

Winnipeg Public Library Board Meeting

Tuesday, October 5, 2021, at 5:00 p.m.

MS Teams Meeting

Minutes

	<u>Present Regret Absent</u>				<u>Present Regret Absent</u>		
Morley Walker (Chair)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Trevor Surgenor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jaideep Johar	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Emmanuel Oluwadare	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen Kennedy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ian Keenan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Scaletta	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Judith Littleford	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Karon Chester	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kim Coss	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Theresa Lomas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Laila Yesmin	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Rollins	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Melanie Bidzinski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Schreyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nikica Subek Simon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Guests: Donna Kormilo, Cristiana Gheorghe, Jonathan Avey, Diane Papst

1. Call to order, welcome, housekeeping

The meeting was called to order at 5:00 p.m.

2. Acknowledgment of Indigenous Territory and Homeland – *Morley Walker*

We would like to acknowledge that we are in Treaty No.1 territory and the traditional homeland of the Métis Nation. Our drinking water comes from Shoal Lake 40 First Nation in Treaty No. 3 territory.

3. Presentation

See Appendix C for highlights

4. Approval of agenda

See Appendix B for motion

5. Approval of previous meeting minutes

See Appendix B for motion

6. Acting Manager's Report – Theresa Lomas

See Appendix A for report

Additional Information

- Munroe Library will be undergoing a 3-month renovations which will include carpet replacement and painting. Staff will be redeployed to other branches during this time. There will be several notifications given to the staff and public.
- Will ask Administration if pop-up libraries could be made available during the Munroe Library renovations but traditionally it is not offered primarily due to feasibility and staffing
- Current public health orders have no new impacts for libraries

7. Chair's Report – Morley Walker

Item	Description	Action
Fall Recruitment	<ul style="list-style-type: none">• Application and vacancies update was provided prior to meeting• There are a quite few vacancies for the LACs• Board members eligible for renewal, please ensure you reapply before Oct 15• LAC Chair's please remind your members to reapply• Reminder that reapplication does not automatically mean reappointment• Please ensure you share information with your networks• If you are unsure of you should be applying or not, please contact Annabel and she will look up your appointment history and advise you• Will not to be able to encourage unsuccessful Board applications to apply to the LACs due to privacy reasons	

Item	Description	Action
2022 Meeting Schedule	<ul style="list-style-type: none"> • Board will be able to make recommendations for appointment as per the by-law (Council approval) • By-law does not include a provision that allows recommendation for the LACs (Community Committee approval) 	
Food Budget Reminder	<ul style="list-style-type: none"> • Reminder provided to use food allowance by next Board meeting 	
Organizational Meeting of Council	<ul style="list-style-type: none"> • Council will be having their Organizational Meeting on Nov 3, 2021 • This is when the Councillors have a committee shuffle on the Executive Policy Committee, Standing Policy Committees, and the various Boards/Commissions including the Library Board • The November meeting may be the last meeting for Councillor Rollins and/or Councillor Schreyer, but we might also be fortunate if they are reappointed to the Library Board • Annabel will receive notification from City Clerk's and let everyone know the outcome 	

8. Vice-Chair's Report

No report

9. Treasurer's Report

No report

10. LAC Updates

LAC	UPDATE
Assiniboia <i>Kim Coss</i> <i>Emmanuel</i> <i>Oluwadare</i>	<ul style="list-style-type: none">• Possibly meeting scheduled for October 30, 2021
City Centre <i>Diane Papst</i> <i>Judith Littleford</i> <i>Laila Yesmin</i>	<ul style="list-style-type: none">• Received 2 resignations• Materials have been donated to MLA's Prison Libraries• Budget remains unspent
East Kildonan- Transcona <i>Jonathan Avey</i> <i>Melanie Bidzinski</i> <i>Nikica Subek</i> <i>Simon</i>	<ul style="list-style-type: none">• Meeting held on September 23• Discussing reaching out to schools to highlight services• Planning a scavenger hunt in the fall with prizes to be given in December
Lord Selkirk-West Kildonan	<i>No update</i>
Riel <i>Donna Kormilo</i> <i>Jaideep Johar</i> <i>Dean Scaletta</i>	<ul style="list-style-type: none">• Meeting held on September 30; Kathleen Williams attended as a guest• Looking to expend budget

11. Other Business

None

12. New Business

Item	Discussion
WPLB Logo and Promotional Materials <i>Judith Littleford</i>	<ul style="list-style-type: none">• Requested to discuss and have information re: usage of WPLB Logo and promotional materials• If the Board or LAC sponsors a project, they will receive recognition either by use of the logo or a written acknowledgement (i.e., Manager's report or City Communication)

Item**Discussion**

- Generally, Board sponsored projects will have the logo on any print or website materials
- If a LAC were to sponsor a project or printed materials, the “green logo” will be maintained but the text will be changed to the associated LAC
- Traditionally, the Board has used the assistance of the WPL Marketing and Marketing will generally know when to use the logo
- If the Board or LAC created their own print materials, they must consult with WPL Marketing to ensure all logo requirements are met
- The City of Winnipeg logo has specific rules to use and will need to be followed before using the logo
- It was recommended that the information provided be included in the Regulations document for reference

**Administrative
Consultant
Contract**

- Extension letter, current contract and memo circulated to Board members
 - The request is to extend for one more year as is per the current contract
 - Next year the Board will need to review the contract in its entirety
-

13. Date and Location of Next meeting

Tuesday, November 2, 2021, at 5:00 p.m.
MS Teams Meeting

14. Adjournment

The meeting adjourned 6:38 p.m.

1st Morley Walker

2nd Stephen Kennedy

Appendix A

Acting Manager's Report October 5, 2021

1. Facilities Update

a) Millennium Library Community Connections Space

- Construction is ongoing

b) Munroe Library

- Will be meeting soon to review renovation schedule and scope

c) West Kildonan Library

- Expression of Interest of Interest for a Leased Accommodation for West Kildonan Library closed on September 1, 2021
- An evaluation team has been struck and will be reviewing submissions

2. WPL Update

- City's Vaccination Directive - Library staff who have ongoing public contact with vulnerable populations or work in high-risk settings will need to show proof of vaccination. This includes all front-line staff at WPL.
- No changes to current service levels or capacities.
- Tutorial room and meeting rooms are currently unavailable.

3. Youth Services Programming Update

Youth Services is happy to present the following fall programming to help celebrate Canadian Library Month during October. The first three programs listed are funded by a generous donation from the Friends of WPL. Registration is required through our online Programs & Events calendar. (Only highlighted programs are posted currently in the calendar.)

- Fiddlers on the Deck – presented outdoors by the Manitoba Chamber Orchestra outreach ensemble for families with young children: Sat., Oct. 2 at Bill and Helen Norrie Library and Sat., Oct. 9 at Windsor Park Library
- DIY Music Workshop with Mark Cameron via Zoom for ages 6-12: Sat. Oct. 16 (times TBA)
- Candy Chemistry workshops – presented by Scientists in Situ via Zoom for ages 6-12
- Halloween craft & story program – presented by St. Vital library staff via Zoom for ages 6-12 (craft kit details TBA)

4. Outreach Services Update

Outreach Services has restarted limited in-person, offsite events. On Saturday, September 11 Outreach attended the Sherbrook Street Festival behind Broadway Neighbourhood Centre. Judith volunteered for the event, greeting visitors, and providing bookmaking kits to take home. Her enthusiasm and friendly welcome to families was very much appreciated.

5. Community Working Group

A meeting was held on Thursday, September 23 with community members to solicit feedback on the library's Security contract RFP. Five community members attended to provide feedback on the specifications within the contract. The next library community working group meeting will take place on October 19, and part of the agenda will be devoted to discussion of the Community Connections space, which should be completed by mid-November.

6. Fearless R2W Update

The working group for the community host project continues to meet on a regular schedule. Training commences on October 4 and interns will begin their internships in November at the St. John's and St. Boniface libraries.

7. WPLB Sponsored Projects Update

World Languages Study

A working group will be struck shortly to begin reviewing and implementing the recommendations from the board funded World Languages Collection Report, once vacant positions in collections and special services are filled. The WG's first tasks will be to identify work needed to complete recommendations 1.1 (Define and Determine Language Collection Priorities) and 2.1 (Fully Catalogue Collection).

8. WPLB Sponsored Projects Update

*Winnipeg Public Library would like to thank the Library Board for their support.
All branches were able to have supplies to create displays to acknowledge the importance of September 30
and October 4.*

September 30 - National Day for Truth and Reconciliation

- The WPLB providing funding for orange shirts which were purchased from an Indigenous supplier and are hung with information displays on recommended reading and support lines for Survivors and their families.
- Staff have reported the public thanking them for the resource displays and what their content and support (including Indigenous customers).
- Millennium Library lobby is posting the TRC Calls to Action in the lobby now through end of October and providing a handout with the TRC Calls to Action for personal action/awareness.

Two new reading resource lists were created for recommended reading on Residential Schools (one adult/teens, one child) this year to replace an old reading list. Please share widely:

Children

https://wpl.winnipeg.ca/library/pdfs/downloadables/ResidentialSchools_RecommendedReading_Childrens.pdf

Adults

https://wpl.winnipeg.ca/library/pdfs/downloadables/ResidentialSchools_RecommendedReading_Adults.pdf

October 4 is a day to recognize MMIWG2S+
(Missing and Murdered Indigenous Women, Girls, Two-Spirit)

- The WPLB supported the day by providing funds for red dress displays across all 20 branches. So far funds have been spent on much needed display help (e.g., hangers, display hooks) and red dress pins for people donating red dresses and Library staff to wear on Oct. 4. We thank the Board for their support of MMIWG2S+.
- Library staff, alongside the City IRD (Indigenous Relations Division), created an information flyer, signage, Survivor support lines poster and co-shared resources on learning about MMIWG including linking to the Library’s extensive [MMIWG2S+ Info Guide](#) for staff and public. The Board logo is on the Info flyer and noted in the City Communications Plan FAQ.
- Library staff personally donated over 30 red dresses towards the Library/City Hall displays! Several staff purchased dresses themselves to then donate. This speaks to how important staff feel this issue is.
- Last chance to donate red dresses is Wednesday Sept. 29 at 10 am. The dresses will then be smudged and honoured for the Oct. 4 hanging. Contact Kathleen Williams for pickup of red dresses.
- Information Services Librarian Monique Woroniak created a video on how to research MMIWG2S topics using the [Library’s Info Guide](#). This was shared to all library staff for viewing as time allows.
- IRD is working with Libraries on further awareness training - and for supports for City staff affected that request culturally appropriate Elder support.

Appendix B
October 5, 2021 Motions

MOTION	1 ST	2 ND	DISPOSITION
That the agenda be approved as distributed with the following changes: <ul style="list-style-type: none"> • Chair’s Report – Electronic Motion update 	Morley Walker	Dean Scaletta	Carried
That the September 7, 2021, minutes be approved as distributed	Morley Walker	Melanie Bidzinski	Carried
That the 2022 draft meeting schedule be approved as distributed	Morley Walker	Emmanuel Oluwadare	Carried

Appendix C
October 5, 2021 Presentation Highlights

- Ian Keenan provided a written and verbal presentation re: Land Acknowledgement at meetings
- Encouraged the Board to reconsider its wording and delivery
- Several examples were provided from various organizations
- City of Winnipeg Indigenous Relations Divisions (IRD) has provided the current wording as a starting point, but the IRD encourages individuals/organizations to make changes if it remains respectful of the relationships with the land, water, Treaties, and Indigenous Peoples

- Would not be required to consult with IRD provided that the Library Board/reader is respectful in their words and meaning
- Suggestion received that Library Board members take turns reading the Land Acknowledgement to experience reading a Land Acknowledgement
- Ian's presentation to relook at the meeting Land Acknowledgement is referred back to Executive Committee for further discussion
- The Winnipeg Public Library Board would like to thank Ian for bringing this issue forward and providing information