

**Winnipeg Public Library Board meeting
October 3, 2011 5:00 pm
River Heights Library**

MINUTES

Present: Rita Burgess, Jacqueline St. Hill, Rick Walker, Iyvan Michalchyshyn, David Chung, Douglas MacEwan, Bill McDonald, Ross Eadie, Kym Shwaluke, Vernon DePape, Jean Mabee, Bill Zuk. Atarrha Wallace, Al Hoef

Regrets: Trevor Surgenor, Jeff Browaty

1. Call to Order 5:05 pm

2. Approval of agenda: Added to New Business, invitation from Book Mates, by J. St. Hill. Motion to approve, Jean Mabee, seconded by Kym Shwaluke, Carried.

3. Approval of September 12, 2011 minutes, Discussion regarding formality of minutes is had prior to approval. Motion to approve, Iyvan Michalchyshyn, seconded by Bill McDonald, carried.

4. Guests: J. Batiforra, River Heights Branch Head, and introduction to Madeleine, who is a page at Riel Library, studying library science. Rick Walker introduces Jenice Batiforra, new branch head for River Heights, who has been with the library for three months. Jenice Batiforra gives a short PowerPoint Presentation, (as attachment).

5. Matters arising from the minutes

- a. Recruitment and vacancies** – Thank you to those who have re-applied. All board members are asked to consider what they'd like to do in the future, as it is important to know what they'd like to do going forward. LAC Chairs – info going out. Ross Eadie and Jeff Browaty will be made aware of which board members are reapplying. LAC Chairs are taking a stronger role with who needs to reapply.

6. Reports

- a. Chair** – Rita Burgess offers thanks to all of who came out for to Heather's party and room naming. An article about Heather will be in the next @ the Library issue. Thank you to Ross Eadie for helping with the room naming and putting the motion forward. Thank you to those who volunteered for this year's Raise-a-Reader: Ross Eadie, Atarrha Wallace, Rita Burgess, Bill Zuk, Kym Shwaluke and eryl mackenzie. Just over \$780.00 was raised, ranking the combined raised total by the library in 5th place. Rita Burgess met with three LAC Chairs on

September 28th. It was a good discussion. Assiniboia LAC is looking for the 3 new branch heads to be updated on the LAC. Riel looking for information on St. Vital and Windsor Park amalgamation. Discussion was had about Board LAC representatives being from different neighbourhood. Al Hoeft has stepped up to be Board representative with Jean Mabee.

- b. **Treasurer** – Al Hoeft will be ready to pass on the accounting files to eryl soon.
- c. **Executive**
 - Advocacy** – Letters to candidates, Rita Burgess thanked Bill McDonald for his input into the letter. Seven responses were received, including a letter on behalf of the NDP Party, with none from any PC candidates. MLTA sent a letter to all four party headquarters, only received one response from NDP. Election is tomorrow. It is a good idea to contact successful candidates for follow up. Reply from a Transcona candidate indicating the library in Transcona is 40 years, but same size, they would like a bigger branch. A Green Party Candidate in Kirkfield liked what we're doing as a board, referenced Elizabeth Frye. Rita Burgess suggested her for WLF. Mayor's Letter – eryl mackenzie has left a message as follow up.
- d. **Community Outreach** – Meeting was held on September 15. It was decided to email the Language and Literacy grant packages to schools, with preliminary notice email. Jack Montgomery selection committee will consist of Andrea Geary, Jean Mabee, and Rick Walker. Strategic Plan regarding Speakers Bureau – Posters will be updated to reflect non-book functions of library. Al Hoeft will be main contact for this. Contacting Faculties of Education at Universities of Manitoba and Winnipeg about speaking to them about libraries. This will reflect a new intention to have a variety of topics which the Bureau will speak to. A library staff member will be needed for the talks as well. The mandate reviewed and it is thought that rewriting it to reflect what the committee really does is in order. Under Strategic plan, the Committee is supposed to use information about library services gathered from similar sized cities. As Rick Walker is the person with access to this information, the Committee felt it is good to see the data to see how the Committee would utilize it, but the plan should be re-worded to reflect that the Committee does not in fact gather that information. A speaker from Labour and Immigration is being invited to speak at next meeting regarding new comers and library needs.
- e. **Manager of Library Services** (as attachment).

f. Board Representatives to LACs:

- i. **Assiniboia LAC** – Bill Zuk. Annual Fall event is being planned for October 29 as a drop-in at the Westwood branch. Each member of the LAC is looking after a different activity/aspect of the day. Two new LAC members are needed for Assiniboia as well. The poster designed for the event by Bill Zuk is discussed. Next year, the Assiniboia LAC would like to invite the Library Writer-in-Residence for the event. The W-i-R can be booked through Reader Services.
- ii. **City Centre** – Jean Mabee. Met on September 8th at the Cornish Library. The Cornish branch saw an increase in business during the closure of River Heights. The garden in back of the library was popular. Gave report on board activities. Need a new LAC member and Chair. Discussed River Heights anniversary. LAC will be supporting branch financially for anniversary. Next meeting Dec. 8th at Osborne.
- iii. **East Kildonan-Transcona** – Kym Shwaluke. Discussed Transcona's 50th. The EK-Transcona LAC will be busy at the Transcona Branch, and is hoping someone will go to Henderson for the anniversary. EK-Transcona LAC looking for two new members. Prizes are being purchased for the anniversary. IGA is donating a cake. Applied to Tim's for community van for coffee. Could borrow urn from Millennium (special services), otherwise. Unclear on if KennFaber is still chair. Kym Shwaluke will not be here October 15.
- iv. **Lord Selkirk-West Kildonan** – Iyvan Michalchyshyn. Positions filled through Iyvan Michalchyshyn contacting branch heads about interested people.
- v. **Riel** – Jacqueline St. Hill. Met September 19th at Windsor Park. Stephanie Graham and Branch Head did reports. Questioned head about 50th anniversary, decided would be doing something whichever day the anniversary was. People reminded of vacancies. A LAC member involved with author spoke about On the Same Page. Next meeting November 21 at St. Vital.
- vi. Rita Burgess talks about LAC chairs looking for good communication between Board, LACs and Library Branch Heads.

- g. Manitoba Library Trustees' Association (MLTA)** – The MLTA is continuing to seek a webmaster. Douglas MacEwan sat in on meeting. It was a good presentation, but they want more, so looking further

afield to something in Brandon and something in rural MB. Modern Earth did a good presentation. The MLTA appreciated the board donation. Bill Zuk's former webmaster is now available. They are meeting in Winnipeg with another soon. AGM for MLTA in conjunction with municipalities meeting, sometime between Nov. 21 -24, looking for another board rep for MLTA, as this is Douglas MacEwan's and Rita Burgess' last years.

- h. Provincial Libraries Report** , Trevor Surgenor away.
 - i. Strategic Plan** Link is on website. Rick has sent the info to update that. Al Hoeft will be taking over the Strategic Plan when eryl mackenzie is versed in accounting. We are on track with the Strategic Plan.
 - j. Winnipeg Library Foundation** - Meeting this Thursday, Jacqueline St. Hill is attending on behalf of the Board as a non-voting member. Vernon DePape is attending as well.
- 7. New Business** – Book Mates invitation – Jacqueline St. Hill received an invitation last week to attend a fundraising breakfast hosted by and for Book Mates, First Annual Breakfast with Book Mates – October 19th, at the Viscount Gort, Karen Davis, from Ebb and Flow first nation will be speaking. The tickets are \$35 with a charitable tax receipt. Deadline is October 12 to register. Two members, Bill Zuk and Atarrha Wallace will attend. Rita makes a motion for board to purchase two tickets for Breakfast with Book Mates , seconded by Jacqueline St. Hill. Carried. eryl mackenzie will make arrangements for tickets.

8. Other Business

- a. December meeting location** – The University of Winnipeg has been chosen for dinner and meeting. Meeting @ 4:30 dinner at 6:00, Heather Graham and Satyendra Singh will be invited.
- b. Board Schedule for 2012** – July and August meetings. There is nothing in the by-law requiring a definitive number of board meetings. The board will now meet 10 times a year, with no meetings in July or August, and the Executive Committee will still meet 11 times a year. The New chair can decide if we meet later in June or not. eryl Mackenzie and Rick Walker will be sending out schedule shortly.
- c. On the Same Page** winner and books – fourth year this year. Library board has purchased a copy of the book for each board member to read and pass on. The Setting Lake Sun is the winner this year, and is available in French and English and as an e-book. We'd like to do the

same thing again. Eryn Mackenzie will send a reminder email confirming which version everyone would like. If wanting the e-book, it will need to be purchased by the Board member with a receipt brought in for reimbursement. Vernon DePape is asked to please give a list of gift ideas as a past chair who is leaving the board.

- d. Rita Burgess reads the board Heather's thank you card.
- e. Councillor Ross Eadie and Rick Walker have both been appointed to the Manitoba Public Library Advisory Board. Combination of urban and rural people (funding formula).

9. Date and Location of Next meeting

November 7, 2011 @ Millennium, Buchwald Room

10. Adjournment Bill Zuk moves to adjourn at 6:43