

Winnipeg Public Library Board Meeting

Tuesday, August 1, 2023 at 5:00 p.m.

MS Teams Meeting

Minutes

	<u>Present</u> <u>Regret</u> <u>Absent</u>				<u>Present</u> <u>Regret</u> <u>Absent</u>		
Jaideep Johar	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Trevor Surgenor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen Kennedy (<i>Chair</i>)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Karon Chester	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Scaletta	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kristen Hardy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Diane Papst	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Linda English	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kim Coss	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lisa Laker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Karin Borland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Melak Yossief	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Duncan	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Nunziata Masi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Wyatt	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Waraidzo Chiyoka	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Guests: Cindy Elliott, Ryan Cormack, David Chadwick

1. Call to order, welcome, housekeeping

The meeting was called to order at 5:02 p.m.

2. Acknowledgment of Indigenous Territory and Homeland – Lisa Laker

Winnipeg is located on Treaty One Territory, the home and traditional lands of the Anishinaabe (Ojibwe), Ininew (Cree), and Dakota peoples, and in the National Homeland of the Red River Métis. Our drinking water comes from Shoal Lake 40 First Nation, in Treaty Three Territory.

3. Approval of agenda

See Appendix B for motion

4. Approval of previous meeting minutes

See Appendix B for motion

5. Manager’s Report – Irmy Nikkel *on behalf of Karin Borland*

See Appendix A for report

6. Chair’s Report

No report

7. Treasurer’s Report – Stephen Kennedy

See appendix B for motions

Update

- On July 11, 2023 met with Annabel and RBC Accounts Manager and reviewed accounts
 - Accounts are in good status and no additional services or changes are needed currently
 - It was decided that the Corporate Card will be increased to assist with purchases in Q3 and Q4 which is when the assistant has done most of the purchasing
- The Executive Committee has approved the following expenditures
 - Jaideep Johar to attend Access Conference in October 2023 (Halifax, NS)
 - \$1,000 was approved to provide to WPL’s adult programming committee for food to be provided at the Elder-drum making program later in the fall. This is in addition to the \$2,000 that was approved on April 5, 2023 for Honoria and supplies for the program.

8. Administrative Updates

See appendix C for report

9. Millennium Library Community Working Group Update – Linda English and Nunziata

No report

10. LAC Updates

Assiniboia Kristen Hardy	No report
City Centre Diane Papst	<ul style="list-style-type: none"> • June 5 meeting as held

	<ul style="list-style-type: none"> • Will be attending Farmer's Market with WPL on August 2 same as last year; attended last year, provided information, and helped 60 people sign up for members/checkout materials
East Kildonan-Transcona Cindy Elliott	<ul style="list-style-type: none"> • Met on July 18 • Summer quiz and future community outreach event prize drawers are being worked on • Cindy has been attending events with Eric and handing TD Summer reading kits • Attending events have led to discussion with customers such as library hours (especially during summer) • Discussing with Library Liaison on how LAC members can distribute posters and information and providing programming ideas • Next meeting will be in September
Lord Selkirk – West Kildonan Ryan Cormack	<ul style="list-style-type: none"> • Met on June 28 and welcomed 2 new members • Looking forward to stakeholder meetings regarding West Kildonan Library
Riel Dean Scaletta	<ul style="list-style-type: none"> • Meeting scheduled for August 3

11. Millennium Library Update – Karin Borland

- On July 13, Council had adopted recommendations of the safety report; investment and improvement reports
 - WPL is working on recommendations which including working with Fearless R2W and PCS to increase number of Community Safety Hosts
 - Report is being worked on to analyze WPL's operations (including staffing and hours)
- Consultant has been awarded for the Millennium Lobby redesign; public engagement will be scheduled later in the year

12. Other Business

None

13. New Business

- *Verbal report received from Trevor Surgenor and Karin Borland re: censorship challenges and library materials*

- Materials that have been challenges are either award winning or written by award winning authors
- A group has emerged in response to challenges in rural Manitoba libraries called Pembina Valley Amplified
 - www.pembinavalleyamplified.ca
 - <https://www.facebook.com/pembinavalleyamplified>
 - <https://www.instagram.com/pembinavalleyamplified/>
- It was recommended that WPLB reach out to Manitoba Library Association and South Central Regional Library to have a discussion on issues
- See appendix B for motion

14. Date and Location of Next meeting

Tuesday, September 5, 2023 at 5:00 p.m.
MS Teams Meeting

15. Adjournment

The meeting adjourned at 6:26 pm

1st Stephen Kennedy

2nd Linda English

Appendix A
Manager's Report August 1, 2023

1. Facilities Update

a) West Kildonan Library

- Stakeholder meetings have been scheduled early August
- Public engagement opportunity will be available in the fall

2. Recruitment Update

Winnipeg Public Library continues to fill vacancies. Current opportunities can be found on the city of Winnipeg's website <https://legacy.winnipeg.ca/hr/default.stm>

3. World Languages Study Update

The World Languages RFP has been awarded to two library vendors: Library Bound will provide us with books in Arabic, Chinese (Simplified & Traditional), Farsi, Italian, Korean, Polish, Portuguese, Punjabi, Russian, Spanish, Tagalog (Filipino), Ukrainian, Urdu, and Vietnamese; Library Services Centre will provide us with books in Amharic, Bengali, German, Gujarati, Hindi, Somali, Swahili, and Tigrinya. These materials will be fully catalogued in the original language, a first for WPL. We expect to begin receiving materials in the late fall.

4. Youth Services Update

- The TD Summer Reading Club and Teen Summer Challenge runs June 12-September 1. Beginning June 12 children 0-12 could receive their free bilingual reading kit and teens their summer challenge card at any library branch. As of July 14 WPL has distributed over 13,000 TD SRC reading kits for Pre-Readers 0-5 and School Age children 6-12 and over 1,100 Teen Summer Challenge Cards. In 2022, the total number of TDSRC kits distributed was 14,000.
- Registration began on June 12 for summer programs for children, teens, and families taking place July 3 – September 1. This summer, we are offering 276 programs for children, teens, and families. 24% of programs are offered in the evening or on Saturday. Interest in Youth Services library programs City-wide is very high. As of July 20, on average 78% of summer programs are fully registered and we have seen over 3,300 attendees so far. [What's On for](#)

[Children, Families, and Teens](#) includes all programs for children, families, and teens. Program brochures by age group are also available online and in branches for: [Early Literacy Programs](#), [Family Programs](#), [School Age Programs Ages 5-8](#), [School Age Programs Ages 6-12](#), [School Age Programs Ages 9-12](#), and [Teen Programs Grades 7-12](#).

- Many thanks to the Winnipeg Public Library Board for their support of the [World Storytelling](#) program and the World Language Story Time programs, including [Punjabi/English Story Time](#), [Ukrainian/English Story Time](#), [Tagalog/English Story Time](#), and [Mandarin/English Story Time](#).
- Many thanks to the Friends of the Winnipeg Public Library for their support of family programs including Fiddlers in the Library, [Aaron Burnett](#), [Music with Mandy](#), [The Magic of Ryan Price](#), and [Wee Be Jammin'](#). And many thanks to The Winnipeg Foundation's Youth in Philanthropy Committee and the Friends of the Winnipeg Public Library for their support of teen programs including [Graffiti Writing Workshops](#) and [Teen Comic Workshops with Sonya Ballantyne](#).
- Youth Services staff are participating in several summer outreach events including KidsFest (June 11), KidsFringe (July 28-29), and Library Day at the Ballpark (July 30). Events include TD SRC Kit distribution, program promotion, and activities. Thank you to LAC members Andre Soliman and Celia Rodd for their time volunteering at KidsFest in June.
- Winnipeg Public Library received a multi-year Literacy for Life Grant from The Winnipeg Foundation for a new program called *Welcome to the Library for Newborns and their Families*. The program will run from September 2023 to the end of August 2026. During this time the parents of all babies born at the Health Sciences Centre Women's Hospital and the St. Boniface Hospital will receive a Welcome to the Library package for Newborns and their families. Between both hospitals there are approximately 100 babies born/week. The Welcome to the Library packages will be seasonal (Fall, Winter, Spring, Summer). The package will contain an application form for baby's first library card, a Welcome letter to new parents explaining the benefit of a library card and early literacy programs at WPL, Seasonal Early Literacy Programs brochure listing all early literacy programs City-wide, Rhymes and Songs for Babies & Toddlers booklet, pamphlet about Early Literacy at WPL, and a new Books for Babies booklist. In summer TD SRC pre-reader kits will accompany the package.
- Kindergarten Card Campaign: This spring, we began working with the Winnipeg School Division and provided 47 Kindergarten packages to the Nursery and Kindergarten students at Keewatin Prairie Community School. Each kit included a letter to parents about the benefits of a library card, [I Love My Library](#) & [Going](#)

[to Kindergarten](#) Booklists, a TD SRC Pre-Reader Kit with the Early Literacy, Family, and School Age 5-8 Summer Programs brochure, and a free picture book *Look* by Jeff Mack. Each student was given the opportunity to sign-up for a library card and in total 29 new cards were issued to the students.

- Registration begins August 21 for the Fall Early Literacy Session (September 18 – November 10) including Baby Rhyme Time, Toddler Time, and Family Story Time.
- Science Literacy Week programming for children, teens, and families will take place September 16 – 23 and registration will begin August 21.
- July 30 is Library Day at the Ball Park. Come and visit staff during the Goldeyes game!

5. Adult Programming and Outreach Update

Summer is the perfect time to get outdoors. **4 Walking Tours** are scheduled for August:

- The Walking Tour of Bruce Park will explore how the park inspired Group of Seven artist LL Fitzgerald. (August 10)
- The History and Tour of the West Kildonan Library will include the history and architecture of the branch. (August 14)
- The Garden Walking Tour: Join Sustainable South Osborne Community Co-op for a tour of their community gardens (August 25)
- Join Wins Bridgman, Director of Bridgman Collaborative, to learn about the history and architecture of the St. Vital Library. There will be a short presentation followed by a walk around the building. (August 28)

Too warm? You can enjoy the air conditioning and take in **film screenings** at Millennium Library:

- *127 Hours*. Based on Aron Ralston's bestselling autobiographical book, *Between a Rock and a Hard Place*, a skilled, albeit somewhat careless, rock-climber becomes trapped under a boulder while canyoneering alone in the Utah desert and is forced to resort to desperate measures in order to survive. (August 19)
- *Because We Are Girls*. A conservative Indo-Canadian family in small-town British Columbia must come to terms with a devastating secret: three sisters were sexually abused by an older relative beginning in their childhood years. After remaining silent for nearly two and a half decades, the sisters finally decide to come forward. (August 26)

Most **Book Clubs** take the summer off, but these continue:

- The Time to Read podcast book club invites you to Cooper's Chase, a sprawling retirement community in the south of England. Peace and serenity are guaranteed for all its residents, aside from the thrill-seeking members of *The Thursday Murder Club*. The episode will be released August 4.
- This month's Perspectives Online Book Club title is *The Guncle* by Steven Rowley. After an unexpected family tragedy, a once-famous gay sitcom star finds himself as the primary guardian to his niece and nephew for the summer. (August 30)
- The Queer Media Meetup is a place for folks to get together and talk about their favourite queer books, movies, tv shows, and even video games! You can share the things you love about these pieces of media with others. (August 30)
- In-person **Computer Workshops** include:
 - PowerPoint Levels 1 & 2 (August 23 & 24), and Internet Basics (August 25) at Millennium Library
 - 1-on-1 Tech Tuesdays at St John's Library. You can drop in with your phone, tablet, or laptop to get questions answered about using your devices and accessing online resources.
- The Mobile Library is visiting the Marlene Street Community Resource Centre on alternating Wednesdays throughout the summer. Community members can stop by to get their library membership on-the-spot and browse and borrow library material. (August 2, 16)
- The Book Bike will be at Bonnycastle Park over the lunch hour Tuesday, Aug 29, and various additional locations through the month.
- Outreach Librarians will be presenting and / or staffing information tables at:
 - Addictions Foundation of Manitoba
 - Bright Start Weston School Readiness Fair
 - Medicine Bear Counselling and Support group
 - And more.

Please check the [online Programs & Events calendar](#) for schedule details.
Feel free to share [Programs & Events Posters](#) with your contacts.

Appendix B

August 1, 2023 Motions

MOTION	1ST	2ND	DISPOSITION
That the agenda be approved with one addition under New Business: Public Library Services Update	Stephen Kennedy	Dean Scaletta	Carried
That the June 6, 2023 minutes be approved as distributed	Stephen Kennedy	Kristen Hardy	Carried
That the Q2 Financial report be approved as distributed	Stephen Kennedy	Dean Scaletta	Carried
That the 2024 operating grant and budget version 1 with the amendment to project timeline for the year to be updated to 2024 be approved as distributed	Stephen Kennedy	Dean Scaletta	Carried
That an expenditure of an additional \$150 be approved for the East Kildonan-Transcona LAC to be used for items for prize draw baskets for current and future events	Melek Yossief	Linda English	Carried
That the assistant be directed to contact Manitoba Library Association and South Central Regional Library	Nunziata Masi	Stephen Kennedy	Carried

Appendix C

August 1, 2023 Administrative Updates

1. Communications & Announcements

July 20, 2023 email invitation to West Kildonan Library stakeholder meeting sent

IMPORTANT – all Library Board and LSWK to RSVP to link by Thursday, Aug 3
[RSVP HERE](#)

- For those who can only attend online; we will be confirming if it is possible by this week (a link will be sent) however it is encouraged to attend in person

Upcoming communications

- Survey for in-person meetings will be sent by next week
- Recruitment e-mails will be sent in August

- West Kildonan Library public engagement information

2. Website

As of July 31, WPL marketing has indicated they will be able to dedicate time to update the website. Will be working with the team members on updating website.

3. Projects

Strat Plan report – tabled until August Executive meeting

Regulations update is ongoing – target to have draft of changes in fall

By-law amendments plan – target to have draft plan by July meeting

Assistant contract – target for August Executive meeting

4. Other

Recruitment

- Work has begun on coordinating promotion and advertisements
- Quotes received from Winnipeg Free Press and CanStar (community newspapers)
 - Both have confirmed can run French and/or bilingual ads
- Other promotions (will be bilingual or have French version)
 - Social media: Facebook (ad boost), Instagram, “X” (formerly Twitter)
 - Posters in branches
 - Website
 - Digital displays in branches
- Tentatively City will be recruiting August 14 – October 20 (waiting for final wording and dates)