

Winnipeg Public Library Board Meeting

Tuesday, February 1, 2022 at 5:00 p.m.

MS Teams Meeting

Minutes

	<u>Present</u> <u>Regret</u> <u>Absent</u>				<u>Present</u> <u>Regret</u> <u>Absent</u>		
Jaideep Johar (Chair)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Trevor Surgenor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stephen Kennedy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Diane Papst	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Scaletta	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Emmanuel Oluwadare	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Judith Littleford	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ian Keenan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nikica Subek Simon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Karon Chester	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Karin Borland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kim Coss	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Rollins	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Kristen Hardy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Schreyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Laila Yesmin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Winnipeg Public Library Board would like to welcome back reappointed members Jaideep Johar, Stephen Kennedy, Karon Chester, and Kim Coss.

The Winnipeg Public Library Board would like to welcome newly appointed members Diane Papst and Kristen Hardy.

Guests: Donna Kormilo, David Chadwick, Jane Markesteyn, and Cindy Elliot.

1. Call to order, welcome, housekeeping

The meeting was called to order at 5:03 p.m.

2. Acknowledgment of Indigenous Territory and Homeland – Jaideep Johar

We acknowledge that we are in Treaty One Territory, the home and traditional lands of the Anishinaabe (Ojibwe), Ininew (Cree), and Dakota peoples, and in the National Homeland of the Red River Métis.

Our drinking water comes from Shoal Lake 40 First Nation, in Treaty Three Territory.

3. Welcome of members and Roundtable

Member Introductions

4. Approval of agenda

See Appendix B for motions

5. Approval of previous meeting minutes

See Appendix B for motions

6. Manager's Report – Karin Borland

See Appendix A for report

7. 2021 Financial Statements – Stephen Kennedy

See Appendix B for motions

8. Chair's Report – Jaideep Johar

Item	Description	Action
Land Acknowledgement Sign-ups	<ul style="list-style-type: none">• Discussed last year to take turns reading land acknowledgment in meetings• It is voluntary to sign-up• Initial sign-up is due February 6; however, members can sign up anytime	

Item	Description	Action
Meetings and Important Dates	<ul style="list-style-type: none"> ● A memo was sent out prior to the meeting with meetings and important dates for the next couple of months ● Board members will be provided a food allowance as meetings continue to be held virtually 	
Annual Report Update	<ul style="list-style-type: none"> ● The Library Board's annual report and financial statements will be presented at the March 9, 2022 Standing Policy Committee on Protection, Community Services, and Parks ● Meeting can be viewed on live stream or on the City's YouTube channel 	
Ontario Library Association Conference 2022	<ul style="list-style-type: none"> ● Will be held virtually from Feb 1-5, 2022 ● Ian, Karon, and Diane will be attending as the Board's delegates, along with 22 WPL staff ● Board member reports will be scheduled for May/June meetings 	
Committee Sign-Ups	<ul style="list-style-type: none"> ● A memo was sent out prior to the meeting with instructions along with brief descriptions of the committee ● Board members should sign-up for at least one committee this year ● Responses are due on February 13, 2022 	

Item	Description	Action
Strat Plan Goals	<ul style="list-style-type: none"> Members are to review 2022 recommended goals and provide feedback no later than February 13, 2022 Final goals will be approved at the next Board meeting 	
Regulations Document	<ul style="list-style-type: none"> 1 final amendment to the Regulations has been submitted for the Board's approval The amendment addresses the attendance issues that were raised last year This is an interim solution as we cannot change the by-law quickly and there are several steps involved Council will need to approve by-law changes Regardless of motion outcome, this will conclude the review of the Regulations and will be in place for 2-years until the next review cycle occurs See appendix B for motion 	

9. Vice-Chair's Report

No report

10. LAC Updates – Jaideep Johar

- Assiniboia, City Centre, EKT, and LSWK LAC citizen appointments have been completed.
- Annabel is awaiting Riel LAC appointments.
- EKT has their scavenger hunt activity they would like to do after the Munroe Library renovations are complete

- Thanks to LSWK and Riel LAC for dedicating their funds to the Community Safety Host program. Many items like coffee/tea, water, granola bars, mittens, and blankets were provided to give to vulnerable people that visited the St. John's and St. Boniface Libraries.

11. Other Business

None

12. New Business

None

13. 2022 Executive Committee Elections

See Appendix B for motions

14. Date and Location of Next meeting

Tuesday, March 1, 2022 at 5:00 p.m.
MS Teams Meeting

15. Adjournment

The meeting adjourned 6:25 p.m.

1st Jaideep Johar

2nd Ian Keenan

Appendix A

Manager's Report February 1, 2022

1. Facilities Update

a) Millennium Library Carpeting and Lighting Upgrade

- Millennium Library will be upgrading their carpet and lighting.
- LED Lighting Upgrade drawings are 95% complete. Concurrently, work is being finalized on the Carpeting drawings.
- Once completed, the project will be sent out to tender.

b) Millennium Library Community Connections Space

- The construction of the Community Connections Space is nearly completion.
- Work needs to be finalized for full use of the space, which is projected for the spring of 2022.

- A staff logistics committee is reviewing inventory and tasks that need to be completed for opening the space for public use.

c) Refurbishment of Children's Area at Millennium

- The start date for the refurbishment of the Children's Section at Millennium library is January 14, 2022 with construction beginning on March 7, 2022.
- The estimated completion date is for March 22, 2022.
- The new design is created by Destiny Seymour and Mamie Griffith of Woven Collaborative Design Studio. The construction contract has been awarded to Tractus Projects.

d) Cornish Library

- Cornish Library is closed until further notice due to a failure of the HVAC system.
- The closure is expected to remain until at least spring 2022.
- All Cornish staff have been redeployed to work at other branch locations.

e) Munroe Library

- Construction continuing, target of completion is Spring 2022.

f) West Kildonan Library

- Award report is being worked on and will be going to Standing Policy Committee on Property and Development, Heritage and Downtown Development (date not confirmed).

2. WPL Update

- We are continuing with the Shelver recruitment and will be offering positions in the next week to 19 candidates in phase one of the Shelver hire, and an additional 16 candidates in phase two of the Shelver hire.
- Phase one included equity and diversity hires as well as bilingual hires for Riel district branches.

3. Adult Programming Update

- Adult programming continues online including a winter session of Skywalk Lectures in partnership with the University of Winnipeg (starts February 9 – please share the Facebook events to spread the word).
- Staff are also lining up online gardening talks and digital literacy workshops. The Perspectives Online Book Club continues to thrive, and the WELL Adult Literacy Program at Harvey Smith Library is running with small, in-person classes (space available!).
- On March 3, the Time to Read Podcast will mark the release of its 50th episode with a special panel talk of current and former podcast hosts.

4. Youth Services Update

- Youth Services at Winnipeg Public Library continues to offer online programming including Early Literacy programs for children ages newborn – 5 years and a Winter Sportacular program scheduled for Saturday, February 12, 2022 for children ages 6-12.

5. WPL At the Library Newsletter

- Staff are working on redesigning the At the Library Newsletter. More information will be coming in the future.
- In the interim, we are offering an online monthly “What’s On” document. Staff will print some copies for customers to take. For February highlights [click here](#).

6. Black History Month

- WPL staff have created a list of recommended titles by Black authors. The list includes English and French titles. Check out the website by [clicking here](#).

7. I love to Read Month

- No matter your interest there is always something to discover. Check out the [“For Readers” section](#) on the website for recommended titles.

Appendix B

February 1, 2022 Motions

MOTION	1ST	2ND	DISPOSITION
That the agenda be approved as distributed	Jaideep Johar	Emmanuel Oluwadare	Carried
That the December 7, 2021 minutes be approved as distributed	Jaideep Johar	Ian Keenan	Carried
That the 2021 year-end report be approved as distributed on the screen	Stephen Kennedy	Emmanuel Oluwadare	Carried
That the following be approved/authorized for the 2021 financial statements:			
a) That the 2021 audited financial statements be approved as distributed			
b) That the WPLB Accountant be authorized to submit the 2020 audited financial statements to the City of Winnipeg Corporate Finance Department.			
	Stephen Kennedy	Councillor Schreyer	Carried
c) That the 2020 audited financial statements be submitted to the City of Winnipeg City Clerk's Department with the written 2020 annual report.			
d) That the Administrative Assistant be authorized to coordinate the intent of the foregoing.			
That Kym Shwaluke be retained as the accountant in the amount of \$2,000 for 2022	Stephen Kennedy	Emmanuel Oluwadare	Carried

MOTION	1ST	2ND	DISPOSITION
That Scarrow and Donald LLP be retained as the financial auditors for 2022	Stephen Kennedy	Diane Papst	Carried
That the Winnipeg Public Library Board approved the proposed amendment to Article 7: Meetings and add section 7 to address citizen member attendance.	Jaideep Johar	Stephen Kennedy	Carried
That the 2022 Winnipeg Public Library Board Executive Committee general elections be opened at 6:20 pm.	Stephen Kennedy	Judith Littleford	Carried
That the 2022 Winnipeg Public Library Board Executive Committee general elections be closed at 6:23 pm.	Kim Coss	Emmanuel Oluwadare	Carried