

**,Winnipeg Public Library Board meeting
Monday, February 4th, 2013 – 5:00 p.m.
Windsor Park Library – 955 Cottonwood Road**

MINUTES

In Attendance: Orest Kinasevych; Jacqueline St. Hill; Bob Foster; Luc Lewandoski; Bill Zuk; Rick Walker and Corie Seburn

Regrets: David Chung; Councillor Browaty; Councillor Eadie; Jeff Kovlik-Plouffe; Reesa Cohen; Benoit Gosselin; Joan Blakely; Iyvan Michalchyshyn and Trevor Surgenor

1. Call to order

B. Zuk

The meeting was called to order at 5:07 p.m. As there was no quorum, all items were for discussion only.

2. Approval of agenda

The agenda was not approved as there was no quorum.

3. Approval of January 7th, 2013 Minutes

The minutes from the January 7th, 2013 meeting will be approved at the March 4th, 2013 meeting.

4. Reports

a. Chair

B. Zuk

- Mentioned that the Board is still one member short and suggested that if anyone knows someone who might be interested, to suggest they apply
- Annual report is being finalized for the February 19th Standing Policy Committee presentation
- Bill Zuk has been to the RBC branch (Portage & Main) and his signatures are on file there. Bob Foster and Jeff Kovlik-Plouffe to go later this week.
- Trustees meeting at CLA – need to firm up the date and time in order to book the appropriate room at Millennium
- CLA Conference to be held in Winnipeg – May 29th – June 1st
- Approval for the final audit document will be conducted via email so it can be included with the annual report

b. Treasurer

B. Foster

- Planning to go to the bank on Thursday to sign signature card
- Looking to hire part-time bookkeeper
- List of possible bookkeeping firms were given to Bob

c. Executive

B. Zuk

- Met last Monday with new executive committee members
- Discussed Orientation plans for March 2, 2013
- Posters for LAC volunteers were discussed. R. Walker to arrange

d. Community Outreach

B. Zuk

- Revised version of Language & Literacy Grant 2013 process given to Rick

- Already on website
- Have received some interest but looking to advertise. Bill will put together a media advisory and distribute to Canstar Media

- e. Manager of Library Services R. Walker
- Rick Walker distributed his report (see attached)
 - Discussed the CollectionHQ software and he will arrange a presentation at an upcoming meeting
- f. Public Library Services T. Surgenor
- No report as Trevor Surgenor was unable to attend meeting
- g. LACs Board Reps.
- Assiniboia LAC met on January 8th at the St. James Library, one LAC member completed her term; LAC purchased materials for the next activity in 2013
 - Rick Walker will work on notifying Board members of LAC meeting dates; Board appointments and LAC members will be emailed.

5. New Business

- a. Books2Eat J. St. Hill
- Jacqueline St. Hill reported that this is the 3rd year of this event and it is a worldwide celebration of food and literature
 - The event will be held on Saturday, April 6th from 1:00 – 6:00 p.m. at Millennium
 - There will be a special children's program this year
 - Special guest speakers to be confirmed
 - Notice of activity to appear in the March-April issue of @ the Library
- b. Orientation – Saturday, March 2nd, 2013 – 9:00 am – 1:00 pm B. Zuk
- Will be held on Saturday, March 2nd from 9:00 a.m. – 1:00 p.m. at St. Boniface Library
 - Move the event to St. Boniface Library is due to the parking situation at Millennium
 - Will revise the agenda and send out in advance
 - Orientation binders are being prepared
- c. Recognition of former Mayor Norrie
- Suggestion put forward by LAC from City Centre LAC
 - Family is supportive
 - Could dedicate a room or a library (although not a likely scenario)
 - Five libraries were built or rejuvenated during Mayor Norrie's term
 - Will flesh out ideas and bring proposal to next executive meeting and board meeting for approval
 - Requires a "political" endorsement

6. Other Business

- a. Appointment of Auditor B. Zuk
- Tabled until the next meeting. Kym provided 3 options for Board to consider.

7. Date and Location of Next meeting

Monday, March 4th - Millennium Library - Buchwald Room

8. Adjournment

The meeting adjourned at 6:56 p.m.