

Winnipeg Public Library Board Meeting

Tuesday, March 05, 2019 at 5:00 p.m.

St. Vital Library (Program Room)

Minutes

	<u>Present</u>	<u>Regret</u>	<u>Absent</u>		<u>Present</u>	<u>Regret</u>	<u>Absent</u>
Monique Ireland (Chair)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Carla Epp	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Wenezs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dean Scaletta	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Paisley Cozzarin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Gordon Crook	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
David Robinson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Jaideep Johar	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ed Cuddy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Laila Yesmin	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Santos	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mario Lebar	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Schreyer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Morley Walker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trevor Surgenor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	P. Colleen Suche	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Guests: Cindy Fernandes, Director of the Community Services Department
Stephanie Graham, St. Vital Library Branch Head &

1. Call to order, welcome, housekeeping

The meeting was called to order at 5:03 p.m.

2. Acknowledgment of Indigenous Territory and Homeland – *Monique Ireland*

I would like to acknowledge that we are in Treaty #1 Territory, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene Peoples and the homeland of the Métis Nation.

3. Guest

See Appendix A for Guest Highlights

4. Approval of agenda and of the previous meeting minutes

See Appendix C for motions

5. Manager's Report – Ed Cuddy

See Appendix B for report

6. Chair's Report – Monique Ireland

Item	Description	Action
Annual Presentations	<ul style="list-style-type: none">● SPC-PCSP Feb. 26, 2019 – Annual report presentation<ul style="list-style-type: none">○ Report will be posted on WPLB website○ Video is available on the City Clerk's Decision-Making Information System● EPC March 13, 2019 – Budget submission presentation<ul style="list-style-type: none">○ Michael will be doing presentation○ Monique and Ed will also be in attendance	
LAC Appointment Updates	<ul style="list-style-type: none">● Appointment request letters have been sent to the City Clerk's Department for consideration by the Community Committees	
Brochure Update and Reprint	<ul style="list-style-type: none">● The Executive Committee has approved expenditure to reprint WPLB Brochure to change West End Library → Harvey Smith Library	

Item	Description	Action
Contract Extension	<ul style="list-style-type: none"> • The Executive Committee approved contract extension for Annabel to April 15, 2019 to further transition the new assistant (Marizen) and assist with upcoming orientation 	
Name Tag	<ul style="list-style-type: none"> • Executive Committee has approved expenditure to order name tags for Board and LAC members • Assistants will coordinate and order 	
Board Orientation	<ul style="list-style-type: none"> • Board / LAC Orientation on March 16, 2019 • New members are encouraged to attend; returning members are welcome 	
Committee Description	<ul style="list-style-type: none"> • Board members are asked to look over committee descriptions and put forward their names if interested • Immediate need to fill Manitoba Library Trustees Association Representative vacancy • Interested members in the Writer-in-Resident selection committee will be called in April 	
Friends of the Library Books and Brunch Event	<ul style="list-style-type: none"> • <i>See Appendix C for motion</i> 	

7. Treasurer's Report – Paisley Cozzarin

No report

8. LAC Reports

Item	Description	Action
Assiniboia (P. Colleen)	<ul style="list-style-type: none">• Will be meeting on March 18, 2019	
City Centre (Laila)	No report	
EK – Transcona (Mario)	<ul style="list-style-type: none">• Used gift cards for Transcona Library Grand Opening	
Lord Selkirk – West Kildonan (Michael / Monique)	<ul style="list-style-type: none">• Will be meeting on March 19, 2019	
Riel (No reps)	No report	

9. Other Business – Strat Plan – Michael Wenez

- New Selection and Review Committee needed for the 2020 – 2024 Strat Plan
- Michael is heading the Committee, Paisley and David as members
- Committee meeting with Ed to discuss and invite potential consultants for the project

10. New Business

None

11. Date and Location of Next meeting

Tuesday, April 2, 2019 at 5:00 p.m.
Millennium Library
251 Donald Street (Buchwald Room)

12. Adjournment

The meeting adjourned 6:23 p.m.

1st Mario Lebar

2nd Dean Scaletta

Appendix A

Guest Speaker Highlights

- The Winnipeg Public Library Board welcomes Stephanie Graham, Branch Head Librarian of St. Vital Library
- Previously the Branch Head of St. James-Assiniboia Library and Youth Services Librarian at West Kildonan Library
- In addition to Branch Head duties, she assists in creating various staff training materials
- Branch information
 - o The building was designed by George A. Stewart and was created for the specific plot of land that the former St. Vital Library Board had purchased from the City of Winnipeg
 - o It was opened by Duff Roblin in June 1963
 - o Received Heritage Winnipeg Preservation award on February 18, 2019
 - o Renovations began in 2015 with the first phase to install an elevator to make the building accessible
 - o Renovations continued in 2017 and reopened on May 28, 2018
 - o In 2014, the building received Municipal Heritage designation; any work done to the building was in consultation with the Historical Building Committee
- Program information
 - o Offers both adult and children programming
 - o Most popular program is baby rhyme time
 - o Also offer Time for Twos and Family Story Time
 - o There is an adult book club available which has been running since 2000
 - o There is an English Conversation group that is offered
 - o Special programs include The History of River Park and Elm Park, Effective Tax Strategies and Companion Gardening
- Staff also engage with the community by connecting with neighbourhood organizations such as YMCA, St. Vital Historical Society and St. Vital Parent and Child Coalition

For more information about the St. Vital Library please visit:
<https://wpl.winnipeg.ca/library/branchpages/branch.aspx?svtl>

Guest Highlights

- The Winnipeg Public Library Board welcomes Cindy Fernandes, Director of the Community Services Department
- Career - 25 year in public service
- Is a Chartered Professional Accountant with a Bachelor of Commerce Honours and has a Masters in Public Administration
- Has worked in various departments including Board of Commissions and has held various finance roles within the organization
- In the Community Services Department she was the former Assistant Controller, Controller and Manager of Strategic Management and Business Support Services prior to becoming director
- Member of the End Homelessness Winnipeg Board, Immigrant Partnership Winnipeg Council Board, the City of Winnipeg's representative on the Canadian Municipal Network on Crime Prevention, Police Pension Board and is the Human Rights committee representative
- Program areas of responsibility include: Library Services, Community Development and Recreation Services, Aquatic Services, Community By-law Enforcement Services, Asset Management Office and various internal divisions

Appendix B

Manager's Report March 5, 2019

1. Facilities Update

a) Transcona Library

- Opening March 7, 2019 at 10 a.m. The official ceremony starting at 10:30 a.m.
- Thanks to the Board and the East Kildonan-Transcona Library Advisory Committee for their generous donation of flowers and gift cards for refreshments.

b) Carnegie Library renovations

St. John's:

- We are awaiting the production and installation of doors and associated hardware
- Completion of construction is estimated for late May 2019.

- We are planning to replace the library roof immediately after the general contractor has completed their project. The attic and roof work is expected to take about two weeks to complete.
- Library Services intends to keep the branch closed until all work is concluded and anticipate reopening St. John's Library in early summer.

Cornish:

- Construction work (associated with the main construction contract) is scheduled to begin in mid-late April 2019.
- Asbestos remediation contracts have been tendered and awards are pending. The remediation work is planned to be performed in March.
- Final riverbank stabilization work is pending federal approval and will take place immediately before or after the project is completed.

c) River Heights Library / Bill & Helen Norrie Library

- Approaching completion of design phase. Public engagement open house will be scheduled for mid-April 2019. The invitation will be extended to the Board and LACs.

d) St. Vital Library

- On February 18, 2019 the St. Vital Library hosted Heritage Winnipeg's 2019 Annual Preservation Awards
- Cindy Fernandes, Community Services Director along with Wins Bridgman from Bridgman Collaborative Architecture accepted the St. Vital Library's award for Conservation Excellence
- Thank you to the Board and LAC members who attended the event on Riel Day.
- To view a list of all award recipients please visit <http://www.heritagewinnipeg.com/>

Project info pages on WPL website:

Facility Redevelopments:

<http://wpl.winnipeg.ca/library/whats happening/renorenewal/sectionmap.asp>

ideaMILL: <http://wpl.winnipeg.ca/library/ideamill/>

Pictures: <https://www.flickr.com/photos/winnipegpubliclibrary/collections/>

2. Millennium Library Screening Procedures

On February 25, 2019, Library Services implemented new screening procedures at Millennium Library.

The City of Winnipeg Library Services' mission is *"To enrich the lives of all Winnipeg citizens and their communities by providing high quality, responsive and innovative library services."* It is also accountable for providing safe and welcoming environments for all staff and customers. Library Services introduced the new screening measures at Millennium Library with the goal of improving safety for everyone who visits. This decision was based on a marked increase in the frequency and severity of incidents over the past few years; most significantly, increases in incidents involving intoxication, substance use and violent or threatening behaviour.

The Millennium Library remains open and accessible to all. The front lobby area is open extended hours so that people can take shelter from extreme temperatures. The Library also has two community crisis workers on staff who are qualified to assist and assess as required. City staff and crisis workers continually reach out to social organizations to discuss ideas on how to reduce harm and develop programs and services to reach vulnerable people in the library.

Library Services has been receptive to feedback on the implementation of these new security measures and will review procedures on a continued basis to ensure their effectiveness.

3. New Card Application Form

WPL staff have reviewed and revised the membership card application form. Notable changes made to the form were to remove gender and to streamline some of the questions. The new form will roll-out in March.

4. 1919 General Strike Program Series

Millennium Library is hosting a lunch hour series that delves into the history and lasting impacts of the Winnipeg General Strike. The program is run in partnership with the Winnipeg General Strike 100th Anniversary Committee, Paul Moist and Sharon Reilly. The series run on four Wednesdays from noon – 1 p.m., March 20 – April 1., in the Carol Shields Auditorium. More information about this and other library programs is available in the March/April newsletter.

5. Spring Break Programming

Sign up your kids or grandkids for fun and interactive learning activities at WPL branches this Spring Break. From writing workshops to robotics to performances, there is something to keep every child busy and entertained! The full list of Spring Break programs is available at winnipeg.ca/library or in WPL's *At The Library* program guide. All programs are free.

6. Books and Brunch 2019

The Friends of the Winnipeg Public Library's annual Books and Brunch fundraiser will take place on Sunday, May 5 from 10:30 a.m. to 1:30 p.m. at the Gates on Roblin, 6945 Roblin Blvd. This year's guest speakers are musicologist/broadcaster/educator John Einarson and Director of the Osu Children's Library Fund Kathy Knowles. Charlene Diehl, director of THIN AIR Winnipeg International's Writers Festival, will MC. Tickets are \$75 and are available at the Best of Friends Gift Shop in the Millennium Library Lobby or by email at info@friendswpl.ca. Funds raised at this event support Winnipeg Public Library projects.

For more information about the event visit: <https://friendswpl.ca/events/spring-books-brunch/>

7. Podcast Special Episode

On Tuesday, March 26 from 7:30 p.m. – 9 p.m., the Time to Read podcast team will record an episode live at the Good Will Social Club (625 Portage Avenue). The theme for this installment is "But I Don't Wanna Grow up! Favourite Childhood Books". You can e-mail the team with your childhood favourites at wpl-podcast@winnipeg.ca before March 26. This event is for adults only.

8. Kindergarten Card Campaign

Winnipeg Public Library is working to place as many library cards as possible in the hands of preschool students to increase investment in early literacy skill development. Between March and May, Seven Oaks School Division kindergarten students will receive library card applications and information to help families support their child's learning. The project aligns with WPL's Strategic Plan and is supported by Winnipeg Public Library Board funding. Thank you!

9. Youth Advisory Councils

Know anyone in grade 7 – 12 needing to get involved in something? Tell them to join one of WPL's Youth Advisory Councils (YAC). The YACs share opinions or ideas about the teen website (Booked), teen programming, various library materials, and more. YACs can even organize their own program so that other teens can join! For more information and/or contact please visit <http://wpl-teens.winnipeg.ca/> \

10. After the War: Coming Home and Fitting in at the End of the Great War Millennium Library, April 1 – May 17

This travelling installation is in partnership with the Canadian Centre for the Great War. The exhibit examines the challenges that faced returning soldiers and efforts to transition them back into society after the Great War.

Appendix C

March 5, 2019 Motions

MOTION	1ST	2ND	DISPOSITION
That the agenda be approved as amended	Dean Scaletta	Michael Wenezsz	Carried
That the minutes of February 5, 2019 be approved as distributed	Jaideep Johar	Carla Epp	Carried
That the WPLB purchase a table of 10 for the Friends of the WPL Books and Brunch Event on May 5, 2019 in the amount of \$750	Monique Ireland	Morley Walker	Carried