

Winnipeg Public Library Board Meeting

Tuesday, August 4, 2020 at 5:00 p.m.

Conference Call

Minutes

	<u>Present</u> <u>Regret</u> <u>Absent</u>				<u>Present</u> <u>Regret</u> <u>Absent</u>		
Michael Wenezs (Chair)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dean Scaletta	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Robinson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Laila Yesmin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jaideep Johar	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Morley Walker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ed Cuddy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Judith Littleford	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Rollins	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Melanie Bidzinski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Schreyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stephen Kennedy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trevor Surgenor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Kim Coss	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Carla Epp	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Karon Chester	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Guests: Donna Kormilo, Ian Keenan, Cristiana Gheorghe, Elizabeth Redston

1. Call to order, welcome, housekeeping

The meeting was called to order at 5:03 p.m.

2. Acknowledgment of Indigenous Territory and Homeland – *Michael Wenezs*

I would like to acknowledge that we are in Treaty #1 Territory, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene Peoples and the homeland of the Métis Nation.

3. Approval of agenda and of the previous meeting minutes

See Appendix B for motions

4. Manager's Report – Ed Cuddy

See Appendix A for report

Discussion/Comments

- Gradually re-opening to the public

- Staff are greeters rather than screening at Millennium Library
- Will be offering more training for staff especially for complex customer situations
- Work on community connection space will be starting
- Looking to expand services after Labour Day
- Looking into offering computer usage again; need to take into account spacing and sanitizing processes
- In-person programming will be on hold but may be able to offer in future (phase in services)

5. Chair's Report

Item	Description	Action
2021 Grant Application and Draft Budget	<ul style="list-style-type: none"> • Application form and proposed budget circulated prior to meeting • Deadline to submit is Friday, September 4, 2020 • Some lines have increased due to planned Strategic Plan work • Administrative line has decreased because was suppose to have 2 assistants to train a new assistant • <i>See appendix B for motion</i> 	
Winnipeg Library Foundation	<ul style="list-style-type: none"> • Verbal noticed received last year that the Winnipeg Library Foundation will dissolve • Library Foundation is the fundraising arm of the Library Board and operated at an arm's length • Fundraises for major capital projects such as Millennium Library, St. John's Library and Cornish Library • They worked to get community and large donations 	

Continued ..

Item	Description	Action
	<ul style="list-style-type: none"> • They also work to get other external funding like grants • By-law mandates the Board to raise funding for projects • Need a Board member to volunteer to discuss with the Executive Director of the Library Foundation and coordinate any turnover of funds and records • The Board thanks Morley for agreeing to be the Liaison between the Board and the Winnipeg Library Foundation 	
Other Updates	<ul style="list-style-type: none"> • Executive Committee has approved a budget of \$400 to provide a light dinner and refreshments for the August 5 community meeting re: Millennium Library screening attendees • Executive Committee has approved to cover costs of parking and/or providing bus tickets for the August 5 community meeting re: Millennium Library screening attendees 	

6. Vice-Chair's Report

No report

7. Treasurer's Report – *Stephen Kennedy*

- *Revision requests for Q2 report received*
- *Q2 report deferred until September 2020 meeting*

8. Strategic Plan Update – Carla Epp

- Document circulated prior to meeting
- Carla thanked working group members for assisting with the creation of the document
- Executive Committee has endorsed the document
- See appendix B for motion

9. LAC Updates

Item	Description	Action
Assiniboia LAC <i>Cristiana Gheorghe</i>	<ul style="list-style-type: none">• Meeting held via Zoom on July 9• Looking to have another meeting in September• Budget has not been spent to date but will be discussing at a future meeting	
City Centre LAC <i>Elizabeth Redston</i>	<ul style="list-style-type: none">• Will be looking to set-up a future meeting; have not met this year• LAC considering to use funds towards Cornish Library re-opening	
East Kildonan-Transcona	<i>No report</i>	
Lord Selkirk-West Kildonan LAC <i>Ian Keenan</i>	<ul style="list-style-type: none">• Last Meeting in February• Next meeting may be planned for the fall	
Riel LAC <i>Donna Kormilo</i>	<ul style="list-style-type: none">• Last meeting held on June 25 via MS Teams• Trying to determine what activities can do; challenge because of COVID-19	

Continued ...

Item	Description	Action
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- Recently approved to provide \$150 in funding to WPL Outreach for supplies in activity kits
- Will try to meet again in the Fall

10. Other Business

- Discussed using another online platform for meetings
- Concerns were expressed with connection issues
- Other members have used different platforms and generally are all the same; usually issue is internet connection
- Suggestions received
 - Hardwire connect to the internet vs Wi-Fi
 - Contact internet provider to increase speed
 - Log-in earlier and Assistant or other attendees can try to troubleshoot
 - Use the app rather than browser to connect
- Will continue to use MS Teams for now but if problems persist can re-discuss again

11. New Business

None

12. Date and Location of Next meeting

Tuesday, September 1, 2020 at 5:00 p.m.
MS Teams Meeting

13. Adjournment

The meeting adjourned 6:07 p.m.

1st Stephen Kennedy

2nd Laila Yesmin

Appendix A

Manager's Report August 5, 2020

1. FACILITIES UPDATE

a) Cornish Library

- The project is on track for completion in September/October 2020.
- We are working to add funds to cover the replacement of the exterior storm windows, currently out of scope in the project.

b) Bill & Helen Norrie Library

- Work is proceeding safely during the pandemic.
- Due to a few days associated with COVID-19, the revised completion date is year-end 2020 with the library opening to the public in early 2021.

2. WPL REOPENING PLAN – PHASE TWO EXPANSION

The Library Services Reopening plan aligns with the City's pandemic guidelines and the Province's health orders. Each new phase must meet this requirement. In order to expand the number of open branches across the city, WPL recalled all temporary staff to report back to work the week of July 20. During the 2-week period from July 20 to 31, staff teams were deployed to their home branches or reassigned to branches needing assistance. These staff are working through a significant backlog of returned materials to prepare for reopening. The book return chutes were also opened at all locations for regular summer branch hours (see hours details below) on July 20.

Phase Two Expansion – August 4:

On Tuesday August 4, all library branches will partially reopen, with the exception of Cornish Library (currently closed for renovations). Services available at these open locations include:

- Holds pick-up
- Telephone reference service
- New library memberships and card renewals
- Access to return borrowed library materials only.

***New Regular Summer Hours of Operation**

WPL's summer 2020 hours include the 8 pm closure per the 2020-2023 budget cuts.

MILLENNIUM, ST. BONIFACE

Mon, Tue, Wed, Thu: 10 am – 8:00 pm

Fri, Sat: 10 am – 5:00 pm

Sun: CLOSED

FORT GARRY, HENDERSON, ST. JAMES, ST. VITAL, WEST KILDONAN

Mon, Tue, Thu: 10 am – 8:00 pm

Wed, Fri: 10 am – 5:00 pm

Sat, Sun: CLOSED

CHARLESWOOD, LOUIS RIEL, PEMBINA TRAIL, RIVER HEIGHTS, TRANSCONA, WESTWOOD

Mon, Tue, Thu: 10 am – 8:00 pm

Fri: 10 am – 5:00 pm

Wed, Sat, Sun: CLOSED

MUNROE, OSBORNE, ST. JOHN'S, WINDSOR PARK

Mon, Tue, Thu: 1 – 8:00 pm

Fri: 10 am – 5:00 pm

Wed, Sat, Sun: CLOSED

HARVEY SMITH

Mon, Fri: 10 am – 5:00 pm

Tue, Wed, Thu: 10 am – 8 pm

Sat, Sun: CLOSED

SIR WILLIAM STEPHENSON

Tue-Thu: 10 am – 8:00 pm

Fri & Sat: 10 am – 5:00 pm

Sun, Mon: CLOSED

More information on WPL's services during COVID-19 are available [here](#).

3. WPL BOARD SCREENING PROJECT UPDATE

Background:

On December 3, 2019, the Winnipeg Public Library Board approved a motion to fund a consultant study to review the screening measures and propose an alternate framework to keeping Millennium Library safe and accessible to everyone.

WPL would like to form a working group to include an external facilitator (replacing the consultant role initially proposed), representatives from the Library Board, Library and Community Services staff and community members – including Social Planning Council and Millennium for All.

An inclusive, community-based, alternative approach to replacing the Millennium screening measures has the potential to acknowledge the mistakes made in implementing increased security at the library without consultation and may help rebuild relationships between the library and community partners that were negatively impacted by the rollout.

Update:

Preliminary meetings to develop this plan ceased when COVID-19 caused the closure of WPL branches in March 2020. This work resumed in June and led to the planning of a first step, community get-together at Millennium Library on August 5, 2020. David and Laila have agreed to attend the meeting on behalf of the Library Board.

The e-invite sent in July includes the following key messages:

We would like to invite you to a community get-together to discuss creating a safe and welcoming Millennium Library for everyone. We did not include community voices in the decision to implement screening and we would be grateful for the opportunity to apologize, correct this course, and find solutions

*with the community. We have listened to, and reflected on the voices that have spoken out since security screening was implemented at Millennium Library. We intend for this meeting to be a **first step** in the process to find an alternative to screening and to transform peoples' experiences of the Millennium Library.*

We hope you will join us to share your experiences or ideas (or share them again). We are ready to listen and to act. We would also like to discuss forming a working group and, if there is support for this idea, mapping out our next steps.

Facilitator:

The Board recently approved Jackie Hogue (J Hogue & Associates) as facilitator for the get together and, if the community agrees, for subsequent meetings. Jackie is well known in the community and is enthusiastic about the potential outcome for this community process.

At some point during the get together we will discuss next steps, including the option to form a facilitated working group to meet and work out a new model for Millennium Library safety. If there is support for this and for continuing to work with Jackie on this process, I will report back with an estimate of any additional costs.

Appendix B

August 5, 2020 Motions

MOTION	1ST	2ND	DISPOSITION
That the agenda be approved as distributed	Laila Yesmin	David Robinson	Carried
That the June 2, 2020 minutes be approved as distributed	Judith Littleford	Laila Yesmin	Carried
That the draft 2021 budget and grant application be approved as distributed	Michael Wenezs	David Robinson	Carried
That the Winnipeg Public Library Board strategic plan document be approved as distributed and posted online	Michael Wenezs	Stephen Kennedy	Carried