

WINNIPEG PUBLIC LIBRARY BOARD MEETING
Monday, September 12, 2011 at 5:00 p.m.
Millennium Library, Buchwald Room

Minutes

Present: Rita Burgess, Chair, David Chung, Vernon DePape, Councillor Jeff Browaty, Jacqueline St. Hill, Rick Walker, Atarrha Wallace, Bill Zuk, Bill McDonald, eryl mackenzie

Regrets: T. Surgenor, V. DePape, S. Singh, R. Eadie, A. Hoeft, D. McEwan

1. Call to order

2. Approval of agenda, adding 7.c, Heather's party. Jean moved to approve, Kym seconded. Approved.

3. Approval of minutes of August 8, 2011 Move to approve, Bill Zuk, Jacqueline seconded. Approved

4. Business arising (some covered under reports)

- a) Succession planning /transition: Finalizing contract. 18 months, and reviewed at 6 month intervals. The Board Office will now be used for small committee meetings. Heather's last day is Friday, September 16th.

5. Reports

Chair – Satyendra Singh has offered his resignation from the board, citing schedule conflicts, but will be applying for a LAC position. This leaves the Executive Committee without a member at large. Filling that position will wait, as the call for applications for the board just went out.

New email address; Rick Walker checking City email to look into auto reply for people using the old address.

Raise a Reader, September 28, looking for volunteers from the Board to hand out the newspapers in exchange for making a donation. Breakfast is included.

Library will be covering Graham and Donald and the skywalk. Bill Zuk, Kym, Rick, Atarrha, Jacqueline. David isn't here, but Rita thanks him for help in choosing Terry Jordan, the new writer in residence.

Treasurer – The laptop has been given to eryl, and we still need colour printer. Discussion was had, and Bill Zuk has a colour printer he can make available to the board. Donations are brought up, it is confirmed that a monetary donation is made to a specific library or area of a library, which is where it goes.

Executive

Advocacy – The letter to the Mayor will be going out this week, Rita Burgess, Jacqueline St. Hill, Councillors Jeff Browaty and Ross Eadie have been asked to attend. Mayor not likely to attend himself, but a close staff member will. The Board will be sending letters to the candidates in the Provincial election asking

what their position is on libraries and support of a Provincial funding formula that meets the needs of all of Manitoba, including Winnipeg. The Board is encouraged to ask candidates questions about library funding if they have the opportunity. A letter to the elected candidates, following up on the pre-election letter, will also be drafted and sent.

Al will take over Strategic Plan once Eryn has the accounting under control.

Community Outreach - @ the Library, Bill Zuk's article, and notice of application info, as well as Language & Literacy. Jack Montgomery Community Outreach award application deadline is Oct. 8th, Jacqueline at Riel's meeting, please ask if Andrea Geary can be on the jury. Plaques have been sent out. There is a Community Outreach meeting is Thursday, September 15, 5:00 at St. Boniface. Jean has one more year on Board, and is thinking in January that someone should take over as Chair for the committee and she can stay on as mentor to them. Rick will be putting out two more notices about applications deadlines.

Library Manager's Update – Millennium Park is slated for completion at the end of October. Goal is to have it open by winter. Working on proposal to create a separate, three-season exit/entrance off the New and Noted area for library users.

Customer Service Workshop – Ellen Humphries has agreed, working on possible dates in the end of October/early Nov. with two sessions offered. Will be tailored to our library needs. Hoping for October to tie in with Canadian Library month. The focus will be about excelling in customer service. Rick has also spoken with Trevor to extend to rural library staff as well. Rick will let Eryn know to disseminate the info.

We do have some involvement with the Jets. Game is Sunday afternoon, also working with Downtown BIZ.

A Library Dress Code is being brought in. We are aiming for more professionalism, though not too rigid.

Battery recycling program – Call2Recycle – boxes will be throughout libraries. This will tie in with City's environmental stewardship program. There are 60 different depots, and we're adding 20.

WLF is adding new coin boxes for next ten months for materials portion, and are also doing a letter writing campaign.

Digitization projects – working on Henderson Directories. RFI was sent out to gather more information on how to do this, how to index it, looking at different methods. This will be starting at end of year.

Sign a Story program - Working with a deaf story teller to tell stories through signing.

Live Safe Strategy – City Wide Check it Out reading zone being added to Selkirk avenue area. Users can check out an item for 2 weeks.

Priceless Fun Programs – pulls together all the free programming that the City offers for children. Summer reading programs have increased greatly.

River Heights will open this Thursday.

Winnipeg Library Foundation – they have sent their YTD statement, and their cheque has been issued.

Board Reports to LAC's –

Lord Selkirk – Sept 6 – sending minutes; City Centre – had a tour of Cornish basement to view the new flood proofing. Ken Bass' term is up, so will need a new recruit. Discussed anniversary of River Heights – Rick Walker is planning something for all anniversaries in October, all on the same day. Discussion is had about the Board and the LAC's volunteer opportunities. If anyone is interested in volunteering for multi-day events such as the Children's Fringe or Ellice Street Festival, they can contact Karin Borland; If they are interested in one day events, they would contact Kathleen Williams. Rita Burgess is holding a meeting for LAC Chairs on September 28. The process to be followed if a member leaves is brought up. It is mentioned that the Board would normally try to fill it, but at this point, positions will be filled during regular recruitment. The Board is asked to let Rita Burgess know if there is anything else to address for LAC meeting.

MLTA – They are still searching for a new Webmaster. Annual meeting at same time as AMM. We are going to need a new rep for the MLTA. Douglas McEwan's last year is next year, as is Rita Burgess`. Merv Tweed has responded regarding the book rate.

Public Library Services – Trevor regrets due to attending a library opening in Chemawawin.

Strategic Plan – Rita Burgess reports the Board is on course thus far.

Books2Eat - Jacqueline St. Hill is looking to constitute the organizing committee for Books2Eat, a Celebration of literary themes and food, being held around April 1st. She would like two board members, as well as a LAC chair, to be on the committee. Would like to meet prior to end of month. Daniel Pilon will be helping out, too.

New Business

- a) 2012 vacancies and recruitment – This is Vernon DePape's last year. We are now down to 12. Councillors are appointed in November. Eligible to reapply are David Chung, Bill MacDonald, Jacqueline St. Hill, Bill Zuk, and Atarrha Wallace. Important that City know who returning members are. (Keep on agenda).
- b) December Board meeting location – Meeting will be offsite, follow by supper. Eryn is looking into Bailey`s, the Convention Centre and Diversity Foods, the new establishment at the U of W.

7. Other Business

Orientation feedback is being attached to Board Reports for LACs.

Terry Jordan, the Library's new Writer-in-Residence Has been invited to attend the Nov. 7th meeting, there is no confirmation yet.

Final plans for Heather`s party were discussed.

8. Date and Location of next meeting

Monday, October 3rd, 2011, River Heights, 1520 Corydon Avenue

9. Adjournment Jean moves to adjourn