

Winnipeg Public Library Board Meeting

Tuesday, December 7, 2021, at 5:00 p.m.

MS Teams Meeting

Minutes

	<u>Present Regret Absent</u>				<u>Present Regret Absent</u>		
Morley Walker (Chair)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Trevor Surgenor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jaideep Johar	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Emmanuel Oluwadare	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen Kennedy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ian Keenan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Scaletta	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Judith Littleford	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Karon Chester	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kim Coss	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Karin Borland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Laila Yesmin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Rollins	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Melanie Bidzinski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Schreyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nikica Subek Simon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Guests: Theresa Lomas, Jonathan Avey, Donna Kormilo

The Winnipeg Public Library Board would like to thank Morley Walker and
Melanie Bidzinski for their years of service.

We wish them the best in their future endeavours.

The Winnipeg Public Library Board would like to thank Theresa Lomas for being acting
Manager of Library Services and wish her well in her new position as the
Administrative Coordinator of Branch Library Services.

The Winnipeg Public Library Board welcomes Karin Borland, Manager of Library
Services.

1. Call to order, welcome, housekeeping

The meeting was called to order at 5:00 p.m.

2. Acknowledgment of Indigenous Territory and Homeland – *Morley Walker*

We would like to acknowledge that we are in Treaty No.1 territory and the traditional homeland of the Métis Nation. Our drinking water comes from Shoal Lake 40 First Nation in Treaty No. 3 territory.

3. Welcoming of New Manager and Roundtable

4. Approval of agenda

See Appendix B for motion

5. Approval of previous meeting minutes

See Appendix B for motion

6. Acting Manager’s Report – *Theresa Lomas*

See Appendix A for report

7. Chair’s Report – *Morley Walker*

Item	Description	Action
2022 Appointments	<ul style="list-style-type: none">• City Clerk’s has been provided a list of recommended names including 4 names for reappointment (Jaideep, Stephen, Karon, Kim) and 2 recommendations for new appointments• Appointments may be done on December 16 or January 27 TBD• As of late last week, all appointments have been done except Riel LAC	
Presentation Updates	<ul style="list-style-type: none">• On Dec 10 at 9:30 am – Morley will be presenting the annual budget presentation for the Board’s grant application	

Continued...

Item	Description	Action
Ontario Library Association Conference 2022	<ul style="list-style-type: none"> • On March 9, 2022, at 9:30 am – the Board will need to submit their written and verbal annual report along with the audited financial statements to the Standing Policy Committee on Protection, Community Services and Parks; tentatively Jaideep will be presenting (subject to change) • Friendly reminder, at the February 1 meeting audited financial statements will need to be approved; please plan to attend the meeting. 	
Attendance Issue	<ul style="list-style-type: none"> • At the last Executive Committee, LAC member attendance issues were discussed • The issue is that there are citizen members who were appointed but do not attend meetings, do not answer e-mails, and/or sign-up for training but do not complete/attend 	

Continued...

Item	Description	Action
	<ul style="list-style-type: none"> • There is no provision in the City By-law or Regulations that gives direction on attendance issues • Citizen members on the Board and LAC are appointed by Council/Councillors • Regulations cannot undue appointments • LACs are only required to meet 3 times a year • Cannot define resignation as that will have to come from the City Clerk's department • Recommendations/Considerations <ul style="list-style-type: none"> ○ Create a progressive discipline process within the Regulations ○ Create a censure process within the Regulations ○ Assistant to contact City Clerk's Department for direction in consultation with the Manager ○ Re-open amending by-law project 	
	<i>Item is tabled until 2022</i>	
Regulations Update	<ul style="list-style-type: none"> • Revised draft document circulated prior to meeting • Thanks given to Judy for editing document • <i>See Appendix B for motion</i> 	
Executive Committee 2022	<ul style="list-style-type: none"> • Non-executive members are encouraged to considering joining in 2022 as there will be vacancies 	

8. Vice-Chair's Report – Jaideep Johar

Item	Description	Action
Revised Strat Plan Q3	<p><i>For Information Only</i></p> <ul style="list-style-type: none"> • Revised report circulated prior to meeting • Thanks given to Judy for editing document 	
Final Strat Plan Report	<ul style="list-style-type: none"> • Draft final strat plan report was distributed • Document will be public facing • Will add attendance issue as a recommended new goal • <i>See Appendix B for motion</i> 	

9. Treasurer's Report

No report

10. LAC Updates

LAC	UPDATE
Assiniboia Kim Coss Emmanuel Oluwadare	<i>No update</i>
City Centre Diane Papst Judith Littleford Laila Yesmin	<ul style="list-style-type: none"> • Spent yearly budget • Provided \$50 to each district branch for supplies to be used in programming or displays
East Kildonan- Transcona Jonathan Avey Melanie Bidzinski Nikica Subek Simon	<ul style="list-style-type: none"> • Scavenger hunt program is on hold due to Munroe renovation

- Lord Selkirk-West
Kildonan
- Spent yearly budget
 - Provided funding for supplies for the Community Safety Host program to be used at the St. John's Library
-

- Riel
Donna Kormilo
Jaideep Johar
Dean Scaletta
- Spent remainder of the budget
 - Provided funding for supplies for the Community Safety Host program to be used at the St. Boniface Library
 - Thanks given to Kathleen Williams for following up on previous discussion items re: Outreach initiatives

11. Other Business

None

12. New Business – Jaideep Johar

Final thanks for Morley's 6-years of service given. Morley has been involved in numerous activities and projects such as:

- Held Vice-Chair and Chair positions on the Executive Committee
- Library Board rep to the Assiniboia LAC
- Writer-in-Residence Board rep on the Selection Committee
- Nominations Committee
- Contributed to the editing process of the history book project

Post meeting update

Jaideep provided thanks for Melanie's service during her term. Melanie is an active participant in various activities and projects such as:

- Library Board rep to the East Kildonan-Transcona LAC
- Member of the strat plan committee

13. Date and Location of Next meeting

Tuesday, February 1, 2022, at 5:00 p.m. (MS Teams Meeting)

14. Adjournment

The meeting adjourned 6:28 p.m.

1st Morley Walker

2nd Councillor Schreyer

Appendix A
Acting Manager's Report December 7, 2021

1. Facilities Update

a) Millennium Library Community Connections Space

- Work continuing into new year as some additional construction needs to be done in the space.
- Library is waiting for a timeline on that work.

b) Refurbishment of Children's Area at Millennium

- RFP had to be sent out again with additional detail to the specifications- this refurbishment includes the Indigenous area on the main floor at Millennium. Library staff worked on plan with Woven Collaborative, an Indigenous owned company.
- RFP closes Friday, December 10

c) Munroe Library

- Construction continuing- no completion date yet but hopefully February 2022.

d) West Kildonan Library

- Expression of Interest for a Leased Accommodation for West Kildonan Library still being evaluated.

2. WPL Update

- Community Working Group. A meeting was held on Tuesday, November 23 and Laila attended on the Board's behalf. Some discussion of Terms of Reference as well as discussion of community connections space. Also provided updates on the Security contract RFP and the community host program.
 - Library Community Safety Host. The working group for the community host project continues to meet on a regular schedule. Training commenced on October 4 and interns began their internships in November at St. Boniface library. Three interns remain in this project as one had to step down, and part of their training has and will include training with City of Winnipeg and library staff. These interns have also had a full complement of security guard training. CBC interviewed staff and interns on December 6 about this project.

- Winnipeg Library Foundation is dissolving. Office to be cleared out by end of year and work currently being done with an auditor and lawyer to dissolve the Foundation.
- Security guard contract has been evaluated- we received seven bids. Right now, we're going through the process of having this contract awarded.

3. Youth Services Update

- We are just finishing up four - 4-week sessions of a virtual Baby and Toddler Rhyme Time program in December as well as one 4-week virtual Family Story Time session.
- We are in the midst of finalizing the Winter session of both programs starting in January.

4. Adult Programming Update

- Adult programming continues with a range of information topics delivered online through Zoom and a new slate of computer-related topics (e.g., using MS Word, Excel and how to use Canva and PowerPoint), English Conversation Groups and a French Conversation Group.
- The "Tales at Night" adult story time program at the Good Will was a great success. The Tales team will be reading stories aloud again at the Good Will on December 15 a 7:30 pm (18+, masks required, and proof of vaccination required at the door).
- The Library's Time to Read Podcast is a finalist in the Canadian Online Publishing Awards (WPL submitted the entry). See <https://canadianonlinepublishingawards.com/2021/winners> . Winners will be announced in February 2022. The podcast will celebrate its 50th episode in March 2022

5. Writer-in-Residence

- WIR Anna Leventhal has settled in well.
- She is working from home - and coming into her office at Millennium Library - a to meet with clients by phone and online (no in-person yet).
- She held an online workshop titled Character-Driven Fiction and led the first Zoom meeting of the Prose Writing Circle last month which went well.
- The writing circle will continue to meet to share their writing once a month between now and the end of her term in April 2022.

Appendix B
December 7, 2021, Motions

MOTION	1ST	2ND	DISPOSITION
That the agenda be approved as distributed with the following changes: <ul style="list-style-type: none"> • Announcement (New Business) – Jaideep 	Morley Walker	Emmanuel Oluwadare	Carried
That the November 2, 2021, minutes be approved as distributed	Morley Walker	Stephen Kennedy	Carried
That the Winnipeg Public Library Board accept the revised changes to the Regulations document.	Morley Walker	Judith Littleford	Carried
That the final strat plan report be approved as distributed and posted on the Winnipeg Public Library Board webpage with changes to add new recommended goal	Jaideep Johar	Stephen Kennedy	Carried