

**Winnipeg Public Library Board meeting
Monday, May 6th, 2013 – 5:00 p.m.
Millennium Library – Anhang Room
Minutes**

IN ATTENDANCE: Reesa Cohen; Jacqueline St. Hill; Joan Blakely; Councillor Eadie; Councillor Browaty; Orest Kinasevych; Bob Foster; Jeff Kovalik-Plouffe; Benoit Gosselin; Iyvan Michalchyshyn; Bill Zuk; Rick Walker and Corie Seburn

REGRETS: David Chung; Luc Lewandoski and Trevor Surgenor

GUEST: Bruce Fiske

1. Call to order

B. Zuk

Bill Zuk called the meeting to order at 5:04 p.m. The committee members gathered for a group picture.

2. Presentation: Bruce Fiske, Library Social Worker

- Reviewed his background and explained his role with the Library
- He informed the committee members of the contacts that he has made the resources that he uses
- He reported that he has a coffee cart to reach those in the library and tell them about the services he can assist with
- A large portion of clients are aboriginal and new comers
- Very few crisis situations
- Bill Zuk thanked Bruce for his presentation

3. Approval of Agenda

The following items were added under New Business:

- **Books and Brunch**
- **@the Library**
- **New Board application**
- **Newspaper articles**

Motion: Joan/Orest

That the agenda be approved as revised.

Carried.

4. Approval of April 8th, 2013 Minutes

Motion: Jeff/Reesa

That Benoit Gosselin and Orest Kinasevych be included in the meeting attendance.

Carried.

5. Reports

a. Chair

B. Zuk

1. Recognition of Former Mayor
 - Will be proposing that the New River Heights Library be named in honor of the Norrie's. The timeframe for the new River Heights branch is approximately 3 years
 - Planning to request a meeting with the current Mayor – Bill will send a letter to request a meeting
2. Community Incentive Grants
 - This suggestion is not possible as non-city funds are required as matching funding. This item will be removed from agenda.
3. CLA Conference
 - Coming soon – 5 members are registered for the full conference
 - All delegates social – Friday evening at the library, as the board is a sponsor for this event and complimentary tickets will be available to board members.
 - Corie reported that she has received a request from the a few LAC members asking if they can attend the trade show.
Motion: Councillor Browaty/Jeff Kovalik-Plouffe
That the Library Advisory Committee members be reimbursed the admittance fee to attend the trade show.
Carried.
 - Corie will send out a message to all Library Advisory Committee members.

b. Treasurer

B. Foster

1. Approval of Revised Budget
 - A copy of the revised budget was emailed to members
Motion: lyvan/Bob
That the revised 2013 budget be approved.
Carried.
2. Selection of Auditor
 - Bob reported that we have received two proposals – one from present auditor (3,000+ tax) and a 2nd quote (\$2,250). It was suggested that we obtain a 3rd quote. Bob will obtain a 3rd quote.
3. MLTA Membership - \$500
 - Long relationship with Manitoba Library Trustees Association and David is currently our Board representative. It was agreed that we renew this membership.
 - Bob reported that he has hired Kym Shwaluke as the bookkeeper. He reported that after some negotiations Kym will be paid a stipend/honorarium between \$1,500 – \$2,000 for her work.

c. Book2Eat

J. St. Hill

1. Final Report/Expenditures
 - Final costs were \$1,772.63 which was under budget
 - Put on November agenda to get committee
 - Bill thanked Jacqueline on an excellent event

d. Community Outreach

B. Zuk

1. Re-direct of Author Reading Grant at CLA
Assigned from the Jack Montgomery Grant
 2. Community Outreach Committee
A meeting will be set to review the submissions for the Language and Literacy Grant – Joan, Bill, Reesa, Kathleen Williams and Jacqueline will meet to review.
- e. Manager of Library Services R. Walker
- Rick distributed his report
 - Joan volunteered to sit on the writer-in-residence selection committee.
- f. Public Library Services T. Surgenor
- No report
- g. LACs Board Reps.
- lyvan reported that the Lord Selkirk/West Kildonan LAC will be meeting in June.

6. Other Business

- a. Library History Project J. Kovalik-Plouffe
Jeff reported that sub-committee met and drafted the proposal
A question was raised about the timeline and Jeff explained that we want to line up the completion of the book with 100th anniversary of St Johns and Cornish. He also noted that this does not include the publishing costs. Precedent has been that we can put out an RFP without going through Materials Management but Rick will check.

Motion: Joan/Orest
That the RFP be accepted as drafted.
Carried

- b. Role of Lacs I. Michalchyshyn
- lyvan reported that he received submissions from several people
 - Submissions ideas can be sent to lyvan – he will collect and then send to Rick

7. New Business

Board Recognition – email has been sent to the Free Press

Books and Brunch – 201 people attended – very successful event put on by the Friends of WPL

@ The Library – good write up on Books2Eat

New Board member – applicant has applied and application has been sent forward to the City Clerk's

Articles in newspaper – a recent article suggested that the City slash 16 branch libraries – should we respond? It was suggested that we don't respond but instead look for ways that we can send out positive messages. Councillor Eadie reported that he had two responses to an article he had in the Metro - one in favor of the LAC and one agreed with the article.

8. Date and Location of Next meeting

Monday, June 3rd – Millennium Library – Sir William Stephenson
Possible alternate date – Monday, June 10th at Sir William Stephenson -
Sub-committee will review the submissions and make recommendation to
the Board.

Motion: Jeff/Iyvan

That the June meeting be held on June 10th instead of June 3rd.

Carried.

9. Adjournment

Motion: Benoit/Joan

That the meeting be adjourned at 7:30 p.m.

Winnipeg Public Library Board Meeting

Manager's Report

May 6, 2013

1. Fort Garry Library Closure

The Fort Garry Library will be closing Saturday May 11, 2013 at 5 p.m. and will remain closed until the fall of 2013. Staff will spend the first two weeks boxing up books and clearing out furniture. The book drop will be open for the first week. Holds will be sent to Pembina Trail or the branch of their choice. Pembina Trail's hours will be temporarily increased starting May 13, 2013 to deal with the anticipated increase in traffic.

2. Special Services Event

On May 15, 2013 at 11:00 a.m. the library will be holding an event to celebrate the renovations on the 2nd floor, Millennium Library. In 2009, the Library received a generous gift from the estate of Mr. John Grant McDonald, a long-time user of Special Services. The funds have been used to redesign the layout of the floor and the location of material; especially material and services for persons with disabilities. New furniture and equipment has been purchased to support the services on this floor. In addition, a new Aboriginal Services area has been created with the help of Anishinaabe interior designer Destiny Seymour. **All Board and LAC members are welcome to attend.**

3. St. Vital Celebration & Open House

On Friday June 7, 2013 at 2 p.m. the St. Vital Library will be celebrating its 50th anniversary. There will be a short ceremony followed by coffee and cake. All Board members are welcome to attend.

Also, on Tuesday June 11, 2013 from 4-8 p.m. the St. Vital Library is hosting an open house to hear from the public their ideas for renovating and improving the library. **All Board members and local LAC members are welcome to attend and provide their input.**

4. Park and BIZ

The Millennium Library is working with the Downtown BIZ to ensure that the new Millennium Library Park will have lots of programming going on this summer. Plans are underway for a full schedule of programs from the library and the BIZ. The BIZ will be sending out a call for proposals soon for community partners to propose events for the park. Programming will include outdoor music, yoga and Zumba classes, and other literature based programs.

5. Information and Reference Study Update

Work continues on the recommendations from the Information & Reference Study. Irmy Nikkel, Head of Cataloguing, has been seconded to coordinate the changes that are being made in a number of areas.

- A virtual Reference pilot is underway with U of M and will be evaluated after the summer
- The Library will be piloting roving reference services at Louis Riel, West End, West Kildonan and Millennium, Reader's Services this summer to help better understand how we can roll this service out across the system
- Work continues on examining the library's ILL services to individuals and rural libraries
- Changes are being made at service desks to make them more customer friendly
- Reference collections, Canadiana collections, stack reference collections are all being weeded at Millennium Library. Work is also beginning on weeding non-fiction collections at Millennium.
- New name tags with "Ask Me" branding are in the works

6. National Summer Reading Launching

Every year there is a formal launch of the TD Summer Reading Program. For that past three years it has occurred in conjunction with the CLA conference in the city that hosts the event. This year, Winnipeg Public Library will host the launch of the TD Summer Reading Program at the Millennium Library on Wednesday May 29, 2013 at 10:30 a.m. in the Aboriginal Reading in the Round area. Frank McKenna, TD Bank National spokesperson, and Matt James, the illustrator of the national campaign material will be in attendance to launch the campaign and bring greetings and work with a local classroom of children on an activity. **All Board and LAC members are welcome to attend.**

7. Writer in Residence Program

It is that time of year again when the library gets to work on the selection of a new Writer in Residence. As in past years the library would like to have representative from the Library Board on the selection committee.