

# Winnipeg Public Library Board Meeting

Tuesday, April 5, 2022 at 5:00 p.m.

MS Teams Meeting

## Minutes

	<u>Present</u> <u>Regret</u> <u>Absent</u>				<u>Present</u> <u>Regret</u> <u>Absent</u>		
Jaideep Johar (Chair)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Trevor Surgenor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stephen Kennedy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Diane Papst	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Scaletta	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Emmanuel Oluwadare	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Judith Littleford	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ian Keenan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nikica Subek Simon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Karon Chester	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Karin Borland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kim Coss	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Rollins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kristen Hardy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Schreyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Laila Yesmin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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**Guests:** Donna Kormilo

### 1. Call to order, welcome, housekeeping

The meeting was called to order at 5:32 p.m.

### 2. Acknowledgment of Indigenous Territory and Homeland – Karin Borland

We acknowledge that we are in Treaty One Territory, the home and traditional lands of the Anishinaabe (Ojibwe), Ininew (Cree), and Dakota peoples, and in the National Homeland of the Red River Métis.

Our drinking water comes from Shoal Lake 40 First Nation, in Treaty Three Territory.

### 3. Welcome Guests and Roundtable Introductions

#### **4. Presentation: Community Safety Host Program**

- The Winnipeg Public Library Board welcomes Mary Burton, Executive Director from Fearless R2W Daniel Waycik, Co-founder and Operations Director from Persons Community Solutions Limited (PCS)
- The 2021 cohort trained and worked together to develop relationships as they are connected by similar lived-experience and with the community
- The program aimed to be a two-way communication as the Community Safety Hosts also shared what they knew about the community with Fearless R2W and PCS (learning from each other)
- The program aims to work for and work with the community
- Library Advisory Committee (LAC) funding helped the Community Safety Hosts when they were doing their practicum at St. John's and St. Boniface branches
- Since the pilot program launched there have been inquiries from other organizations on wanting to try the new model

#### **5. Approval of agenda**

*See Appendix B for motions*

#### **6. Approval of previous meeting minutes**

*See Appendix B for motions*

#### **7. Manager's Report – Karin Borland**

*See Appendix A for report*

- Thanks given to the Winnipeg Public Library Board and the Library Advisory Committees for their past and ongoing funding supports
- WPL will also be hiring one Community Safety Host to work at branches (primarily in the Community Connection space at Millennium Library); this is separate from the funding request for new cohort of interns
- Feedback received that the "What's on" flyer should be printed and placed in a visible location in branches; Karin will follow-up with branch staff

## 8. Chair's Report – Jaideep Johar

Item	Description	Action
<b>Orientation 2022</b>	<ul style="list-style-type: none"><li>• The 2022 Board/LAC orientation was held on Saturday, March 19</li><li>• It was well attended and well received</li></ul>	
<b>LAC Appointment Updates</b>	<ul style="list-style-type: none"><li>• All Library Board member reps on LACs have been appointment<ul style="list-style-type: none"><li>○ Assiniboia – Kim and Kristen</li><li>○ City Centre – Laila and Judy</li><li>○ EKT – Nikica and Karon</li><li>○ LWSK – Jaideep and Diane</li><li>○ Riel – Dean and Emmanuel</li></ul></li><li>• If there are citizen member vacancies on a LAC, and want to be filled please contact Assistant</li></ul>	
<b>In-Person Meetings</b>	<ul style="list-style-type: none"><li>• The Executive Committee has discussed the possibilities of returning to in-person meetings with a hybrid option to attend virtually</li><li>• No final decision has been made as logistics are being worked on</li><li>• Will target to resume in-person meetings for June</li><li>• A survey will be sent out later in the month to engage Board members thoughts and comments</li><li>• Executive Committee meetings will remain online</li></ul>	

Item	Description	Action
<b>Schedule Change Result</b>	<ul style="list-style-type: none"> <li>• Thank you for those who responded. The Executive Committee will review responses and come back to the Board for a vote if the October meeting can be changed.</li> </ul>	
<b>Writer-in-Residence Final Report Approval</b>	<i>Tabled</i>	
<b>Community Safety Host Program 2021/2022 Final Report</b>	<ul style="list-style-type: none"> <li>• As part of the contract agreement with Fearless R2W and NERC (North End Renewal Corporation), had to provide a verbal and written report.</li> <li>• Verbal report was received earlier in the meeting and written report was received</li> <li>• <i>See Appendix B for motions</i></li> </ul>	
<b>Upcoming Presentations</b>	<p>May Board Meeting</p> <ul style="list-style-type: none"> <li>• Q1 Financial report</li> <li>• Q1 strat plan report</li> <li>• OLA presentations from Diane and Karon</li> </ul> <p>June Board Meeting</p> <ul style="list-style-type: none"> <li>• OLA presentation from Ian</li> </ul>	
<b>Schedule Update Change</b>	<ul style="list-style-type: none"> <li>• The Executive Committee is requesting a consideration be made for the October 4, 2022 meeting to be</li> </ul>	

<b>Item</b>	<b>Description</b>	<b>Action</b>
	<p>moved based on the information provided by Ian</p> <ul style="list-style-type: none"> <li>• A survey will be sent out for responses and to determine feasibility</li> </ul>	

**9. Vice-Chair's Report – Nikica Subek Simon**

<b>Item</b>	<b>Description</b>	<b>Action</b>
<b>Strat Plan and TRC Committee Update</b>	<ul style="list-style-type: none"> <li>• Met with Assistant to go over both committees</li> <li>• A meeting has been scheduled for April 11 and assistant will attend to assist with first meeting</li> <li>• Assistant is following up with Councillor Rollin's office for an update on the Welcome Winnipeg Cornish Library project</li> </ul>	

**10. Treasurer's Report – Stephen Kennedy**

<b>Item</b>	<b>Description</b>	<b>Action</b>
<b>Signing Authority Update</b>	<ul style="list-style-type: none"> <li>• Signing Officers have been set-up with RBC</li> <li>• Signing Officers: Jaideep, Nikica, and Stephen</li> <li>• Signing Officers have the authority to sign cheques and bind the Board to any contract/agreement</li> <li>• In addition, assistant has been given signing authority status with RBC but with restrictions: <ul style="list-style-type: none"> <li>○ Cannot change signing officers</li> <li>○ Cannot write cheques</li> <li>○ Can order cheques</li> <li>○ Can make inquiries directly with RBC without having to ask Signing</li> </ul> </li> </ul>	

Item	Description	Action
	Officer to make call or go to branch in-person ○ Assistant will be required to provide banking and corporate card statements to Treasurer for review monthly	

**Funding Requests** • See Appendix B for motions

## 11. LAC Updates

LAC	UPDATE
<i>Assiniboia</i>	No update
<i>City Centre</i>	No update
<i>East Kildonan-Transcona</i>	No update
<i>Lord-Selkirk West Kildonan</i>	No update
<i>Riel</i>	Have not met because still awaiting citizen appointments to be concluded; next community committee meeting is on April 26

## 12. Other Business

*None*

## 13. New Business

- See Appendix B for motions

## 14. Date and Location of Next meeting

Tuesday, May 3, 2022 at 5:00 p.m.  
MS Teams Meeting

## 15. Adjournment

The meeting adjourned 6:28 p.m.

1<sup>st</sup> Jaideep Johar

2<sup>nd</sup> Stephen Kennedy

**Appendix A**  
**Manager's Report April 5, 2022**

**1. Facilities Update**

**a) Millennium Library Carpeting and Lighting Upgrade**

- Construction contract award is in progress
- Work is anticipated to start in the summer and work to be completed by the fall
- It is anticipated that the building will be able to remain open to the public with restricted access to certain parts of the building as upgrades are being done

**b) Refurbishment of Children's Area at Millennium**

- Construction work has started early (March 29, moved from April 11)
- Work is being done primarily outside of library hours and collections are still accessible to the public

**c) Cornish Library**

- *No update*

**d) West Kildonan Library**

- *A report is being written by Planning, Property, and Development*

**e) Facility Re-opening Updates**

*Will be provided at the meeting*

**2. Adult Programming and Outreach Update**

Library staff are eagerly anticipating the resumption of many summer events. Highlights include:

WPL is working once again with the City's Indigenous Relations Division planning for **Red Dress Day** on May 5. Red dresses will be installed to raise awareness for Missing & Murdered Indigenous Women, Girls & Two-Spirit Peoples.

Planning is underway for **Pride Parade** on Sunday, June 5.

Staff including crisis workers will be staffing a booth at the **End Homelessness Expo** on Friday, June 24 to connect underserved customers with library cards and information.

Youth Services and Outreach will be staffing Library stations at **Kids Fest** in June, and **Kid's Fringe** at their new location in Stephen Juba Park in July. These large events are great opportunities to distribute free TD SRC kits.

If possible, WPL may be able to invite Board and LAC members to help at the events.

### 3. Youth Services Update

Youth Services offered 15 programs on Zoom during Spring Break – March 26-April 2. 5 Family, 4 School Age, 5 Tween, 1 Teen. 8 programs were staff-led, and 7 programs were partnered. Total attendance as of April 1 is 403 with an expected total attendance of 450 attendees for the week. Many thanks to the Friends of the Winnipeg Public Library for their support of Spring Break programming

In-person Early Literacy programs begin at branches the week of April 11. Baby Rhyme Time, Toddler Time will be offered throughout the months of April, May, and June. 2 Family Story Time sessions will be offered on Zoom in April/May.

### 4. City of Winnipeg Anti-Racism Initiatives

The City has launched its Anti-Racism in Action 2022 website. There is information on the various City's initiatives including videos, links to WPL resources, and videos. There is a calendar of events that will be updated throughout the year for the public to attend.

Board and LAC members are encouraged to save the website and check regularly for updates.

<https://winnipeg.ca/Interhom/anti-racism/default.stm>



## Appendix B

### April 5, 2022 Motions

MOTION	1 <sup>ST</sup>	2 <sup>ND</sup>	DISPOSITION
That the agenda be approved as distributed with the following changes: <ul style="list-style-type: none"><li>• Writer-in-Residence presentation and report tabled to next meeting</li><li>• Approval of expenditure (new business)</li></ul>	Jaideep Johar	Dean Scaletta	<b>Carried</b>
That the March 1, 2022 minutes be approved as distributed	Jaideep Johar	Councillor Schreyer	<b>Carried</b>
That the Community Safety Host program 2021/2022 report be accepted as distributed.	Jaideep Johar	Diane Papst	<b>Carried</b>
That the Winnipeg Public Library Board authorize the following:  a) That the 2022/2023 Writer-in-Residence funding in the amount of \$12,000 be released b) That the Assistant be authorized to do all things necessary to implement the intent of the foregoing	Stephen Kennedy	Ian Keenan	<b>Carried</b>
That the 2022 Winnipeg Public Library project funding request in the total of \$25,110 be approved as distributed:  a) For the following projects: <ul style="list-style-type: none"><li>• World Storytelling Series (\$1,500)</li><li>• Bus Tickets &amp; Snacks (\$10,000)</li><li>• Giveaway Books (\$3,500)</li><li>• Indigenous Language Instruction for Adults (\$3,680)</li><li>• Indigenous Language Instruction for Families (\$3,680)</li></ul>	Stephen Kennedy	Dean Scaletta	<b>Carried</b>

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**MOTION****1<sup>ST</sup>****2<sup>ND</sup>****DISPOSITION**

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- Indigenous Language Family Story Time (\$1,150)
- Indigenous Word of the Week (\$750)
- Indigenous Program for Families – Tipi Teachings (\$500)
- Facility Openings (\$350)

b) That the Manager of Library Services and the Executive Committee be authorized to do all things necessary to implement the intent of the foregoing

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That the 2022 Community Safety Host Program funding request in the total of \$20,000 be approved as distributed with the following conditions:

a) That the funds will be used for base salary costs for the interns placed at a Winnipeg Public Library branch

Stephen  
Kennedy

Kristen  
Hardy

**Carried**

b) That the funds be used for class time outside of the WPL location and practicum time in a WPL location

c) That the Chair, Treasurer, and Assistant be authorized to do all things necessary to implement the foregoing

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That the Board approve the expenditure to purchase a “get well” gift for a member.

Stephen  
Kennedy

Dean  
Scaletta

**Carried**

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