

# Winnipeg Public Library Board Meeting

Tuesday, May 7, 2019 at 5:00 p.m.

Transcona Library (Program Room)

## Minutes

	<u>Present</u>	<u>Regret</u>	<u>Absent</u>		<u>Present</u>	<u>Regret</u>	<u>Absent</u>
Monique Ireland (Chair)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Carla Epp	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Wenezs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean Scaletta	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Paisley Cozzarin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Gordon Crook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Robinson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Jaideep Johar	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ed Cuddy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Laila Yesmin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Santos	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mario Lebar	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Schreyer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Morley Walker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trevor Surgenor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	P. Colleen Suche	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

---

**Guests:** Alan Chorney, Branch Head Librarian

### 1. Call to order, welcome, housekeeping

The meeting was called to order at 5:07 p.m.

### 2. Acknowledgment of Indigenous Territory and Homeland – *Monique Ireland*

I would like to acknowledge that we are in Treaty #1 Territory, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene Peoples and the homeland of the Métis Nation.

### 3. Guest

*See Appendix A for Guest Highlights*

### 4. Approval of agenda and of the previous meeting minutes

*See Appendix C for motions*

## 5. Manager's Report – Ed Cuddy

*See Appendix B for report*

## 6. Chair's Report – Monique Ireland

Item	Description	Action
<b>Writer-In-Residence Confirmation of Support</b>	<ul style="list-style-type: none"><li>● Funding request letter for 2019/2020 was received and circulated prior to meeting</li><li>● <i>See Appendix C for motion</i></li></ul>	
<b>Committee Representatives Update</b>	<ul style="list-style-type: none"><li>● Executive has selected Morley as the representative for the Writer-In-Residence Selection Committee</li><li>● Executive has selected Laila as the Manitoba Library Trustees Association representative</li><li>● The Executive would like to thank everyone who has indicated interest and encourages members to put their names forward for future opportunities</li></ul>	
<b>2019 Conference Attendees Update</b>	<ul style="list-style-type: none"><li>● The Executive has selected Monique and Gordon to attend the ALA conference in June</li><li>● The Executive would also like to thank the members who have put forward their names and encourages members to put their names forward for future opportunities</li></ul>	

Item	Description	Action
<b>Millennium for All Board Response</b>	<ul style="list-style-type: none"> <li>● Document circulated prior to meeting</li> <li>● The Board has decided to collaboratively change the wording of the original letter</li> </ul>	

## 7. Treasurer's Report

*No report*

## 8. LAC Reports

Item	Description	Action
<b>Assiniboia (Morley)</b>	<ul style="list-style-type: none"> <li>● No report</li> <li>● Next meeting in early June</li> </ul>	
<b>City Centre (Laila)</b>	<ul style="list-style-type: none"> <li>● Second meeting held on May 2, 2019</li> <li>● Members currently preparing to attend Sherbrook Street Festival</li> <li>● It has been suggested that representatives from the different LACs be invited to attend Board meetings</li> </ul>	
<b>EK – Transcona (Gordon)</b>	<ul style="list-style-type: none"> <li>● No report</li> <li>● First meeting will be on May 9</li> <li>● Michael and Gordon are unable to attend. No other Board members available to attend either</li> </ul>	<ul style="list-style-type: none"> <li>● Gordon to inform the LAC that the meeting may proceed without Board representative</li> </ul>
<b>Lord Selkirk – West Kildonan (David)</b>	<ul style="list-style-type: none"> <li>● No report</li> <li>● Next meeting on May 14, 2019</li> </ul>	

Item	Description	Action
<b>Riel</b> (Dean/Jaideep)	<ul style="list-style-type: none"> <li>● Second meeting last April 27, 2019 at St. Vital Library</li> <li>● Currently coordinating with St. Vital Mall regarding outreach event in the Fall</li> <li>● Date for the event TBD</li> <li>● Next meeting is scheduled for September 21, 2019</li> </ul>	

**9. Other Business**

Item	Description	Action
<b>WPLB Strat Plan Discussion</b>	<ul style="list-style-type: none"> <li>● Document circulated during the meeting</li> <li>● Gordon provided brief background and history of document, Board/LACs</li> </ul> <p><i>Discussion highlights</i></p> <ul style="list-style-type: none"> <li>● Current strat plan is too general and not relevant to the month-to-month goals</li> <li>● It was suggested to add a strat plan check-in as a standing item on Board agenda, as well as having a Board member representative present at Branch Head meetings</li> <li>● It was suggested that LAC representatives be invited to Board meetings and ask involvement in the development of the strat plan</li> </ul>	

Item	Description	Action
<b>Library History Book Update</b>	<ul style="list-style-type: none"> <li>● Morley provided an update on the circulation figures of the Library History book from October 2018</li> <li>● Digital downloads through the library is five times more than the physical checkouts of the book</li> <li>● The Friends of the Library gift store has sold 117 out of 133 copies</li> <li>● 600 physical copies of the book still available on hand</li> <li>● Board has opted to provide the Friends with more copies to sell</li> </ul>	

---

## 10. New Business

Item	Description	Action
<b>WPLB Email Protocol</b>	<ul style="list-style-type: none"> <li>● Laila raised concern regarding proper protocol when responding to the Board's email</li> <li>● Clarification received after review of Regulations – in certain situations, e-mails can be sent to the assistant only (e.g. call for names re: opportunities) and no other member is required to be on the initial communication; subsequent communications may include other members if required</li> </ul>	

---

## 11. Date and Location of Next meeting

Tuesday, June 4, 2019 at 5:00 p.m.  
 Osborne Library  
 625 Osborne Street (Program Room)

## 12. Adjournment

The meeting adjourned 6:44 p.m.

1<sup>st</sup> Laila Yesmin

2<sup>nd</sup> Carla Epp

### Appendix A

#### Guest Speaker Highlights

- The Winnipeg Public Library Board welcomes Alan Chorney, Branch Head Librarian of Transcona Library
- Alan started his career with Winnipeg Public Library 5 ½ years ago as the branch head of Transcona Library
- He is also one of the co-founders and co-hosts of the WPL podcast, Time To Read
- The new Transcona Library has seen an increase in circulation and about 1,000 new sign-ups for library cards in the first month of opening in the new location which opened on March 7
- The increase is the combination of the new location, the new building and the branch's exposure in the news, as well as street signage
- The building features a new literacy playground, a train table, *Talk, Sing, Read, Write, Play* signage in the children's area, two tutorial rooms, a living wall with 800 plants, bright space for studying, and a patio and deck for outdoor reading
- Upcoming events at Transcona Library include a Historical Talk on the Memories of the Moonlight Special and the Grand Beach Train Era; and a literacy workshop for parents and caregivers, Get Kids Ready to Read.

**Appendix B**  
**Manager's Report May 7, 2019**

## 1. Facilities Update

### a) Carnegie Library renovations

St. John's:

- We are meeting project team this week to update completion schedule.

Cornish:

- Construction start-up meeting scheduled for May 6<sup>th</sup>.

### b) Bill & Helen Norrie Library

The open house for the new Bill and Helen Norrie Library design was held May 1 at the Pan Am Pool. Community members dropped by to review the proposed design and provide feedback. Citizens can also review the presentation online and provide feedback via the project website, [winnipeg.ca/norrielibrary](http://winnipeg.ca/norrielibrary). The display boards are also available for viewing at the River Heights Library and the online survey closes May 17.

### Project info pages on WPL website:

Facility Redevelopments:

<http://wpl.winnipeg.ca/library/whats happening/renorenewal/sectionmap.asp>

ideaMILL: <http://wpl.winnipeg.ca/library/ideamill/>

Pictures: <https://www.flickr.com/photos/winnipegpubliclibrary/collections/>

## 2. Accessible Smartlockers.

The Smartlocker is an automated self-service device that allows customers the flexibility to pick up holds from a locker instead of from within the library. Customers can now select an **accessible** option at the Harvey Smith, Millennium, and Osborne Library Smartlockers. If you require an accessible locker (the lower lockers) select the accessible option when placing your hold:

- Millennium Library Smart Locker Accessible
- Harvey Smith Library Smart Locker Accessible
- Osborne Library Smart Locker Accessible

## **WPL Board-funded Projects:**

### **3. Kindergarten Card Campaign update**

Following the successful pilot last year with Pembina Trails School Division, we are working with Seven Oaks School Division and are currently processing their students' applications. We are also continuing our relationship with Pembina Trails by planning to issue library cards for incoming kindergarten students who receive home visits during the summer to help prepare them to enter kindergarten in September.

### **4. Spring Literary Event: Lydia Kwa and Andrew Pyper**

In partnership with the Winnipeg International Writers Festival, Millennium Library are hosting two notable authors for both readings (June 7 at 4:30 pm) and writing workshops (June 8). This event is funded by the WPL Board.

### **5. Call for Writer-in-Residence Applications**

WPL is currently looking for its next Writer-in-Residence for the 2019-2020 year. The program will be reaching its 30<sup>th</sup> year. If you know anyone who may be interested to apply, they can submit their application by Monday, June 10, 2019.

For more information please visit

<https://wpl.winnipeg.ca/library/whats happening/writerinres.aspx>

## **Other Programs & Projects:**

### **6. Our City Our Stories**

The City of Winnipeg has done another story on WPL. This time the City is highlighting the READ program which promotes early literacy through the partnership with the Children's Hospital Foundation. To read more visit

<https://winnipeg.ca/ourstories/2019/190503.stm>

### **7. Green it. Mean it!**

A new series of programs for 2019 that involve actions that you can take to support a sustainable Earth and in response to interest around actions on climate change. Topics include urban beekeeping, low waste living and electric cars. Programs will be scheduled throughout the year.

*See page 9 of the May/June newsletter for more details*



## 8. Upcoming festivals and events

The library is gearing up for festival season with some repeat visits, and adding some new venues. The Library's Book Bike will also start roaming the streets with card signups and materials to borrow starting in late May. A sampling of the festivals and events include:

- June 2 Pride Parade (pending confirmation of registration)
- June 9 KidsFest
- June 17 Bike to Work Day (in partnership with WPS)
- June 21 Aboriginal Day at Freighthouse
- June 29 Seniors Housing and Active Living Expo
- July 6 Family Mental Health Fair
- July 26-27 KidsFringe
- July 28 Library Day at the Ballpark

## 9. Millennium Library Screening Update

On April 4th, the Standing Policy Committee on Protection, Community Services and Parks directed WPL to *consider alternatives to making people safe including an examination of best practices in other similar public facilities in Winnipeg as well as best practices in other Canadian cities and report back with a verbal report in 60 days and a written report in 120 days.*

Our admin team is currently working on a jurisdictional scan and consultation process with library stakeholders, staff, community agencies and other Canadian libraries.

## Appendix C

### May 7, 2019 Motions

<b>MOTION</b>	<b>1<sup>ST</sup></b>	<b>2<sup>ND</sup></b>	<b>DISPOSITION</b>
That the agenda be approved as amended with the following changes: <ul style="list-style-type: none"><li>• Add-on: New Business – WPLB Email Protocol</li></ul>	Gordon Crook	Carla Epp	<b>Carried</b>
That the minutes of April 2, 2019 be approved as distributed	Dean Scaletta	David Robinson	<b>Carried</b>
That the Winnipeg Public Library Board authorize the following: <ul style="list-style-type: none"><li>• That the 2019/2020 Writer-in-Residence funding in the amount of \$12,000 be released</li><li>• That the Assistant be authorized to do all things necessary to implement the foregoing</li></ul>	Gordon Crook	Jaideep Johar	<b>Carried</b>