

## Winnipeg Public library Board Meeting

Monday December 3, 2012 – 4:30 p.m.

Millennium Library – Carol Shields Auditorium

### Minutes

**Present:** Bill Zuk, Jacqueline St. Hill, Rick Walker, Councillor Ross Eadie, Douglas MacEwan, Joan Blakely, Kym Schwaluke, Bob Foster, Councillor Jeff Browaty, David Chung, Iyvan Michalchyshyn, Jean Mabee,

**Regrets:** Trevor Surgenor, Jeff Kovalik-Plouffe

1. **Call to Order** – 4:40 p.m.

2. **Approval of Agenda**

That the agenda be accepted as distributed

**Motion: J. Mabee/D. MacEwan**

**CARRIED**

3. **Approval of minutes of October 1, 2012**

That the minutes of the previous meeting be approved with the following changes:

- Add Mark's last name "Baragar" to attendance
- Under F) Director of Public Library Services – changes bullet to read "TS also let Board know about the expansion of the Steinbach Library...."

**Motion: I. Michalchyshyn, B. Foster**

**CARRIED**

4. **Reports**

a) **Chair's Report**

- JSH indicated we are waiting for Board member names from City Clerks department.
- Councillor Browaty indicated that the appointments will likely be made at the next Council meeting.
- Community Committees will deal with LAC appointments at their next meetings
- JSH will advise Board as soon as she has more information
- JSH reminded Board members that the January Board meeting will be for new and retiring Board members.
- JSH working on draft of Annual Report for presentation at January/February Standing Policy Committee meeting. She will send out draft to Board members in advance for comments.

- JSH spoke about attending Library Foundation AGM with RW, Councillor Eadie, and DM.

#### **b) Treasurer's Report**

- KS provided updated budget statement and outlined minor changes to budget document
- KS pointed out small overage on recognition account due to number of Board members who left during the year and illnesses
- KS will be sending final budget document to City

#### **c) Executive Report**

- JSH thanked JM for working in pulling candidates together for the January election of Executive
- JSH reminded Board members that there will be an orientation session for new Board members, LAC members and existing Board members on March 2, 2013 in the Buchwald Room, Millennium Library.
- Part of the discussion will be around role of the LAC and their budgets
- R. Walker to book Buchwald room
- Executive will pull together agenda for the event and send out to Board in advance. There will be some tour or presentation from WIR included.
- If Board members have suggestions for topics at orientation please let JSH know.
- JSH asked if Christmas cards are being prepared this year. R. Walker to provide proof to JSH next week.

#### **d) Community Outreach Committee**

- BZ handed out a proposal to Board members outlining the programs that the Community Outreach Committee recommended be supported with the 2012 Jack Montgomery Writer's grant.

##### **Motion:**

**"That the Library Board provides its 2012 Jack Montgomery grant of \$4,000 for four programs as outlined"**

**J. Mabee, J. Blakely**

**CARRIED**

- BZ also spoke about next year's Language and Literacy grant and the proposed changes. The intent of the grant will not change, but they will look at providing grants for up to \$3,000 next year. This could mean that there will be only one grant, or more. The Community Outreach Committee will also try to reach out to groups through media, community newspapers and speaking with groups.

- BZ will ensure that the application is updated on the library website and in the binder for the orientation.
- BZ will put an article in the January/February issues of @ the Library about the grants

#### **e) Manager of Library Services Report**

- RW presented his report to the Board (see attached)
- DM asked about editorial in newspaper that sited a portion of funds raised from Festival of Trees going to Millennium Library Park furniture and need to thank them for their support.
- RW not aware but would look into and ensure they were thanked for their support.

#### **f) Public Library Services**

- There was no report as TS was unable to attend due to the weather between Brandon and Winnipeg

#### **g) LAC Reports**

- EK/TR LAC meeting
  - KS had a short meeting with two members of LAC. This LAC is short a number of members. Will be using funds to attract new members in new year
- City Centre LAC
  - Meeting on Thursday December 6, 2012. They are short a number of members as well
- LS/WK LAC
  - Two issues on their last agenda.
    - How to provide grants to branches – JSH reminded all Board members that funding to LACs is for operating expenses and not to be provided to the libraries. This will be clarified at the orientation
    - Providing Book Bags for new library members as part of I Love to Read Month in February 2013
- Riel LAC
  - Met on November 26, 2013 and four members' terms are up. JSH provided the outgoing members with mugs and letters of thanks
- Assiniboia LAC
  - Losing two members this year. Next meeting scheduled for January 8, 2013

- JSH reminded Board members they will need to confirm Board reps. to LACs at the January 2013 meeting
  - R. Walker to put on next Executive agenda

## **5. New Business**

### **a) Books2Eat**

- JSH discussed first meeting
- JB, JSH, Danielle Pilon (Library) and BZ on the committee
- Iris Kozarchuk will be the LAC rep. from CC/FR LAC
- Program being confirmed
- April 6, 2013 in the afternoon at the Millennium Library selected as date for meeting
- JSH asked all members to consider people they knew who might be good speakers for programs during the event
- JSH indicated there would be a children's event through T. Opar from the library

## **6. Other Business**

### **MLTA AGM**

- DM was out of town and could not attend
- DC attended as the Library Board representative and indicated that it was a good meeting. Two Board members from elsewhere in the province were honoured for long service.
- The next meeting of MLTA was to be determined

## **7. Next Meeting**

January 7, 2013 Millennium Library – 5:00 p.m.

## **8. Adjournment**

Kym Schwaluke