

Winnipeg Public Library Board Meeting

Tuesday, April 4, 2023 at 5:00 p.m.

MS Teams Meeting

Minutes

	<u>Present</u> <u>Regret</u> <u>Absent</u>				<u>Present</u> <u>Regret</u> <u>Absent</u>		
Jaideep Johar (Chair)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Trevor Surgenor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stephen Kennedy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Karon Chester	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Scaletta	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kristen Hardy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Diane Papst	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Linda English	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kim Coss	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lisa Laker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Karin Borland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Melak Yossief	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Duncan	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Nunziata Masi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Wyatt	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Waraidzo Chiyoka	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Guests: Cindy Fernandes, Frances Koncan, Daniel Waycik, Mary Burton, Cindy Elliott, Ryan Cormack

1. Call to order, welcome, housekeeping

The meeting was called to order at 5:01 p.m.

2. Acknowledgment of Indigenous Territory and Homeland – Jaideep Johar

Winnipeg is located on Treaty One Territory, the home and traditional lands of the Anishinaabe (Ojibwe), Ininew (Cree), and Dakota peoples, and in the National Homeland of the Red River Métis. Our drinking water comes from Shoal Lake 40 First Nation, in Treaty Three Territory.

3. Approval of agenda

See Appendix B for motion

4. Approval of previous meeting minutes

See Appendix B for motion

5. Roundtable Introductions

The Winnipeg Public Library welcomes:

- Cindy Fernandes, Director of Community Services Department
- Frances Koncan, Writer-in-Resident 2022/2023
- Daniel Waycik, Operations Director, Persons Community Solutions
- Mary Burton, Executive Director, Fearless R2W

See Appendix C for bios and summary discussions

6. Manager's Report – Karin Borland

See Appendix A for report

7. Chair's Report – Jaideep Johar

Item	Description	Action
March Activities	<ul style="list-style-type: none">• March 16 – appeared in delegation at the Executive Policy Committee to advocate for annual operating grant and to advocate for Winnipeg Public Library funding (Community Connections staffing, Community Safety Host Program)• March 25 – online orientation was held for Library Board and LAC members; approximately 16 people were in attendance.	
Reports	<p><i>See Appendix B for motions</i></p> <ul style="list-style-type: none">• Writer-in-Residence 2022/2023• Community Safety Hosts 2022	

Item	Description	Action
Executive Committee Update	<ul style="list-style-type: none"> • The Library Board thanks and welcomes Linda English to the Executive Committee as a member-at-large • The Executive Committee and Assistant will be working on logistics on how to formally appoint Linda 	
Strategic Plan Goals	<ul style="list-style-type: none"> • See appendix D for goals • See appendix B for motions 	

8. Treasurer's Report

See appendix B for motions

- Writer-in-Residence 2023/2024 funding
- Community Safety Host Program 2023 funding
- Manitoba Library Association Conference 2023 sponsorship funding
- Winnipeg Public Library 2023 funding
- Millennium Library Community Working Group 2023 funding

9. LAC Updates

- East Kildonan-Transcona LAC: Met on March 20 and discussed summer quiz and working with Winnipeg Public Library's Administrative Coordinator of Youth Services; waiting for new Library Liaison
- Assiniboia: Met on March 27 to discuss a funding request from the Charleswood Library – request approved

10. Millennium Library Update

- On Dec 11, 2022 Tyree Cayer was attacked at the Millennium Library and passed away from their injuries.
- After this tragic loss of life, the library remained closed until Dec 23 and opened to counter service only.
- On Jan 23, the building fully re-opened with interim security measures.
 - Walk-through metal detector gate

- Additional security guards
- Additional Community Safety Host
- Two Winnipeg Police Service Officers on-site during regular operating hours
- A comprehensive risk and security audit was conducted, and library administration are waiting for the final report from GardaWorld Security, who was hired as the 3rd party consultant.
 - Recommendations will be reviewed and evaluated.
 - Actions that will be considered will have a comprehensive plan developed including budget implications for Council's consideration.
- Community Connections remains closed but work to re-open is in progress.
- We acknowledge that the interim measures are not supported by everyone, however we are trying to achieve a balanced approach to ensure everyone's physical, emotional, and psychological needs are met.
- Trauma-informed, non-violent de-escalation and empathy-based service delivery training is being planned for staff.

Q: What is the City doing to communicate information to the public?

A: The City issues news releases for significant changes or initiatives and responds to inquiries from media.

Q: Is there funding for library staff for Community Connections?

A: Since opening in April 2022, there has not been incremental funding to staff Community Connections. Staff working in the space are from the other service areas at Millennium Library.

Q: What do staff do in Community Connections?

A: Provide assistance using Winnipeg Public Library and provide resources and referrals to help connect people with support for basic needs such as food, housing, employment, benefits.

Q: Is there a timeline for when GardaWorld will have the report completed and report given to Council?

A: A draft report has been received but there is no timeline to finalize.

Q: Is there anything confidential you are sharing with us?

A: No, all information shared at this meeting has either been released to the media and/or staff.

Q: Is there an opportunity to reallocate funds for security to the Community Safety Host program?

A: Winnipeg Public Library is committed to the Community Safety Host program; however, the current security budget is insufficient to hire hosts. In addition, various approaches are required (contract security guards and community safety hosts).

Q: Have heard that individuals or families do not feel comfortable in libraries. Are there plans for any public engagement to determine how library users and citizens feel?

A: Winnipeg Public Library would like to have more public engagement opportunities. There are varying perceptions about what the library is meant to (e.g., providing traditional library services or being the bridge to gap the unmet needs of society)

Q: Is there opportunities of satellite libraries if customers do not or cannot visit a library branch?

A: Outreach staff go offsite to bring services to underserved communities. Demand for this service outweighs the capacity to deliver.

11. Other Business

None

12. New Business

None

13. Date and Location of Next meeting

Tuesday, May 2, 2023 at 5:00 p.m.
MS Teams Meeting

14. Adjournment

The meeting adjourned at 6:45 pm

1st Jaideep Johar

2nd Kristen Hardy

Appendix A
Manager's Report April 4, 2023

1. Facilities Update

a) Millennium Library Carpeting and Lighting Upgrade

- 4th floor is nearing completion; anticipated to be done by end of April
- Follow project page for up-to-date information
<https://wpl.winnipeg.ca/library/whats happening/renorenewal/mill/millenniumreno.stm>

b) Millennium Library Community Connections Space

- We are working on a plan to reopen as soon as possible.

c) West Kildonan Library

- Award of RFP 847-2022 is in progress

2. Recruitment Update

Winnipeg Public Library continues to fill vacancies. Current opportunities can be found on the city of Winnipeg's website <https://legacy.winnipeg.ca/hr/default.stm>

3. Youth Services Update

- The [Spring Early Literacy Session](#) will run April 17 – May 20, registration opened March 20.
- [Spring Break \(March 25-April 1\) Programs](#) included 40 programs for families, school age children, and teens. Attendance statistics are being compiled.
- An Our City, Our Stories feature about free activities to keep kids busy during spring break was published on March 22.
<https://www.winnipeg.ca/people-culture/our-city-our-stories/free-activities-keep-kids-busy-during-spring-break>
- Planning for the TD Summer Reading Club and Teen Summer Reading Challenge is well underway. Teen and TD SRC will run June 12-September 1.

4. Adult Programming and Outreach Update

This year, WPL embarked on our first **Makers-in-Residence Program** and two local artists joined us on this journey. Our Makers-in-Residence have been busy offering drop-in programs, workshops, and working throughout their residencies on their collaborative projects. Each project showcases their artistry and brings the voices of Winnipeg's citizens together through their mediums. Starting in April, check out the exhibit featuring postcards designed and printed by participants in collaboration with Sean McLachlan, as well as a soundscape developed by Osani Balkaran. All creative activities asked participants to reflect on their experience during the pandemic.

Jean-Pierre Noël from the Centre du patrimoine presents two genealogy programs this month. **Métis Genealogy** at Millennium Library, and the same program *en français* at St. Boniface Library. Participants will learn about online and archival resources available to individuals researching their Métis ancestry in Manitoba.

April sees the launch of a new staff-led, online program: **Next Page Live!** – participants can view library staff talking about their favourite fiction and non-fiction and join in by sharing their own recommendations in the chat.

Time to Read Podcast's discussion of *Tatouine* by Jean-Christophe Réhel will be released Friday, April 7. This title is also [One eRead Canada's](#) pick for 2023 and is available to download in digital format without any waitlists through our OverDrive and Cantook Station services, from April 1 to April 30.

The mobile laptop lab will be at Charleswood Library in April to provide **computer workshops** including Excel, Introduction to the Computer, and Email Basics.

Additional Online Programs include Perspectives Book Club, Know Your Rights for Seniors, and Saving Money at the Grocery Store.

Additional In-person Programs include Library and Archives Canada: Consult with an Archivist (book a 30-minute appointment to discuss your genealogy research questions), and Crafting Comedy: Humour as a Tool of Decolonization (with Writer-in-Residence Frances Koncan).

Please check the [online Programs & Events calendar](#) for schedule details. Feel free to share [Program & Event Posters](#) with your contacts.

Appendix B

April 4, 2023 Motions

MOTION	1ST	2ND	DISPOSITION
That the agenda be approved as distributed	Jaideep Johar	Dean Scaletta	Carried
That the March 7, 2023 minutes be approved as distributed	Jaideep Johar	Diane Papst	Carried
That the Writer-in-Residence 2022/2023 report be approved as distributed	Jaideep Johar	Stephen Kennedy	Carried
That the Community Safety Host Program 2022 report be approved as distributed	Jaideep Johar	Nunziata Masi	Carried
That the 2023 strategic plan goals be approved as distributed	Kim Coss	Nunziata Masi	Carried
That the Winnipeg Public Library Board authorize the following:			
a) That the 2023/2024 Writer-in-Residence funding in the amount of \$12,000 be released	Stephen Kennedy	Dean Scaletta	Carried
b) That the Assistant be authorized to do all things necessary to implement the intent of the foregoing			
That the 2023 Community Safety Host Program funding request in the total of \$25,000 be approved as distributed with the following conditions:			
a) That the funds will be used for training costs for the interns placed at a Winnipeg Public Library branch	Stephen Kennedy	Linda English	Carried

MOTION**1ST****2ND****DISPOSITION**

- b) That the funds be used for class time outside of the WPL location and practicum time in a WPL location
- c) That the Chair, Treasurer, and Assistant be authorized to do all things necessary to implement the foregoing
-

That the 2023 Manitoba Library Association funding request in the total of \$5,000 be approved as distributed with the following conditions:

- a) That the funds will be used for the 2023 virtual conference held on May 18 and 19, 2023
- b) That the Assistant be authorized to do all things necessary to implement the intent of the foregoing including but not limited to negotiating sponsorship terms and conditions and signing sponsorship document
- c) That the Treasurer be given final authority to approve terms of conditions prior to disbursement of payment

Stephen
KennedyMelak
Yossief**Carried**

That the 2023 Winnipeg Public Library project funding request in the total of \$13,000 be approved as distributed

- a) For the following projects:
- Bus tickets and snacks (\$4,000)
 - Elder-led drum making program (\$2,000)

Stephen
KennedyDean
Scaletta**Carried**

MOTION**1ST****2ND****DISPOSITION**

- Giveaway books (\$3,050)
- Sharing circles (\$1,400)
- World storytelling series (\$1,350)
- World languages family story time (\$1,200)

b) That the Assistant be authorized to do all things necessary to implement the intent of the foregoing

That the request for continued support for Millennium Library Community Working Group be approved as distributed in the amount of \$3,000 with the following conditions:

a) To be used to transition out the facilitator

b) To be used to pay for lived-experience honoraria

Stephen
Kennedy

Diane
Papst

Carried

c) To be used to pay for in-person meeting costs

d) That the Treasurer and Assistant be authorized to do all things necessary to implement the intent of the foregoing

Appendix C

April 4, 2023 Presentations

Public Service

Cindy Fernandes

Cindy has worked for the City of Winnipeg for over 30 years. As a Chartered Professional Accountant (CPA), she also holds a Bachelor of Commerce Honors degree and Masters in Municipal Leadership. Beginning with the former Boards of Commissioners, she moved through various positions in the Corporate Finance department prior to joining the Community Services department in 2001. Cindy has been Director of the Community Services department since 2017 and is a member of the End Homelessness Winnipeg (EHW) and Immigration Partnership Winnipeg (IPW) Board of Directors. In addition, Cindy is the public service lead on the Human Rights Committee of Council and directed the creation of the Newcomer Welcome and Inclusion Policy and the Poverty Reduction Strategy for the City of Winnipeg.

- The Community Services Department organizational chart can be found here <https://legacy.winnipeg.ca/cao/organizational-charts/community-services.stm>
- Cindy helps divisions by providing support, assisting in strategic planning goals, administrative reports, operating/capital funding, and advocacy.
- The Director thanks the Winnipeg Public Library Board for their advocacy during the budget process for Library Services

Writer-in-Residence (WIR) 2022/2023

Frances Koncan

Frances Koncan is an innovative, award-winning Anishinaabe playwright and director whose works have been produced on stages across the country, including the Royal Manitoba Theatre Centre (RMTC). She has helped emerging writers and playwrights develop their voices as Writer-in-Residence at the University of Manitoba and as a mentor with RMTC, and her play *Space Girl* just premiered at Prairie Theatre Exchange. She has also worked as a freelance journalist and arts consultant.

- Met with writers primary online, but also had meetings via phone and in-person.
- To date about 30 writers have contacted Frances; more submissions are being received.

- Appreciated that the program is reachable to other writers in the Province and not limited to Winnipeg residences.
- Some of the writers had received feedback from previous WIR; it was beneficial to see other WIR feedback and see the evolution of the aspiring writers.
- Offering monthly writing circles which is a program that meets with people and may cover sensitive and challenging topics.
- Preparing 2 programs that will focus on decolonization in writing and will be offered at St. John's and Cornish Libraries
- Frances thanks the program and Library Services' staff for supporting the time needed to work on Space Girl play.

Q: Is the WIR program valuable?

A: Yes. It gives writers a chance to connect with community and people. There are other WIR programs, however since the program is associated with the public library it increases access to aspiring writers. In addition, it allows for previous aspiring writers to come back to the program on a yearly basis and obtain different perspectives from other WIR.

Community Safety Host Program (CSH)

Mary Burton

Mary Burton has been a dedicated advocate for families and youth in Winnipeg's North End for over 30 years. As a Cree woman, she has advised governments on child welfare policies and serves on national and international boards. In 2014, Mary co-founded Fearless R2W, an organization that helps families navigate Manitoba's child welfare system. As the Executive Director, Mary also plays a crucial role in decision making for the Community Safety Hosts Initiative.

Daniel Waycik

With over a decade of experience in the nonprofit and community sectors, **Daniel Waycik** has led programs that focus on operations development, safety, and wellbeing. Specializing in facilitating collaboration between multiple organizations and leveraging existing capacities, they are currently working on long-term projects with three Manitoba nonprofits, supporting them in understanding and navigating development of security and safety programs that share goals with different community stakeholders. Daniel currently serves as the steward Program Manager for the Community Safety Hosts Initiative.

- Thanks was given to Mary and Daniel for their presentation at the Executive Policy Committee on March 16 in advocating for Winnipeg Public Library and the Community Safety Host program.
- Community Safety Host program was a result of a 2019 University of Manitoba housing solutions lab.
- The CSH program is a collaborative program that is available to individuals who reside in the North End, have lived experience, and/or are aging out of care.
- CSH provides standard security training but also offers trauma-informed, compassionate, and de-escalating training.
- The program is intertwined with Indigenous ways which helps with interacting with people and connecting people to resources or providing help customers need.
- Mary and Daniel provided thanks to the Library Board for providing funding in 2021 and 2022 to assist with training costs and request for continued support.

Appendix D

2023 Strategic Plan Goals

Carried over from 2022 and amended

Explore opportunities to enhance meeting attendance by WPLB and LAC members, including setting expectations for meeting attendance.

Carried over from 2022

Facilitate training opportunities for the WPLB, WPL, and LAC members to expand knowledge of Indigenous cultural and teachings.

Carried over from 2022

Continue to increase advocacy and presence in the community (e.g., website updates, attendance at library booths in street festivals).

New

Provide continued support to the Millennium Library Community Working Group and Community Connection Space.

New

Work with WPL, Fearless R2W and partners on a presentation about library security measures and/or Community Connections progress for an OLA 2024 conference session (submission due in the fall of 2023).

New

Provide support for Outreach, Literacy, and Community Support when possible.