LACs) have evolved throughout the years and the pandemic did impact focus and direction</li><li>• By meeting with Councillors it may provide clarity and then Strat Plan committee can move forward with plans and recommendations</li></ul>   |
| <b>6.5<br/>LAC Funding<br/>Request</b>          | <ul style="list-style-type: none"><li>• Memo provided with proposed wording</li><li>• If any Board member has any feedback, suggestion, questions, or ideas regarding the process for the LACs to ask for funding please email me directly with a cc to Annabel by Sunday, September 8.</li><li>• If you have no suggestions please also email me and cc Annabel so I know you have reviewed the document</li></ul>   |

## 7. Treasurer's Report

*No report*

## 8. Library Advisory Committee Updates

| Item                              | Summary   |
|-----------------------------------|---|
| Assiniboia                        | <ul style="list-style-type: none"><li>Next meeting is September 17</li></ul>  |
| City Centre                       | <ul style="list-style-type: none"><li>No update</li></ul>   |
| East Kildonan<br>– Transcona      | <ul style="list-style-type: none"><li>Meeting scheduled for August 8; however quorum was not reached and no Board member was available to attend</li><li>Will schedule a meeting in October</li></ul> |
| Lord Selkirk-<br>West<br>Kildonan | <ul style="list-style-type: none"><li>No update</li></ul>   |
| Riel                              | <ul style="list-style-type: none"><li>No update</li></ul>   |

## 9. Other Business

### *East Kildonan-Transcona Library Advisory Committee*

- Item carried over from last meeting as there was no quorum
- List of projects/activities provided with a total expenditure of \$791.11
  - Prize for baskets have been bought
  - Currently working with Kathleen Williams on Speaker Series
  - 2 letters have been received re: funding reimbursement of \$99.55 and future expenditures
- Complaint letter dated August 26, 2024 submitted to Executive Committee
- Concerns were raised on lack of process and clarity
  - Library Board provided a verbal apology for the lack of process and clarity and commitment to relook at processes and use of funds
- Library Board expressed concerned about providing funding for refreshments for staff
- WPL indicated that Speaker Series can be paid through the operating grant
- Library Board acknowledged they need to relook at practices for programming funding beyond 2024; i.e. should funding support continue

*Post meeting update:* Library Board has directed the assistant to initiate an electronic motion regarding the funds that can be provided to the East Kildonan-Transcona Library Advisory Committee for the remainder of 2024

## 10. Adjournment

The meeting be adjourned at 7:42 p.m.

**1<sup>st</sup>** Linda English

**2<sup>nd</sup>** Stephen Kennedy

### **NEXT MEETING**

Tuesday, October 1 2024 at 6:00 pm  
Harvey Smith Library | Teams

## Appendix A: Motions | September 3, 2024

| MOTION   | 1 <sup>st</sup> | 2 <sup>nd</sup> | DISPOSITION |
|--|-----------------|-----------------|-------------|
| That the Winnipeg Public Library Board approve the agenda as distributed with the following changes: <ul style="list-style-type: none"><li>Removal of duplicate EKT item</li></ul> | Linda English   | Stephen Kennedy | Carried     |

## Appendix B: Manager's Report | September 3, 2024

### 1. Facilities

#### *Millennium Library Lobby Redesign*

- Report is tentatively scheduled to be heard at the Standing Policy Committee on Community Services on October 1, 2024

#### *Northwest Library*

- Expression of Interest 392-2024 closed on August 30, 2024
- Bids will be reviewed by evaluation team

### 2. Hours Update

- Newly expanded hours start today, September 3, 2024
  - Bookmarks with new hours are available at branches for customers
- Millennium Library will close early on Friday, September 20<sup>th</sup> (closing at 4:30 p.m. instead of 5:00 p.m.) for staff safety training
- National Day for Truth and Reconciliation is on Monday, September 30. All branches will be closed.

### 3. Recruitment

Winnipeg Public Library continues to fill vacancies. Current opportunities can be found on the city of Winnipeg's website <https://legacy.winnipeg.ca/hr/default.stm>

### 4. Library Card Contest

Thank you to Lisa Laker for participating in the selection of the library card contest. Reveal and announcement are being planned.

Winner will have design printed on library cards for a limited time.

## 5. Collections Update

- The July 2024 diversity audit of the Winnipeg Public Library's English-language picture book collection reveals significant gaps in representation.
- The audit, conducted between November 2023 and May 2024, examined 12 percent of the 12,047 picture books in our collections, finding that over 57% featured non-human characters, and 30% depicted white characters.
- Key underrepresented groups include Black, First Nations, and Filipino characters. The audit also highlighted a predominance of white authors and illustrators.
- Recommendations include actively seeking more diverse books and creators, weeding outdated materials, and enhancing programming to better reflect the community's diversity.
- This initiative underscores the library's commitment to ensuring that all children can see themselves in the stories they read.

## 6. Youth Services Update

- The annual TD Summer Reading Club ended on August 30. TD SRC is for children of all ages, and abilities, and is designed and developed to inspire kids to explore the fun of reading while reducing summer reading loss.
- As part of TD Summer Reading Club, the library offered the World Storytelling program at Henderson Library and Charleswood Library, and the World Language Storytime series, including Anishinaabemowin, Filipino, Spanish, and Ukrainian at St. John's Library, Harvey Smith Library, Sir William Stephenson Library, Louis Riel Library, Pembina Trail Library, Fort Garry Library, West Kildonan Library, and Osborne Library. Over the summer, 120 children and their families attended these programs. We have received excellent feedback from our presenters and participants, including how important these wonderful programs are to our diverse communities. Thank you to the Winnipeg Public Library Board for their support.
- In August, 16 staff members attended training presented by Autism Canada, to learn about autism and how to create sensory sensitive environments and safe spaces.
- Registration for the Fall Early Literacy Session will open on September 9. The fall session will run October 1 - December 2 and includes 65 early literacy sessions (Baby Rhyme Time, Toddler Time, and Family Story Time).

## 7. Adult Programming and Outreach Update

- **THIN AIR Writers Festival** returns September 25-27 with a new location - Bill and Helen Norrie Library. Drop in for Afternoon Book Chats and Big Ideas talks with non-fiction writers.
- **Prairie Comics Festival** runs October 5-6 at Millennium Library. The Library will be open on the Sunday, Oct 6 with regular services available during the festival. Please share the [poster](#). PCF also holds monthly workshops at Millennium Library starting in November.
- **Winnipeg 150 Trivia Night** is being held at Millennium Library on [September 26](#) and Henderson Library on [October 24](#). Get a team of 4 together and register for fun and prizes!
- A number of **Indigenous programs** have been organized with the funding provided in this year's budget including several sessions of [beading with Claire Johnson](#), and [red dress](#) and [orange shirt](#) pin-making with Gerri-Lee Pangman where attendees learn about MMIWG2S+ and residential school resources while making and beading pins. Learning Michif is also starting in September at Cornish Library.

- **Speaking Crow Open Mic** nights in partnership with Plume Winnipeg are being held at St. Boniface Library starting [September 3](#).
- The new **Writer-in-Residence** will be announced mid-September, and the new **Makers-in-Residence** will also be announced early-mid September.
- Book clubs, concerts, dog therapy, harp and yoga (with book recommendations) and more are also scheduled for September. For all the details visit the Programs & Events calendar.

Please check the [online Programs & Events calendar](#) for schedule details.  
Feel free to share [Programs & Events Posters](#) with your contacts.