

Winnipeg Public Library Board Meeting

Tuesday, February 05, 2019 at 5:00 p.m.

Millennium Library (Buchwald Room)

Minutes

	<u>Present</u>	<u>Regret</u>	<u>Absent</u>		<u>Present</u>	<u>Regret</u>	<u>Absent</u>
Monique Ireland (Chair)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Carla Epp	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Wenezs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dean Scaletta	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Paisley Cozzarin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Gordon Crook	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
David Robinson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Jaideep Johar	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ed Cuddy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Laila Yesmin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Santos	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mario Lebar	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Schreyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Morley Walker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trevor Surgenor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	P. Colleen Suche	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Winnipeg Public Library Board would like to welcome re-appointed members:
Michael Wenezs, Gordon Crook and Laila Yesmin.

The Winnipeg Public Library Board would like to welcome newly appointed members to
the Board: Paisley Cozzarin, Jaideep Johar, David Robinson, Dean Scaletta
and Carla Epp.

Guest: Kym Shwaluke, WPLB Accountant

1. Call to order, welcome, housekeeping

The meeting was called to order at 5:02 p.m.

2. Acknowledgment of Indigenous Territory and Homeland – *Monique Ireland*

I would like to acknowledge that we are in Treaty #1 Territory, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene Peoples and the homeland of the Métis Nation.

3. Guest

See Appendix A for Guest Highlights

4. Approval of agenda and of the previous meeting minutes

See Appendix C for motions

5. Manager's Report – Ed Cuddy

See Appendix B for report

6. Chair's Report – Monique Ireland

Item	Description	Action
Library Advisory Committee Sign-Ups	<ul style="list-style-type: none">- Instructions and form were distributed to members- Citizen members are encouraged to fill out and submit back to assistant for coordination of appointments	
WPL 2019 Projects	<ul style="list-style-type: none">- <i>See Appendix C for motion</i>	
WPL Request for Funding – Transcona Library Grand Opening	<ul style="list-style-type: none">- <i>See Appendix C for motion</i>	

7. Treasurer's Report – Michael Wenezsz

Item	Description	Action
2018 Audited Financial Statements	<ul style="list-style-type: none"> - 2018 audited financial statements distributed prior to the meeting - Concerns were raised regarding the clarity of the statement of operations - It was requested that the accountant to be present at every February Board meeting to go through audited financial statements going forward to help facilitate questions 	<ul style="list-style-type: none"> - Assistant / Accountant to provide explanation of statement of operations to the Board members prior to next meeting - Assistant to request accountant to attend future February meetings

Reappointment of Accountant and Auditor	- <i>See Appendix C for motions</i>	
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2019 Amended Budget	- <i>See Appendix C for motions</i>	
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8. LAC Reports

Item	Description	Action
Assiniboia (P. Colleen)	- Will be meeting on March 18, 2019	
City Centre (Laila / David)	- Meeting last December 2018 Meeting focused on brainstorming	
EK – Transcona (Gordon / Mario)	No report	

Item	Description	Action
Lord Selkirk – West Kildonan (Michael / Monique)	- Will be meeting on March 19, 2019	
Riel (No reps)	No report	

9. New Business

- Monique Ireland attend the 2019 Ontario Library Association conference in Toronto, ON
- Verbal and written report received

10. New Business

None

11. Executive Committee Elections

By acclamation the following Board members have been appointed to the Executive Committee for 2019

Chair	Monique Ireland
Vice-Chair	Michael Wenezs
Treasurer	Paisley Cozzarin
Member-at-Large	Gordon Crook
Member-at-Large	David Robinson

Returning Officer

Manager of Library Services Ed Cuddy

12. Date and Location of Next meeting

Tuesday, March 5, 2019 at 5:00 p.m.
 St. Vital Library
 6 Fermor Avenue (Program Room)

13. Adjournment

The meeting adjourned 6:30 p.m.

1st Dean Scaletta

2nd P. Colleen Suche

Appendix A

Guest Speaker Highlights

- The Winnipeg Public Library Board welcomes Kym Shwaluke, Board accountant
 - Kym has previously served on the Board and the East Kildonan-Transcona Library Advisory Committee
 - Currently she is the Manager of Audit & Compliance at Air Canada
 - She also volunteers with the IIA Winnipeg Chapter & Dreams Take Flight, St. Joseph the Worker School, and has managed numerous ringette teams.
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Appendix B

Manager's Report February 5, 2019

1. Facilities Update

a) Transcona Library

- The new Transcona Library will open on March 7, 2019. All Board and LAC members are welcome to attend the opening ceremony at 10:30 a.m. on the day!

b) Carnegie Library renovations

St. John's:

- The St. John's renovation project is proceeding and we anticipate opening in the spring of 2019.

Cornish:

- Asbestos remediation will start soon. Construction is scheduled to begin in April 2019.

c) River Heights Library / Bill & Helen Norrie Library

- The Integrated Design Process is well under way. We are planning an open house in March, ahead of finalizing the design for construction tendering. All Board and LAC members will be invited to the event.

Project info pages on WPL website:

Facility Redevelopments:

<http://wpl.winnipeg.ca/library/whats happening/renorenewal/sectionmap.asp>

ideaMILL: <http://wpl.winnipeg.ca/library/ideamill/>

Pictures: <https://www.flickr.com/photos/winnipegpubliclibrary/collections/>

2. Welcome Winnipeg: Reconciling Our History

Welcoming Winnipeg is an initiative that responds to the national dialogue to re-examine historical markers and place names to resolve the absence of Indigenous perspectives, experiences, and contributions in the stories remembered and commemorated in Canadian cities. The City of Winnipeg is participating by offering its citizens many ways to share their stories and to discuss how we can move forward. One way is by visiting Millennium Library where staff can help record your story. You can either go during your own time or visit during one of the times listed below for help using the equipment.

Date: Thursday, February 7, 2019

Time: 3 p.m. – 7 p.m.

Location: ideaMILL, 3rd floor, Millennium Library, 251 Donald St.

Date: Thursday, February 28, 2019

Time: 3 p.m. – 7 p.m.

Location: ideaMILL, 3rd floor, Millennium Library, 251 Donald St

For more information on this initiative please visit

<https://winnipeg.ca/Indigenous/welcomingwinnipeg/default.stm#tab-engage> or

If you have questions about the recording in the ideaMILL you can call or e-mail at 204-986-5543 / ideamill@winnipeg.ca.

3. Celebrating Black History Month

Winnipeg Public Library has been working with Black Space Winnipeg to create a recommended book list and displays in the branches. In addition, Black Space Winnipeg participated in the Time to Read podcast which became downloadable as of February 2. The panel discussed the book *Washington Black* by Esi Edugyan.

In working with the Black History Month Celebration Committee various family story time sessions with guest speakers were organized. The last installment in the series will be February 16 at Pembina Trail Library where Jon Reyes, MLA of St. Norbert will be a guest speaker.

4. Festival du Voyageur

St. Boniface library staff will be set up in the Forest tent, which is one of the children's entertainment tents. We'll have crafts such as make a Voyageur beard, Métis dot art, harmonicas and colouring, a reading station filled with withdrawn books that families are welcome to take home and bilingual story times on the big stage. Outreach will be helping us out once again this year and now that we know the set up a little better, families will be able to sign up for library cards. It's the 50th anniversary of the Festival so we're really excited to be asked to participate again this year. We had great feedback last year and had about 1,500 people participate in our activities.

Staff will be on site from 10 a.m. to 3 p.m. on February 16-18 and 23-24.

For a schedule of WPL's bilingual story times visit

<https://www.heho.ca/en/festival/events/#/event/storytime-with-the-st-boniface-library>

5. Community Crisis Workers

WPL's community crisis workers, Bruce and Sheila, are available to provide information on shelter and housing, social assistance, employment, counselling, mental health programs and services, health care information and much more. Checkout our newsletters for their full schedule and when they will be out in the community.

<https://wpl.winnipeg.ca/library/whats happening/newsletter.asp>

6. Tax Clinics and Programs

WPL has partnered with the Canada Revenue Agency (CRA) to provide tax clinics. The Community Volunteer Income Tax Program provides volunteers to prepare income tax returns for individuals with a modest income and a simple tax situation. Drop in only, first-come, first-served on the day. Learn more about free volunteer Tax Preparation Clinics at www.cra-arc.gc.ca/volunteer.

MILLENNIUM LIBRARY, Dr. Anne Smigel Room

- March 18 - 21 11 am – 7:30 pm
- March 22 & 23 11 am – 3 pm

ST. JAMES-ASSINIBOIA LIBRARY

- April 8, 9 & 11 11 am – 7:30 pm
- April 10 11 am – 3 pm

SIR WILLIAM STEPHENSON LIBRARY

- April 16 11 am – 3 pm
- April 17 & 18 3 pm - 7:30 pm

HENDERSON LIBRARY

- April 24, 26 & 27 11 am – 3 pm
- April 25 11 am – 7 pm

In addition, WPL partnered with a CRA Liaison Officer to bring programming for Tax Tips for Small Businesses and the Chartered Professional Accountants of Canada for the program Effective Tax Strategies.

Check out the March/April 2019 newsletter for dates, times and details.

7. Tales at Night

The popular adult story time is back just in time for (or against) Valentine's Day. Great tales are on tap and there is no admission fee.

Good Will Social Club
625 Portage Avenue
February 13: 7:30 p.m. – 9 p.m.

8. Thanks and Acknowledgments

Special thanks to Morley Walker and Cristiana Gheorghe for volunteering to help with Take Your Child to the Library day which was held on Saturday, February 2.

9. Upcoming Holiday Notice

All libraries will be closed on **Monday, February 18.**

Appendix C

February 5, 2019 Motions

MOTION	1ST	2ND	DISPOSITION
That the agenda be approved as distributed	Carla Epp	Michael Wenezs	Carried
That the minutes of December 4, 2018 be approved as distributed	Councillor Schreyer	Laila Yesmin	Carried
That the 2019 Winnipeg Public Library project funding request in the total of \$17,500 be approved as distributed, subject to council approval	Michael Wenezs	Morley Walker	Carried
a) For the following projects: <ul style="list-style-type: none">• Materials for kindergarten campaign (\$7,000)• Spring author event (\$3,000)• Indigenous language instruction program (\$3,000)• Free giveaway materials for community events targeting newcomer and low-income families (\$3,000)• Supplies for community crisis workers' ongoing work with library customers (\$1,500)			
b) That the Manager of Library Services and the Executive Committee be authorized to do all things necessary to implement the foregoing			

MOTION	1 ST	2 ND	DISPOSITION
That the WPLB approve the purchase for the following:	Councillor Schreyer	Michael Wenezs	Carried
a) Flowers for the Transcona Library grand opening in the amount of \$150 (inclusive)			
b) That the Administrative Assistant be authorized to do all things necessary to implement the foregoing			
That the following be approved/authorized for the 2018 financial statements:	Michael Wenezs	Jaideep Johar	Carried
a) That the 2018 audited financial statements be approved as distributed			
b) That the WPLB Accountant be authorized to submit the 2018 audited financial statements to the City of Winnipeg Corporate Finance Department			
c) That the 2018 audited financial statements be submitted to the City of Winnipeg City Clerk's Department with the written 2018 annual report			
d) That the Administrative Assistant be authorized to coordinate the foregoing			

MOTION	1ST	2ND	DISPOSITION
That Kym Shwaluke be retained as the accountant in the amount of \$2,000 for 2019	Michael Wenezs	Morley Walker	Carried
That Scarrow and Donald LLP be retained as the financial auditors for 2019	Michael Wenezs	P. Colleen Suche	Carried
That the 2019 amended budget be approved as distributed	Michael Wenezs	David Robinson	Carried