

Winnipeg Public Library Board Meeting
Tuesday, September 4, 2018 at 5:00 p.m.
 West Kildonan Library (365 Jefferson Avenue)

Minutes

	Present	Regret	Absent		Present	Regret	Absent
David Kemp (Chair)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Trevor Surgenor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alison McCullough-Butchart	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Gordon Crook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Wenezs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Morley Walker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Monique Ireland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Wesley Takeo Konrad	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brenda Dyck	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Laila Yesmin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ed Cuddy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	P. Colleen Suche	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Dobson	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mario Lebar	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Wyatt	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Vacant</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Guests: Evelyn Piush (Branch Head of West Kildonan)

1. Call to order, welcome, housekeeping

The meeting was called to order at 5:04 p.m.

2. Guest

See Appendix A for highlights

3. Approval of agenda and of the previous meeting minutes

See Appendix C for motions

4. Manager's Report – Ed Cuddy

See Appendix B for report

See Appendix C for motions

5. Chair Report – Dave Kemp

Item	Description	Action
Board Resignation Notification	- Safraz Chishti resigned effective September 1, 2018	

Item	Description	Action
Multilingual Selection Committee Name	<ul style="list-style-type: none"> - E-mail sent for a volunteer to sit on selection committee for consultant - Laila Yesmin has volunteered to be on the selection committee and Michael Wenezs will be alternate - <i>See Appendix C for motion</i> 	
2019 Grant Agreement Update	<ul style="list-style-type: none"> - 2019 grant agreement has been submitted to City Clerks - Waiting for EPC budget presentation date to be announced 	
Writer-in-Residence Grant Request	<ul style="list-style-type: none"> - <i>See Appendix C for motion</i> 	
Approved Purchase – Pembina Trail Library Re-Opening	<ul style="list-style-type: none"> - Executive has approved the purchase of a flower arrangement in the amount of \$150 (inclusive) for the grand re-opening of Pembina Trail Library 	
Reminder of City Recruitment of Boards & Commissions	<ul style="list-style-type: none"> - Appointments to be done in December/January - Two non-Executive Board members required for the application/review committee - Members are encouraged to share application link to Board/LAC with others 	

6. Treasurer’s Report – Michael Wenezs

See Appendix C for motion

7. History Book Update – Brenda Dyck / Morley Walker

- History Book launch date: October 11, 2018 at 7:00 pm; Millennium Library – Carol Shields
- Speakers: Eve Dutton and Jim Blanchard
- ePub version designed by Relish to be finalized on September 18

8. LAC Reports

Item	Description	Action
Assiniboia (David / P. Colleen)	<ul style="list-style-type: none"> - Cupcakes were enjoyed during the 50th Anniversary of Westwood Library - Various issues were discussed at meeting - Discussed the suggestion to add at least 1 Board member and WPL liaison is a requirement to be at the meetings in the regulations 	

City Centre (Laila / Wesley)	<ul style="list-style-type: none"> - Last Meeting: Thursday, August 30, 2018 - Upcoming event: Sherbrook Street Festival – September 8, 2018 - Members have taken a tour of the ideaMILL 	
EK – Transcona (Gordon / Mario)	<ul style="list-style-type: none"> - Past event: Archambault Family Fun Day (Saturday, August 18, 2018) <ul style="list-style-type: none"> • 180 kids and 100 adults attended • Branch head Randy Plant was enthusiastic, helpful and supportive • Munroe asked LAC for help in promotion • Discussed possibly acquiring awning (8ft x 8ft) for outdoor events 	<ul style="list-style-type: none"> - Ed to follow-up on acquiring awning for outdoor events
Lord Selkirk – West Kildonan (Michael / Monique)	<ul style="list-style-type: none"> - Next meeting: September 18, 2018 	
Riel (Brenda / Alison)	<ul style="list-style-type: none"> - Next meeting: September 10, 2018 	

9. Other Business

- Winnipeg Public Library Foundation – Carole Marshall is in the process of providing the required report to release \$10,000 for its operational costs

10. New Business

- Conference Call-In options for meetings
 - Wesley Takeo Konrad to review possible options to allow for conference call-in meetings in addition to in-person meetings; provide to Executive for review

11. Closing Remarks

David Kemp thanks Annabel Perez for her service on the Board

12. Date and Location of Next meeting

Tuesday, October 2, 2018 at 5:00 p.m.
Millennium Library
251 Donald Street (Dr. Anne Smigel Room)

13. Adjournment

The meeting adjourned 6:48 p.m.

1st: Monique Ireland

2nd: Brenda Dyck

Appendix A

Guest Speaker Highlights September 4, 2018

- The Winnipeg Public Library Board welcomes Evelyn Piush, Branch Head of West Kildonan Library
- Career
 - Started with Winnipeg Public Library in 1979 as an Information and Reference Librarian
 - In 1991, she became the Branch Head of Louis Riel Library before moving to West Kildonan Library in 2005
 - Evelyn has worked for the Province's Public Library Services Branch as a consultant for rural Manitoba, Myers Weinberg law firm library and has been an instructor for the Red River College Distance Education courses
- Branch Highlights
 - Has a unique plaque on the building which refers to space as the public library and cultural centre
 - Has longest running Adult Book Club (every 3rd Tuesday); has 55+ Book Club with Seven Oaks Senior (every 1st Tuesday)
 - Blind date with a book – gives readers an opportunity to read a book they wouldn't have considered based on its cover
 - 5th busiest branch; in August 472 customers visited the branch per day

For more information about the West Kildonan Library please visit:
www.winnipeg.ca/library/westkildonan

Appendix B

Manager's Report September 4, 2018

Winnipeg Public Library Board Meeting Manager's Report / September 2018

1. Facilities Update

a) Transcona Library

- Concrete work is complete and interior millwork is underway
- Furniture and shelving is on order for delivery in the next few months
- We are planning the grand opening event for fall 2018

b) Carnegie Library renovations

- St. John's:
- The Hydro upgrade/installation is expected in September
- We are reviewing the furniture/shelving specifications with City interior design staff
- We are working with the contractor and project manager on the anticipated completion date

Cornish:

- Asbestos remediation will start this month
- We are reviewing the furniture/shelving specifications with City interior design staff
- Renovation work will follow the remediation work
- Anticipated completion date is fall 2019

c) Pembina Trail Library Renovations

- Renovations are near completion and we are awaiting arrival of new furniture
- We expect to re-open the branch in early fall 2018

d) Bill & Helen Norrie Library

- The City has received and reviewed the bids for the library design RFP
- The next step is to award the architectural design contract (2018)
- The design process will include public consultation in 2019

Project info pages on WPL website:

Facility Redevelopments:

<http://wpl.winnipeg.ca/library/whats happening/renorenewal/sectionmap.asp>

ideaMILL: <http://wpl.winnipeg.ca/library/ideamill/>

Pictures: <https://www.flickr.com/photos/winnipegpubliclibrary/collections/>

2. Writer-in-Residence 2018/2019

WPL's new Writer-in-Residence Jordan Wheeler will begin his term on October 1. Jordan is a Gemini award-winning scriptwriter and story editor from the George Gordon First Nation. He has been writing professionally since 1982 and working in film and television since 1984. Jordan's credit's include the books *Digital Ogichida*, *Brothers in Arms* and *Just a Walk* and the TV series *Arctic Air*, *renegade press.com* and *North of 60*.

Jordan also teaches writing, scriptwriting and story editing. Jordan welcomes writers of all genres to submit manuscripts for review following guidelines on our website at winnipeg.ca/library under What's Happening. Jordan's term runs to April 30, 2019.

3. New Mobile App

WPL launched a new mobile app this summer. Download the app at the Apple or Google stores and stay connected to your library via your mobile device. Here is a short list of the many things you can do with the mobile app:

- Search the catalogue and place requests on materials
- Access your account
- Browse WPL's free programs and register online
- Find the library branch nearest your location

- Pay your fines and fees securely online
- Scan the ISBN of any book to see if it is available to borrow from any library branch

WPL FAQ on the mobile app:

<https://wpl.winnipeg.ca/library/ourservices/tech/wplmobileapp.asp>

4. Tax Clinic Volunteers Needed

Winnipeg Public Library and the Community Volunteer Income Tax Program (CVITP) need volunteers for tax preparation clinics in spring 2019. The CVITP program offers tax return preparation for people with modest incomes. Tax Clinics are held throughout Winnipeg, including four branches of Winnipeg Public Library (Millennium, St. James, Sir William Stephenson and Henderson). Volunteers need to be available for hands-on training from CVITP, should be computer literate and enjoy meeting and working with people from a variety of backgrounds. Experience preparing tax returns is an asset, but is not necessary.

If you or anyone you know are interested, please contact Diane Isaac, Volunteer Manager for CVITP by October 1 at 204-989-1912.

5. Thin Air: Winnipeg International Writers Festival

Millennium Library is a venue for this year's Thin Air: Winnipeg International Writers Festival. The library will host two series: The Nooner and Big Ideas (September 24 – 28) as well as two panel talks.

Details can be found on the festival website: <https://thinairwinnipeg.ca/>

6. Friends of Winnipeg Public Library

The Friends host their annual book sale this October. Items on sale include used books, CDs, DVDs, art prints and posters covering over 50 categories. Book sale proceeds help fund special WPL projects.

The sale runs **Saturday October 20** (10 am – 6 pm) and **Sunday October 21** (11 am - 4 pm) at the Grant Park High School Gym.

Appendix C

Motions September 4, 2018

MOTION	1 ST	2 ND	DISPOSITION
That the agenda be approved as distributed with the following changes: <ul style="list-style-type: none">Treasurer's report – Over expenditure expenses	Monique Ireland	Laila Yesmin	Carried
That the minutes of June 5, 2018 be approved as distributed with the following changes: <ul style="list-style-type: none">Change of attendance to mark Wesley Takeo Konrad and Ed Cuddy as absent	P. Colleen Suche	Michael Wenezsz	Carried
That the Request for Proposal of the Multilingual study be approved as distributed	Brenda Dyck	Michael Wenezsz	Carried
That the Writer-in-Residence program receive funds in the amount of \$12,000 (inclusive) be approved	Gordon Crook	P. Colleen Suche	Carried
That the over expenditure expense of the free book give-away in the amount of \$71.29 (inclusive) be approved	Michael Wenezsz	Monique Ireland	Carried