

# Lord Selkirk-West Kildonan Library Advisory Committee

March 11, 2021

Zoom

## MINUTES

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### Attendance

Citizen Members	Present	Board Members	Present	Library Liaison	Present
Adelle Bittner	x	Ian Keenan	x	Kim Parry	x
Ryan Cormack	x	Karon Chester	x		

### 1. Call to Order

The meeting is called to order at 8:01 pm

### 2. Approval of the Agenda

*See appendix A for motions*

### 3. Request for Changes to the Previous Minutes

*See appendix A for motions*

### 4. Chair's Report

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#### Description

#### Action

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WPL received an award for the restoration and refurbishment of the St. John's Library

*See appendix B for complete report*

### 5. Security-Treasurer's Report

*No Report*

## 6. Library Liaison / Branch Head Update

Description	Action
<ul style="list-style-type: none"><li>Presented by Kim Parry from St John's Library</li><li>All branches now open for hold pick ups.</li><li>Evelyn Piush has retired</li><li>Some anti-racism programming to go forth in commemoration of anti-racism week in Winnipeg.</li></ul>	

## 7. Library Board Member Update

Description	Action
<ul style="list-style-type: none"><li>The Board has created a Strategic Plan for 2020 through 2025.</li><li>After a WPL board presentation to COW, COW has agreed to the elimination of library late fines.</li><li>The Orientation on March 27, 2021 was open to all current WPL Board and LAC members</li></ul> <p><i>See appendix B for complete report</i></p>	

## 8. Strategic Plan Discussion

Description	Action
<ul style="list-style-type: none"><li>Discussed the WPL board Strategic Plan for 2020 to 2025</li></ul> <p><i>See appendix B for complete report</i></p>	The LAC will review the Strategic Plan at each meeting

## 9. Old Business

Description	Action
<ul style="list-style-type: none"><li>LAC Community Meet and Greet</li></ul>	To be discussed after libraries reopen

## 10. New Business

Description	Action
<ul style="list-style-type: none"><li><b>Elections of officers (by slate)</b> The following individuals have put the names forward for Officer positions for the Lord Selkirk-West Kildonan LAC:  Ryan Cormack, secretary/treasurer  Adelle Bittner, chair  <i>Election by Acclamation</i></li></ul>	Adelle and Ryan will spread the word in an unofficial capacity and encourage interested individuals to contact Annabel Perez
<ul style="list-style-type: none"><li><b>Recruitment of individuals to fill citizen member positions on the LSWK-LAC</b></li></ul>	
<ul style="list-style-type: none"><li><b>Partnerships</b>  If a community organization was interested in partnering with the WPL, there is a formal process by submitting a written proposal to the WPL for consideration. More information is available on the WPL site.</li></ul>	

*See appendix A for motions.*

## 11. Next Meeting

Location: To be determined

Date and Time: In approximately 3 months to be called at the Chair's discretion

## 12. Adjournment

The meeting was adjourned at 6:45 pm.

### Appendix A

Lord Selkirk/ West Kildonan Library Advisory Committee  
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#### *Meeting motions*

<b>MOTION</b>	<b>1<sup>ST</sup></b>	<b>2<sup>ND</sup></b>	<b>DISPOSITION</b>
That the agenda be approved with addition of an introduction of members for the benefit of the new Board representative and switch items 11 and 12.	Ian	Adelle	Carried
That the minutes from the previous meeting be accepted as written.	Ryan	Ian	Carried
That Adelle serve as Chair and Ryan serve as secretary-treasurer	Ian	Ryan	Carried
That the meeting be adjourned	Ian	Adelle	Carried

## Appendix B

Lord Selkirk/ West Kildonan Library Advisory Committee  
March 11, 2021

### Chair's Report

The Board adapted fairly quickly to the restrictions imposed by Covid. The last meeting I (Ian Keenan) attended in person was a Board consultative meeting on the Strategic Plan on February 15th, 2020. I also attended the 35th annual Preservation Awards of Heritage Winnipeg at the James Avenue Pumping Station on February 18th, 2020, where the WPL received an award for the restoration and refurbishment of the St. John's Library.

From the May 5th, 2020 Board meeting on, LAC chairs or an LAC representative were invited to attend Board meetings as guests - I attended each meeting until November 2020. The December meeting did not include guests.

The two most significant gains the Board was able to make despite Covid were:

1. The creation of a Strategic Plan for 2020 through 2025. This can be viewed online on the Board website. The plan is guided by the creation of SMART goals: Specific, Measurable, Attainable, Relevant, Time-based. Much of the committee work on the Strategic Plan was guided by Carla Epp, who is unfortunately no longer on the Board. Part of the new Strategic Plan involves the setting and attaining if specific goals each year. One of these goals has already been accomplished and is the 2nd major gain made by the Board for 2021:
2. Members of the Board made a presentation to City Council in support of eliminating library late fines. This elimination has become part of the City's multi-year budget going forward. Ed Cuddy, Mgr. of Library Services, has been advocating this for several years and is particularly proud of accomplishing this. He was able to use statistics collected during the WPL response to Covid to reinforce his case. Again, the Board Strategic Plan can be viewed online.

As you will have noted as part of the Agenda, the Board asks that the current year Strat. Plan goals be a standing agenda item at each LAC meeting. The Board's hope is to involve the LACs to a much greater degree, both as a source of suggestions and as a way to implement actions. That's my final Chair's report.