

Winnipeg Public Library Board Meeting

Monday, September 12, 2016 at 5:00 p.m.

Munroe Library – 489 London Street

Minutes

	Present	Regret	Absent		Present	Regret	Absent
Joan Blakley (<i>Chair</i>)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Councillor Schreyer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pamela Zorn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bonni Book	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alison McCullough-Butchart	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	David Kemp	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Monique Ireland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Diana Szymanski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ed Cuddy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Gordon Crook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trevor Surgenor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Gurdeep Chahal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Allard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Morley Walker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

** Changes in Committee Membership **

Orest Kinasevych has resigned to pursue new opportunities. The Library Board thanks him for his work and wishes him well on his future endeavours.

1. Call to order, welcome, housekeeping

The meeting was called to order at 5:03 p.m.

2. Guest

See Appendix A for presentation highlights

3. Agenda

Motion

That the agenda be approved as distributed with the following changes

Carried

- **Tabled:** Public Library Services Report

1st: Diana Szymanski

2nd: Bonni Book

4. Approval of August 8, 2016 Meeting Minutes

Motion

That the minutes from the August 8, 2016 meeting be approved as distributed

Carried

1st: David Kemp

2nd: Monique Ireland

5. Manager's Report

See Appendix B for report

Item	Description	Action
Treasurer's Report <i>Pamela Zorn</i>	<ul style="list-style-type: none"> - Report distributed prior to meeting 	
Motion	That the Q2 Treasurer's Report be accepted as distributed 1 st : Gurdeep Chahal 2 nd : Joan Blakley	Carried
Library History Book Project <i>Joan Blakley</i>	<ul style="list-style-type: none"> - Photo researcher has been hired to locate remaining pictures for project - A timeline has been proposed but has to be confirmed - Once timeline is confirmed then a launch date/event can be planned - Library Board will have exclusive rights to the book 	
By-law Review Committee <i>Pamela Zorn</i>	<ul style="list-style-type: none"> - Contacted Councillor Schreyer to discuss issue but is awaiting for a response back - Will be contacting Councillor Allard to also discuss 	
Public Library Services Branch	TABLED	
Library Advisory Committee Updates	<i>Assiniboia LAC</i> <ul style="list-style-type: none"> - Meeting scheduled for September 15 - Planning a fall event 	
<i>LAC reps</i>	<i>City Centre LAC</i> <ul style="list-style-type: none"> - Meeting was scheduled for September 1 - Attended the Sherbrook Festival on September 10 - Will be at Polo Park Mall on September 17 - Planning to visit Steinbach Library 	
	<i>East Kildonan-Transcona</i> <ul style="list-style-type: none"> - No report 	
	<i>Lord Selkirk – West Kildonan LAC</i> <ul style="list-style-type: none"> - Meeting was scheduled on September 8 - Looking to support the library by attending their events and helping out rather than planning an outreach event due to the small size of group 	
	<i>Riel LAC</i> <ul style="list-style-type: none"> - No report 	

7. Other Business

Item	Description	Action
Writer-in-Residence <i>Joan Blakley</i>	<ul style="list-style-type: none">- John K. Samson and Christine Fellows have been chosen to be the Writers-in-Residence for 2016-2017- This will be the first duo selected for the residency	
Motion	That the Library Board's contribution to the program in the amount of \$10,000 be released to Winnipeg Public Library 1 st : David Kemp 2 nd : Gurdeep Chahal	Carried
Little Free Libraries <i>Joan Blakley</i>	<ul style="list-style-type: none">- Winnipeg Public Library is still finalizing plans- The Library Board will be informed of the build day	

8. New Business

Item	Description	Action
Breakfast with Bookmates	<ul style="list-style-type: none">- Monique Ireland will represent the Library Board at the event	
Motion	That the Library Board purchase up to two (2) tickets for the Breakfast with Bookmates event 1 st : Joan Blakley 2 nd : David Kemp	Carried
Conference Report <i>Morley Walker</i>	<ul style="list-style-type: none">- Morley Walker attended the Pacific Northwest Library Association Conference from August 3-5, 2016 in Calgary, AB- Verbal and written report received	

9. Date and Location of Next meeting

Monday, October 3, 2016 at 5:00 p.m.
Millennium Library (Buchwald Room) – 251 Donald Street

Guests: Carole Marshall, Executive Director of the Winnipeg Library Foundation
Theresa Lomas, Administrative Coordinator of Central Library Services

10. Adjournment

The meeting adjourned at 7:07 p.m.

1st: Bonni Book 2nd: Pamela Zorn

Appendix A

Guest Speaker Highlights September 12, 2016

- The Winnipeg Public Library board welcomed Randy Plant, Branch Head of Munroe Library
- Career Highlights
 - o Started a shelver at the River Heights Library
 - o Since then he has worked in circulation and reference position at various branches
 - o Was a Branch Head at St. John's and moved to Munroe Library in 2008
 - o His goal is to provide excellent customer service at the branch
- Branch Information
 - o Small but busy location
 - o Approximately 300-500 customers come daily to the branch
 - o Staff take pride in getting to know the branch's customers and providing personal customer service
 - o Approximately 110,000 items get checked out on a yearly basis and received about 120,000 returns
- Programs
 - o Some programs that are offered by not limited to: computer training, legal programs (e.g. wills & estates information sessions), English Conversational groups and Genealogy
 - o Will be offering the Lost Anishanabe Creation Stories program which is part of WPL's Elder Teaching Series
 - o The branch also offers Family Story time, various children programs and about 2-3 teen themed programs
- In addition, many schools and daycares in the area visit the branch throughout the year

For more information about Munroe Library please visit
<http://wpl.winnipeg.ca/library/branchpages/branch.aspx?munr>

Appendix B

Manager's Report September 12, 2016

1. Facilities Update

a. Windsor Park Library

Construction on the building foundation is now well underway with the library anticipated to be completed by late summer 2017.

b. Transcona Library

The detail architectural design is almost complete. We anticipate issuing the construction tender in the winter with construction starting in spring 2017. The public open house for the new Transcona Library is scheduled for Wednesday, September 21, 2016 at Ambassador Room C at Canad Inns Destination Centre, 826 Regent Avenue West. The Library's public engagement website for this open house is here:
<http://wpl.winnipeg.ca/library/transcona/default.asp>

All Board members are invited to attend. If any Board or EK/TR LAC member would like to assist, please contact Annabel or Ed.

c. Fort Garry Library

The project officer advises that the exterior ramp will be completed by the end of September. All landscaping has been completed.

d. River Heights Library

The Steering Committee and the Feasibility Study consultants are ramping up to start the second, wider phase of their public engagement process over the next few months. The first phase of engagement focused on interviewing key stakeholders; phase 2 will engage the community, including the general public and library customers.

Did Board members have an opportunity to participate in the phase 1 engagement?

e. St. Vital Library

Detailed design on the renovations is almost complete. The plans have been approved in principle by the Historical Building Committee. The public open house for phase 2 of the St. Vital Library Renovation is scheduled for September 13, 2016 from 5-8 p.m. at the St. Vital Library, 6 Fermor Avenue. The Library's public engagement website for this open house is here:

<http://wpl.winnipeg.ca/library/stvital/default.asp>

All Board members are invited to attend. If any Board or Riel LAC member would like to assist, please contact Annabel or Ed.

f. Cornish & St. John's Library

We continue to work on the final detail architectural design with the consultant. We anticipate issuing the construction tender over the winter with work starting in spring 2017.

2. Elimination of Fines on Children's and Young Adult Materials

The report was to be heard at the July 11 Standing Committee meeting but was referred back for further review and a 60 day extension was granted. We anticipate that the report will be discussed at the September 19th meeting of the Standing Committee on Protection, Community Services and Parks.

The Chair of the Board has registered to attend on behalf of the Winnipeg Public Library Board as a delegate.

3. List of Checked-out Material

The next upgrade to the Library's LIS (integrated automated system) will provide the capability of allowing customers to keep track of their history of checked-out titles. We hope to carry out the upgrade at the end of the year or beginning of 2017.

We will keep the Board informed as to the timeline for testing and implementing this feature.

4. Questions, Suggestions, Concerns?

Do you have any questions regarding what we are doing in libraries? Services we provide collections we build, programs we offer?

Do you have any suggestions on how we can improve service, collections, and programs?

Do you have any concerns about what the library is currently doing/not doing?