

Winnipeg Public Library Board Meeting

Tuesday, November 2, 2021, at 5:00 p.m.

MS Teams Meeting

Minutes

	<u>Present Regret Absent</u>				<u>Present Regret Absent</u>		
Morley Walker (Chair)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Trevor Surgenor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jaideep Johar	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Emmanuel Oluwadare	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen Kennedy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ian Keenan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Scaletta	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Judith Littleford	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Karon Chester	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kim Coss	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Theresa Lomas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Laila Yesmin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Rollins	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Melanie Bidzinski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Schreyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nikica Subek Simon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Guests: Donna Kormilo, Diane Papst

1. Call to order, welcome, housekeeping

The meeting was called to order at 5:00 p.m.

2. Acknowledgment of Indigenous Territory and Homeland – *Morley Walker*

We would like to acknowledge that we are in Treaty No.1 territory and the traditional homeland of the Métis Nation. Our drinking water comes from Shoal Lake 40 First Nation in Treaty No. 3 territory.

3. Approval of agenda

See Appendix B for motion

4. Approval of previous meeting minutes

See Appendix B for motion

5. Acting Manager's Report – Theresa Lomas

See Appendix A for report

6. Chair's Report – Morley Walker

Item	Description	Action
Land Acknowledgement	<ul style="list-style-type: none">• The Executive Committee would like to thank Ian Keenan for his presentation last Board meeting• After receiving feedback from members, it has been decided for 2022 that Board members will be asked to take turns reading the Land Acknowledgement• The goal is to have each member have a more meaningful experience with the Land Acknowledgement• It will not be mandatory for members to sign-up, but members are encouraged to participate	
Fall Recruitment	<ul style="list-style-type: none">• Over 50 applications were received to fill 2022 vacancies on the Board• Applications will be given to the Nominations Committee to short-list recommended appointments for Executive Committee review	
Food Budget Reminder	<ul style="list-style-type: none">• <i>Reminder given</i>	
December Dinner	<ul style="list-style-type: none">• December meeting will be held via MS Teams• Each member will have a \$75 budget• Assistant will send out e-mail with details	

Item	Description	Action
Executive Committee 2022	<ul style="list-style-type: none"> • Assistant will send an e-mail to solicit interest in joining the Executive Committee next year • Indicating interest does not commit you to the position until name is formally submitted • Non-Executive Committee members are encouraged to consider signing up and connect with current committee members if they have questions 	
Administrative Consultant Update	<ul style="list-style-type: none"> • Contract has been signed and executed 	

7. Vice-Chair’s Report – Jaideep Johar

Item	Description	Action
Strat Plan Update	<ul style="list-style-type: none"> • Q3 report submitted prior to meeting • Request for revisions to report • <i>See appendix B for motion</i> 	
OurWinnipeg Project	<ul style="list-style-type: none"> • Councillor Rollins will be calling a meeting in future – date TBD 	

8. Treasurer’s Report – Stephen Kennedy

Item	Description	Action
Financial Update	<ul style="list-style-type: none"> • Q3 financial report submitted prior to meeting • <i>See appendix B for motion</i> 	

9. LAC Updates

LAC	UPDATE
Assiniboia <i>Kim Coss</i> <i>Emmanuel</i> <i>Oluwadare</i>	<ul style="list-style-type: none">• Will need to follow-up with scheduling a meeting• LAC is looking at purchasing sandwich board for Westwood Library
City Centre <i>Diane Papst</i> <i>Judith Littleford</i> <i>Laila Yesmin</i>	<ul style="list-style-type: none">• Will try to coordinate meeting for late November
East Kildonan- Transcona <i>Jonathan Avey</i> <i>Melanie Bidzinski</i> <i>Nikica Subek</i> <i>Simon</i>	<ul style="list-style-type: none">• Scavenger hunt program is on hold due to Munroe renovation
Lord Selkirk-West Kildonan	<i>No update</i>
Riel <i>Donna Kormilo</i> <i>Jaideep Johar</i> <i>Dean Scaletta</i>	<ul style="list-style-type: none">• Will have meeting on November 4• Will be spending funds on St. Boniface Library re: Community Host Program

10. Other Business

None

11. New Business

None

12. Date and Location of Next meeting

Tuesday, December 7, 2021, at 5:00 p.m.
MS Teams Meeting

13. Adjournment

The meeting adjourned 6:00 p.m.

1st Morley Walker

2nd Stephen Kennedy

Appendix A
Acting Manager's Report November 2, 2021

1. Facilities Update

a) Millennium Library Community Connections Space

- Construction is ongoing
- Furniture ordered and arriving in mid-November

b) Refurbishment of Children's Area at Millennium

- RFP closes the first week of November, and this refurbishment includes the Indigenous area on the main floor at Millennium
- Library staff worked on plan with Woven Collaborative, an Indigenous owned company

c) Munroe Library

- Library closed at end of day on October 23
- Construction scheduled to begin on November 1

d) West Kildonan Library

- Expression of Interest for a Leased Accommodation for West Kildonan Library closed on September 1, 2021
- An evaluation team has been struck and is still reviewing submissions

2. WPL Update

City's Vaccination Directive

Library staff who have ongoing public contact with vulnerable populations or work in high-risk settings needed to show compliance with Administrative Standard and show proof of vaccine by October 29. Staff who failed to comply will go through an education piece and those staff who decline to show proof of vaccine after the education component will be dealt with on a case-by-case basis.

Tutorial Rooms

Tutorial rooms are now available for booking, as study space was at a premium. Capacities range from 1-2 individuals to maintain social distancing protocols.

3. Community Working Group

A meeting was held on Tuesday, October 19 with the library community working group. There was discussion on the group's draft Terms of Reference document (including membership, purpose and decision making) as well as discussion about the use of the Community Connections space. The next meeting will take place on Tuesday, November 23 at 6 pm.

4. Library Community Safety Host

The working group for the community host project continues to meet on a regular schedule. Training commenced on October 4 and interns will begin their internships in November at the St. John's and St. Boniface libraries. Four interns were hired for this pilot project, and part of their training includes sessions with City of Winnipeg staff (such as Head of Indigenous Relations, C3P child safety training with Karin Borland, Community Crisis Workers, etc.).

5. Waniskahtan Travelling Exhibit

In partnership with the Indigenous Relations Division, the Waniskahtan Travelling Exhibit will be hosted by Millennium Library from November 17, 2021 – January 17, 2022. It will be located on the 2nd floor and will be available for viewing during regular Millennium Library business hours.

This special travelling exhibition is unique in that it provides an examination of the sexualized and racialized violence against Indigenous women, girls and Two-Spirit individuals, and its links to the Residential School System and other acts of oppression. The content and presentation of this Exhibition and its accompanying Activity Guide have been designed to provide deeper insight into the issue of MMIWG and 2S+, to support commemorations efforts, and ultimately, to prevent violence against Indigenous Peoples.

Library Board and Library Advisory Committees are encouraged to attend and share the information with their networks.

For more information visit <https://legacyofhope.ca/waniskahtan-wake-up-virtual-exhibition-english/>

6. Adult Programming Update

Online programming will continue throughout the fall including computer workshops, conversational groups, garden information talks and skywalk series.

Outreach is re-establishing their Check It Out sites. Currently, there is 1 site the Outreach team visits and currently working to add 2 more. The Check It Out sites are mobile pop-up libraries that bring browsing holds to customers in low income and high needs areas in Winnipeg.

7. Youth Services Update

- Many thanks to the Board for their generous support of prizes for participants in the annual TD Summer Reading Club. We were able to purchase books, journals, and reading incentives (bookmarks, stickers, etc.) to assemble 235 prize packs for participants who entered the random draws at the end of the summer. This year, in addition to families visiting our branches, we engaged with many schools and youth serving organizations to distribute the TDSRC free reading kits. This outreach increased registration by several thousand over 2019 (the last non-pandemic year for comparison). Just over 14,000 reading kits were distributed in summer 2021.
- During October, we presented outdoor and online programs:
 - Oct. 2 – **Fiddlers on the Deck** at Bill and Helen Norrie Library – 2 family concerts by the outreach ensemble of the Manitoba Chamber Orchestra (each event attended by over 50 people, all physically distanced outdoors)
 - Oct. 9 – **Fiddlers on the Deck** at Windsor Park Library – unfortunately, cancelled due to weather
 - Oct. 16 – online – 2 **DIY Music** workshops with Winnipeg musician Mr. Mark (Mark Cameron)
 - Oct. 23 – online – 3 **Candy Chemistry** workshops presented by Scientists in School (full registration with wait list)
 - Oct. 30 – online – 2 **Halloween story & craft** programs presented by St. Vital Library staff (full registration with wait list)
- The Friends of the Library generously paid the fees for Mr. Mark, Scientists in School, and toward the cost of the MCO.
- We are planning a 4-week online session (mid-Nov. - mid-Dec.) of early literacy programs for babies, toddlers, and their families. This will be an opportunity to gauge public interest in this type of program.

- Along with Outreach Services, we are working with Nikica Subek Simon to plan a multicultural storytelling series at the library next spring.

8. Manager of Library Services

On December 6, 2021, Karin Borland will be assuming the position of Manager of Library Services. She is currently the Administrative Coordinator for Youth Services which oversees the delivery of programs, services and collections for Children, Young Adults; and Parents and Adults working with youth.

Karin began her career at Winnipeg Public Library in 1986 as an Area Children’s Librarian for the East Kildonan/Transcona district and then the Assiniboine Park/Fort Garry District. Then in 1995 she became the Branch Head Librarian at Fort Garry Library before moving into her current role.

She has been an invaluable member of Winnipeg Public Library especially to the Administrative Team and will bring a wealth of education and experience to the position.

Appendix B **November 2, 2021, Motions**

MOTION	1ST	2ND	DISPOSITION
That the agenda be approved as distributed	Morley Walker	Dean Scaletta	Carried
That the October 5, 2021, minutes be approved as distributed	Morley Walker	Jaideep Johar	Carried
That the strat plan quarter 3 report (August – October 2021) be accepted as distributed with requested changes	Jaideep Johar	Judy Littleford	Carried
I move that the Q3 financial report be accepted as distributed	Stephen Kennedy	Emmanuel Oluwadare	Carried