

**Winnipeg Public Library Board meeting
Monday, February 6, 2012 - 5:00 pm
Munroe Library, 489 London Street**

DRAFT MINUTES

Present: Jacqueline St. Hill, Al Hoeft, Jean Mabee, Kym Shwaluke, Rita Burgess, Douglas MacEwan, Rick Walker, Jeff Kovalik-Plouffe, Sarah Bezan, David Chung, Iyvan Michalchyshyn, Trevor Surgenor, eryl mackenzie

Regrets: Kym Shwaluke, Jeff Browaty

Absent: Susan Green

Guest: Randy Plant, Branch Head of Munroe Library

1. **Call to order** Jacqueline St. Hill called the meeting to order at 5:02 pm
2. **Approval of agenda** Removal of item 6b: J. St. Hill to speak to “Executive” not R. Burgess; Addition of word “Session” in 9a.
Motion to Approve by Jean Mabee, seconded by Bill Zuk, Carried.
3. **Introductions** - Introductions of all the WPLB members took place for the benefit of new Board attendee, Sarah Bezan. S. Bezan then introduced herself and advised the WPLB of her interest in literacy and her education focus on English Literature.

Randy Plant, Branch Head of the Munroe Library, was also introduced and provided an overview of the Library and distributed an information sheet detailing the Branch’s circulation, programs, and activities. (See Appendix A)
4. **Photos for Website** Board members took their group photo for the website at this time.
5. **Approval of January 9, 2012 minutes – Motion** to Approve by Bill Zuk and seconded by Douglas MacEwan, carried.
6. **Matters arising from the minutes (or can be covered during Reports)**
 - a. Annual Report – The WPLB’s annual report will be completed shortly with input from Rick Walker, Rita Burgess, Jacqueline St. Hill and eryl mackenzie. The EPC meeting is on February 27. More info will be sent out once the WPLB is on the agenda.
7. **Reports**
 - a. **Chair** – Jacqueline St. Hill reported that she and Rita Burgess attended the Chamber of Commerce Awards Breakfast. The award was given to a Winnipeg named Michael Moore. Mr. Moore took it upon himself to put in the effort to learn to read and improve his literacy skills. It was a good opportunity for WPLB and WPL staff to be seen, as well as an opportunity to remind people that the library is also linked to literacy. The Premier Greg Selinger was in attendance as well.

On January 31, board members Jacqueline St. Hill, Douglas MacEwan and Rita Burgess attended the 2012 public consultations on the City’s operating budget. There were about 40-45 people were there. The presentation was led by Scott Fielding. It was a useful exercise in terms of being seen; to make sure the City is aware the WPLB is interested in library services being maintained and increased. Most of the City’s operating budget goes to emergency services, but there can be more

emphasis on recreation and support services, as well. J. St. Hill thanked R. Burgess and D. MacEwan for their time. The WPLB will again be asking for an increase to materials budget.

Bill Zuk reminded board members it is a good idea to remember their name tags and business cards when attending these events and activities. It is further noted that there is a sign in sheet asking for name and contact, so it gets noted that people are there. This will be brought up at CO and Speakers Bureau. A WPLB fact sheet is made, and can be handed out, too. R. Burgess reminds board members that it is good to engage politicians and idea people.

J. St. Hill thanked R. Burgess for being a really dedicated Chair for the past two years and a great representative on the board, and is glad to have her on the board as Past Chair, still.

- b. Treasurer** – Al Hoefft reported that he is pleased that the WPLB request for an advance on their operating grant was approved and has since been received. This will help carry the board over until the full grant is received. He thanked Rick Walker and those who helped to get that through. Gail Friesen has been working on completing the board audit, and the board is also waiting to hear from the City on when that needs to be in. It should be ready within the week. The report will go to the City's Finance Department, and will be part of the annual report. It is noted that a draft statement can be provided should the final draft not be ready. Next week the signatories will be signed over, too. A board member asked how LAC's are reimbursed. For reimbursement, receipts are submitted to eryl and then forwarded to Treasurer to draw up a cheque.
- c. Executive** – Jacqueline St. Hill reported that the 2012 Executive Committee met for first time on January 30th. She introduced the Executive Committee and shared each member's responsibilities.

One of the other items discussed was the subject of an email involving the review of the WPL. There are a number of recommendations for the WPL, and part of that is a review of the board structure as an advisory board. Speaking with Rick Walker, there will be communication between him and the board. It will be discussed as the process unfolds, in accordance with current mandate.

Committees – J. St. Hill would like to ensure lively committees and strong succession planning. A new document will be sent out by eryl mackenzie, asking not just new members, but all members, to think about what positions they would like to hold. Jean Mabee is transitioning out of her position as Chair of Community Outreach. J. St. Hill asked everyone to give some thought as to where they'd like to be involved.

A card is being sent out to Councillor Harvey Smith. He is a past representative to the board, and is a strong supporter of the library system. Councillor Ross Eadie announced that Councillor Smith is doing well. His operation went quite well, and he is in good spirits. He'll be out of the hospital in two weeks. He has declared that he will be at the next City Council meeting regarding transit. The card will be given to Councillor Eadie to forward to his assistant to give to Councillor Smith.

- d. Community Outreach** – Jean Mabee explained to new members what the Community Outreach Committee takes care of, including the L & L and JMCO grants. She further explained that the 2012 JMCO grant not given out, and its mandate and process are being revisited; The grant may be changed over to a lecture series. A member of public library services may become part of the Community Outreach Committee, too. The Speakers Bureau fact sheet will be updated, with different photos portraying more uses of the library system. The

Speakers Bureau started out as a way to attract people to board, but feedback indicates people are keen to learn more about the changing face of and what the library can do for them. The next CO meeting is March 14, St. Boniface at 5:00.

e. Manager of Library Services – (See Appendix B)

There also followed a discussion on publishers restricting access to e-books to libraries.

f. Public Library Services – Trevor Surgenor reported that PLS has officially hired an aboriginal library consultant, Jim Bruce, who is coming from BC. This is a second career for him. T. Surgenor is really looking forward to advancing this file. J. Bruce's official start date will be on or about March 1.

T. Surgenor spoke about how WPL and PLS are working towards how multi-lingual deposits are made throughout the province. Smaller communities can use the WPL to supplement their own collections. WPL will provide supplemental blocks to smaller libraries. A WPL initiative with Literacy Partners of Manitoba created a booklet titled *Going to the Library*. The PLS is interested in making sure Manitobans have access to the information they need. There are special collections across Manitoba, such as the Ukrainian Library, though some of these smaller places are not interested in sharing with outside organizations or charge a membership fee. Rick Walker referenced the Chinese Cultural Centre, explaining that they had a member only library, but have shared their multiples of DVDs with the WPL. It was mentioned that the Canadian Aviation Museum is losing its library and archives. If there are any local histories, R. Walker may be interested in having them for the local history room. R. Walker handed out a new brochure on multi-lingual materials in the libraries per neighbourhood/community at this time. Rita Burgess referenced an article on the bookmobile in the Parkland region. It's an area that has been in decline, and it's a significant distance between branches.

WPL worked with a welcome to the library guide in 14 different languages, made by ([confirm with Trevor](#)). There is also a poster. The WPL starts the initiative on these, and allows the province to brand it.

g. LAC reports

- i. **Riel LAC** – Jacqueline St. Hill explains briefly to new members about what LACs are. Citizens and two board members sit on those committees. The Riel LAC met on the 23 of January at Pembina Trails. The Branch head was helping people with e-books, and multi-lingual materials.

There has been talk about the amalgamation of two branches, St. Vital and Windsor Park. There has not been definitive movement in regards to the where and what and when this will happen. It continues to be an issue of interest.

Riel is holding an event at Pembina Trails on March 3 to promote the March 31 Books2Eat Event. The next Riel LAC meeting is May 7th at Louis Riel Library.

- h. **Books2Eat** – Books2Eat is being held Saturday, March 31, from 1:00 to 4:30 pm. Books2Eat is an expression of the international edible books event. The committee for Books2Eat is working on confirming speakers and judges. The key message for the board is that once the posters come out, please distribute, and talk up the event.
- i. **Manitoba Library Trustees' Association (MLTA)** – Douglas MacEwan and David Chung reported that they are going to act together as representatives to the MLTA.

The MLTA is sending a letter to the Minister of Culture, Heritage, and Tourism to invite her to the MLTA's AGM.

There is a bingo opportunity as a fundraiser to raise money for the MLTA.

The MLTA is still working on the website, but haven't chosen one yet.

The MLTA is also going to participate in the MLA conference, and cover the cost of one speaker.

They are still having trouble getting people to sit on the board. The next tele-conference is on the 18 of March. The AGM is February 11 in Portage la Prairie. Rita Burgess mentions that the MLTA is sponsoring Michael Geist in a pre-conference lecture on copyright. More information will come as it transpires. If people are interested in volunteering or attending, etc., make it known.

- j. **Strategic Plan** – Jean Mabee reported that the information will be in the orientation binders. According to the Gantt Chart, 2011 saw most of its goals achieved. J. Mabee will be looking at 2012 and keeping the WPLB on track. The basic plan is on website. It's a four year plan based around the civic election cycle.

8. **New Business**

a. **Winnipeg Public Library Info and Reference Study and Report**

The WPLB sponsors a study every couple of years. The last study related to aboriginal services, and the one prior was on materials. The new one will be a study on Info and Reference Services. The WPL has also recently been testing some mobile technology that staff can carry with them when helping people in the stacks.

9. **Other Business**

a. **Orientation** – March 3, 2012, 9:00 am.

- b. Rita Burgess reminded Jacqueline St. Hill of the Friends of Winnipeg Public Library, and that the WPLB can look into having them present at the Orientation. Eryn mackenzie will extend the invitation to Susan Fraser.

10. **Date and Location of Next meeting**

Monday, March 5, 2012, Millennium Library

9. **Adjournment** Motion made by Rita Burgess to adjourn at 7:15 am