

**Winnipeg Public Library Board Meeting**  
*Monday, May 2, 2016 at 5:00 p.m.*  
 Sir William Stephenson Library – 675 Keewatin Street

**Minutes**

	Present	Regret	Absent		Present	Regret	Absent
Joan Blakley ( <i>Chair</i> )	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Councillor Schreyer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Orest Kinasevych	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bonni Book	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pamela Zorn	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	David Kemp	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aengus Bridgman	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Diana Szymanski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alison McCullough-Butchart	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Gordon Crook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rick Walker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Gurdeep Chahal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trevor Surgenor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Monique Ireland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Allard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Morley Walker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Guests:** Andrew McCulloch, Branch Head of Sir William Stephenson

**1. Call to order, welcome, housekeeping**

The meeting was called to order at 5:10 p.m.

- Reminder Board members are to e-mail Joan to indicate if available for August 2016 meeting
- Business cards are being worked on for Board members to use

**2. Guest**

See Appendix A for presentation highlights

**3. Approval of April 4, 2016 Meeting Minutes**

**Motion**

That the minutes from the April 4, 2016 meeting be approved as distributed

**Carried**

1<sup>st</sup>: Alison McCullough-Butchart

2<sup>nd</sup>: Morley Walker

**4. Agenda**

**Motion**

That the agenda be approved as distributed with the following changes

**Carried**

- Date of next meeting change to June 6, 2016 at Millennium Library

1<sup>st</sup>: Gordon Crook

2<sup>nd</sup>: Diana Szymanski

**5. Manager's Report**

See Appendix B for report



Item	Description	Action
<b>Treasurer's Report</b>	No Report	
<b>Library History Book Project</b>	<ul style="list-style-type: none"> <li>- Project has been successfully transferred to new publishing company</li> <li>- Eve Dutton has provided images for chapters 1 &amp; 2 and manuscript</li> </ul>	
<b>Books2Eat</b> <i>Diana Szymanski</i>	<ul style="list-style-type: none"> <li>- Received positive feedback about event, workshops and activities made available</li> <li>- A debrief meeting has been scheduled for end of May</li> <li>- Diana thanks everyone who volunteered and helped with the event</li> <li>- The Board thanks Diana for her work as chair of the committee</li> </ul>	
<b>Public Library Services Branch</b>	No Report	
<b>Library Advisory Committee Updates</b>	<p><i>Assiniboia LAC</i></p> <ul style="list-style-type: none"> <li>- Meeting scheduled for May 9</li> </ul> <p><i>City Centre LAC</i></p> <ul style="list-style-type: none"> <li>- Planning continues to for September 24 event</li> <li>- Next meeting to be scheduled</li> </ul> <p><i>EK-Transcona LAC</i></p> <ul style="list-style-type: none"> <li>- Meeting scheduled for May 9</li> </ul> <p><i>Lord Selkirk – West Kildonan LAC</i></p> <ul style="list-style-type: none"> <li>- Meeting to be scheduled end of June</li> </ul> <p><i>Riel LAC</i></p> <ul style="list-style-type: none"> <li>- Held event at St. Vital mall on April 23</li> <li>- Interacted with approximately 200 people</li> </ul>	

## 7. New Business

The Library Board would like to congratulate Morley Walker for receiving the Award for Lifetime Achievement at the 2016 Manitoba Book Awards

## 8. Date and Location of Next meeting

Monday, June 6, 2016 at 5:00 p.m.  
Millennium Library (Buchwald Room) – 2<sup>nd</sup> floor 251 Donald Street

*Guests:* Kathy Blight, President & Heather Graham, Secretary – Friends of the WPL

## 9. Adjournment

The meeting adjourned at 6:45 p.m.

1<sup>st</sup>: Bonni Book

2<sup>nd</sup>: Alison McCullough-Butchart

## Appendix A

### Guest Speaker Highlights

May 2, 2016

- The Winnipeg Public Library Board (WPLB) welcomed Andrew McCulloch, Branch Head of Sir William Stephenson Library
- Career
  - o Started with Winnipeg Public Library (WPL) as a Page in 1998
  - o In 2009, Andrew was hired as Branch Head of the Sir William Stephenson
- Branch Information
  - o The branch is a single level building which has a program room and tutorial room
  - o Branches traditionally use circulation as a measurement of success, but presently there are other methods to measure such as program attendance, space and electronic usage
  - o During the school year, students of all ages come visit the branch to use the tables, tutorial room and use of free Wi-Fi
  - o To free up space in the branch, spinners were removed and paperbacks interfiled on the shelves to allow to put in more couches and single seaters in the adult and children's areas
  - o From 2012-2015 the branch ranked 3<sup>rd</sup> busiest computer bookings in the library system
  - o Patrons use the photocopying, printing and scanning resources offered in the branch
- The branch tries to offer a wide range of programming that tailors to the community needs. Programming includes but not limited to:
  - o Storytime for kids
  - o Computer basics for adults
  - o Teen programs
- Every branch offers a unique program called Cultural Access Passes that allows residents who had their citizenship ceremony in the last calendar to visit participating cultural institutions for free
  - o Since early 2015, Sir William Stephenson has handed out 188 passes which makes it one of the top popular branches to pick up passes outside of Millennium Library
- The branch actively tries to do move around collections to make it easier for customers to access
  - o For example, a Western collection has moved to a permanent bay to make it a genre specific area for patrons to go to
  - o In addition, topic based sections have been created to allow patrons to find materials easier
    - Some of the topics sections have included parenting; home and garden; and health and wellness
- Staff at the branch are great and always willing to learn or try new things to make the branch a place people can come and learn; relax; feel safe and get help with employment
- Statistics

Visitor Count	
2012	111,725
2013	104,768
2014	117,826
2015	114,421

Tutorial Room Bookings	
2015	102
2016 (Jan - Apr)	86

For more information about Sir William Stephenson Library please visit  
<http://wpl.winnipeg.ca/library/branchpages/branch.aspx?swst>

## Appendix B Winnipeg Public Library Board Meeting

### Manager's Report May 2, 2016

#### 1. Facility Update

##### a. Windsor Park Library

The tender for architectural services closed on Friday April 29. We should know shortly who the successful bidder is. We are planning a ground breaking ceremony for late May/early June.

**All Board and local LAC members will be invited to the event.**

##### b. River Heights Library

The proposals for the Feasibility Study have been reviewed and a consultant has been recommended. The award report is pending.

**A public consultation process will be a large part of this process and it will be critical for Board and local LAC members to attend and provide their comments and any concerns they might have to ensure they can be worked into the plan.**

##### c. Transcona Library

A report outlining the funding requirements for the project will be on the June agenda of the Standing Policy Committee on Protection, Community Services and Parks.

#### 2. Elimination of Fines of Children's and Young Adult Materials

A report has been prepared outlining the benefits of eliminating fines on children's and young adult materials. It is working its way through the system and will be on the June or July Standing Committee agenda.

**I will keep the board informed as I find out when it will be heard so the Board can review the report and attend the meeting in delegation.**

#### 3. Syrian Refugee Family Fair

The Community Services department is working with various government and community organizations to hold a Family Fair for Syrian Refugees on May 28, 2016, 1-5 p.m. at the North Centennial Community Centre, 90 Sinclair. This facility, and the associated pool, arena and other outdoor amenities will be used to hold the event.

Between 500 and 1000 Syrian refugees will be invited and brought to the site to learn about city services (including libraries) and other organization, and have an afternoon of food and fun for all members of the family.

**Any Board and local LAC members interested in volunteering should let Annabel know in the next two weeks. There will be a variety of ways that people can help from parking lot attendants, program assistance, rovers and other assistant roles.**

#### **4. Winnipeg Foundation - Video Booth**

The Library is working in partnership with The Winnipeg Foundation and the Community News Commons (CNC) on setting up a booth in various libraries where the public will be able to provide comments on a question/issue posed by the CNC. The answers will be posted on the CNC website. Questions/issues will be on a wide range of topics and are designed to create citizen dialogue.

The booth will be set up at the Millennium Library in late May for a month and a half and then rotate to other libraries.

#### **5. Berman Post Card Collection Launch**

On May 10th in the morning, the Library will officially launch an exciting new collection of postcards that were donated to the library by the Berman Family in Toronto. Originally from Winnipeg, Martin Berman's family read about the library's digital postcard collection and decided to donate it to the library. There are over 10,000 postcards in the collection and the library has been working for over a year to digitize and catalogue this collection for on-line use. The actual postcards will be housed in the City Archives for people to view.

**All Board members and local LAC members will be invited to the event at the Millennium Library in the Carol Shields Auditorium.**

#### **6. Questions, Suggestions, Concerns?**

**Do you have any questions regarding what we are doing in libraries? Services we provide, Collections we build, programs we offer?**

**Do you have any suggestions on how we can improve service, collections, and programs?**

**Do you have any concerns about what the library is currently doing/not doing?**