

Winnipeg Public Library Board Meeting

Tuesday, February 6, 2018 at 5:00 p.m.

Millennium Library – 251 Donald Street (2nd Floor – Buchwald Room)

Minutes

	Present	Regret	Absent		Present	Regret	Absent
Alison McCullough-Butchart (Chair)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Morley Walker	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
David Kemp	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Gordon Crook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Wenezsz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Brenda Dyck	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Monique Ireland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Wesley Takeo Konrad	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ed Cuddy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Laila Yesmin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trevor Surgenor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	P. Colleen Suche	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Dobson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mario Lebar	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Wyatt	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sarfraz Chishti	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Winnipeg Public Library Board would like to welcome newly appointed members to the Board:
P. Colleen Suche, Mario Lebar and Sarfraz.

The Board welcomes back returning members David Kemp, Monique Ireland and Morley Walker.

Guests: Alix-Rae Stefanko, CFLA-FCAB and MLA Representative

1. Call to order, welcome, housekeeping

The meeting was called to order at 5:00 p.m.

2. Guest

- The Winnipeg Public Library Board welcomes Alix-Rae Stefanko
- Alix-Rae is currently a Youth Services Librarian with WPL, Chair of CFLA-FFAB and the President of MLA
- Presentation received as information

For more information about CFLA-FCAB please visit <http://cfla-fcab.ca/en/home-page/>

For more information about MLA please visit <http://www.mla.mb.ca/>

3. Approval of agenda and of the previous meeting minutes

See Appendix B for motions

4. Manager's Report

See Appendix A for report

5. Reports

Item	Description	Action
Chair's Report <i>Alison McCullough-Butchart</i>	<p><i>Annual Presentation</i></p> <ul style="list-style-type: none"> - The Board will be presenting their annual report to the Standing Policy Committee on Protection, Community Services and Parks on March 6, 2018 - Anyone interested in attending with Chair is to e-mail Assistant <p><i>Orientation</i></p> <ul style="list-style-type: none"> - Reminder given that an orientation date has been set for March 10, 2018 and will begin at 10:00 a.m. (doors open at 9:30 a.m.) <p><i>Committee Sign-ups</i></p> <ul style="list-style-type: none"> - LAC rep sign-up sheet circulated; anyone interested can sign the sheet or contact Assistant <p><i>History Book Project</i></p> <ul style="list-style-type: none"> - Book has been printed and is being stored at Millennium Library - Executive will discuss how to distribute copies 	
Treasurer's Report <i>Michael Wenez</i>	<ul style="list-style-type: none"> - 2017 Financial statements distributed prior to meeting - Amended draft 2018 budget distributed prior to meeting <p><i>See Appendix C for motions</i></p>	
MLTA Report <i>Monique Ireland</i>	<ul style="list-style-type: none"> - Attended the MLA AGM on December 14, 2017 - Discussed various activities and was provided financial update - An election slate was presented and accepted - A resolution was passed to change the membership fee and structure - New structure of MLA was discussed and explained to membership - The next AGM will be held during the MLA 2018 conference 	
Library Advisory Committee Updates <i>LAC reps</i>	<p><i>Assiniboia LAC</i></p> <ul style="list-style-type: none"> - Meeting held on January 30, 2018 - There is one vacancy - Held election of officers <p><i>LAC reps</i></p> <ul style="list-style-type: none"> - Discussed various ideas such as making the value calculator more prominent on WPL website and develop a "Tough Topics" info page/sheet <p><i>City Centre LAC</i></p> <ul style="list-style-type: none"> - Last meeting was in November - LAC spent their 2017 funds on gift cards to enhance the YAC program <p><i>East Kildonan-Transcona</i></p> <ul style="list-style-type: none"> - No update 	

Item	Description	Action
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Lord Selkirk – West Kildonan

- No update

Riel

- Next meeting will be on March 12
- 2 new members have been appointed
- Will try to do an event in 2018

6. Other Business

- Alison and Michael presented their verbal reports about the OLA 2018 conference

7. New Business

None

8. Executive Committee Elections

By acclamation the following Board members have been appointed to the Executive Committee for 2018

Chair	David Kemp
Vice-Chair	Brenda Dyck
Treasurer	Michael Wenez
Member-at-Large	Monique Ireland

Returning Officers

Past-Chair	Alison McCullough-Butchart
Manager of Library Services	Ed Cuddy

9. Date and Location of Next meeting

Tuesday, March 6, 2018 at 5:00 p.m.
 River Heights Library (1520 Corydon Avenue)

10. Adjournment

The meeting adjourned 6:20p.m.

1st: Mario Lebar 2nd: Michael Wenez

Appendix A

Manager's Report February 6, 2018

1. Facilities Update

a) St. Vital Library

- Renovation work continues
- Furniture and shelving are scheduled for delivery early March
- Re-opening is on schedule for late March/early April 2018

b) Transcona Library

- Construction work continues
- Building will be enclosed soon for heating
- A report to the EK/Transcona Community Committee will be submitted by Planning, Property and Development – Urban Design Division

c) Windsor Park Library

- Grand opening date will be determined once occupancy permit is received
- Customers will be notified of closure of current library branch
- The library on Cottonwood will be closed for approximately 2 weeks for all materials and equipment to be moved to the new library on Archibald
- Thank you to the Riel LAC for donating funds to purchase some of the give-a-way book bags

d) River Heights Library

- A RFP for design of the new library is in progress. Council has approved renaming the branch as the Bill and Helen Norrie Library.

e) Carnegie Library renovations

St. John's:

- Building permit has been received & renovation work continues
- Anticipated re-opening date is late 2018

Cornish:

- Construction bid opportunity has been issued and will close on Tuesday, February 6, 2018
- Bid opportunity for riverbank stabilization has been issued and will close on February 6, 2018

f) Millennium Library ideaMILL

- Work continues to hire staff for ideaMILL
- Grand opening date will be planned once all staff have been hired and trained

Project Pages

Reminder that there are facility project pages and pictures located on the WPL website to view.

Facility Redevelopments: <http://wpl.winnipeg.ca/library/whats happening/renorenewal/sectionmap.asp>

ideaMILL: <http://wpl.winnipeg.ca/library/ideamill/>

Pictures: <https://www.flickr.com/photos/winnipegpubliclibrary/collections/>

2. Smartlocker Update

The 124-unit Millennium Library Smartlocker is now fully operational and available in the skywalk. Customers can now pick up their holds outside of regular library hours.

3. Former Charleswood Library

The City of Winnipeg Planning, Property and Development Department has put forward a report to the Standing Policy Committee on Property and Development, Heritage and Downtown Development to declare the former Charleswood Library (5014 Roblin Boulevard) as surplus to the needs of the City. The report is seeking Council approval to offer the subject property for sale on the open market.

The full report can be viewed on the City's Decision Making Information System

<http://clkapps.winnipeg.ca/DMIS/ViewDoc.asp?DocId=16767&SectionId=490335&InitUrl=/DMIS/Documents/pd/2018/a16767>

4. Literacy for Life

Winnipeg Public Library donated all fines collected on Saturday, January 27, 2018 to The Winnipeg Foundation's Literacy for Life Fund. The amount collected on was \$2,334.38. This is the sixth year Winnipeg Public Library has provided a donation to the Literacy for Life Fund in recognition of National Family Literacy Day.

The Literacy for Life Fund was established in 2003 by Literacy Partners of Manitoba, Winnipeg Public Library and The Winnipeg Foundation. You can learn more about the Literacy for Life Fund by visiting their website at:

www.wpgfdn.org.

5. I Love to Read Month

a. Mayor's Visit

Mayor Brian Bowman kicked off I Love to Read month with Winnipeg Public Library at the Westwood branch. He joined in a regular family story time with children, parents and a local daycare. He read *Sam & Dave Dig a Hole* by Mac Barnett. Check out pictures and video on WPL's Facebook: <https://www.facebook.com/winnipegpubliclibrary>

b. Take Your Child to the Library Day

On Saturday, February 3, Winnipeg Public Library celebrated Take Your Child to the Library Day with craft and story stations, literacy-based games, and special events including magic shows, music and Read by Queens.

Library customers could swap their current library card for the special children's card (in English or French) with messaging of talk, sing, read, write, and play – the foundational activities to develop early literacy. There was no charge for this replacement card on February 3.

c. Tin for the Bin

During "I Love to Read" month in February we will host a "Tin for the bin" campaign to encourage users to donate goods. Winnipeg Harvest staff are providing a bin for each WPL branch and will pick up donated goods as requested.

d. Freedom to Read

Freedom to Read week is February 25 – March 3, 2018. Drop by the West End Library to get your photo taken with a banned or challenged book at their "mugshot" wall.

6. Program Highlights

a. Podcast

WPL launched its Time to Read podcast in February. Monthly titles are selected and readers can send in questions and comments as they read along to the Podcast group. Some of the questions / comments may be featured when the podcast is recorded. Margaret Atwood's *Oryx and Crake* was the first selection.

For more information and to join in the conversation visit: <http://wpl-podcast.winnipeg.ca/>

b. Festival du Voyageur

Festival du Voyageur is the largest winter festival in Western Canada. The Winnipeg Public Library, Saint-Boniface Library branch is excited to be participating in Festival for the first time. The library will be set up in the La Prairie tent, a children's entertainment tent, from 10 am to 2 pm on February 17, 18, 19, 24 and 25. We will be offering a pop-up library, a variety of voyageur and Métis themed crafts as well as 2 sessions of bilingual family story times per day. The staff are getting ready for a very busy, fun-filled Festival experience!

c. Facebook Live

WPL staff have been finding ways to share programming outside our library walls. One way is to live stream programming on Facebook. It helps current library users attend programs if they are unable to come down and to capture potential new audiences. Check out the WPL Facebook page for announcements on which programs will be live streamed. The next scheduled program is on February 14, 2018 12:10 p.m. – 12:50 p.m. with Kevin Brownlee, Curator of Archeology at the Manitoba Museum who will talk about Pisisim Revitalizing and Reclaiming Rocky Cree Culture, Identify and History

d. Sensory Storytime

For the first time WPL is offering a family sensory story time which will feature books, songs and movement activities in an input-sensitive environment. This interactive program is geared toward children ages 3-5, including children on the Autism spectrum, and their parents/caregivers (and siblings). This new type of story time hopes to reduce barriers and be more inclusive to children and their families.

7. Changes to Digital Resources

Library customers have 24/7 access to WPL's eLibrary and can access eBooks, eAudiobooks, movies, music, magazines and more. We made some changes this year as a result of an RFP for the provision of digital media services:

- Downloadable and streaming eBooks and eAudiobooks are available through OverDrive and RBDigital. We no longer offer eAudiobooks through Hoopla.
- Downloadable and streaming movies and TV shows will continue to be available through Hoopla, as well as OverDrive.
- Beginning February 9, 2018, we will also be offering streaming videos Kanopy, which offers thousands of documentary film festival movies and feature films especially prized by cinephiles including the Criterion Collection. Streaming full-length music albums are available through Hoopla.
- For those with more classical/folk/world/jazz tastes, we offer access to Naxos Jazz and Naxos Music Library.
- We also offer more than 150 full-colour cover-to-cover issues of weekly and monthly magazines through both RBDigital (formerly called Zinio) and Flipster.
- Since January 1, we no longer offer the following eLibrary resources: Mango Languages, Qikan, Grolier's Multimedia Encyclopedia, It's Your Job, My Canada, eEnglish by Pronunciation Power, and Freading.

8. Library Administrative Liaison Changes

Starting February 9, 2018 there will be new Library Administrative Liaisons assigned to the LACs. The new Liaisons are:

- Assiniboia LAC – Lauren McGaw, Westwood Library Branch Head
- City Centre LAC – Erica Falk Ball, Fort Garry Library Branch Head
- East Kildonan – Transcona LAC – Randy Plant, Munroe Library Branch Head
- Lord Selkirk – West Kildonan LAC – Evelyn Piush, West Kildonan Library Branch Head
- Riel LAC – Stephanie Graham, St. Vital Library Branch Head

Thanks to Megan O'Brien, Tamara Opar, Alan Chorney, Andrew McCulloch and Trevor Lockhart for all their hard work and dedication to the LACs as the previous liaisons.

Appendix B

Motions February 6, 2018

Meeting motions

MOTION	1ST	2ND	DISPOSITION
That the agenda be approved as distributed	Michael Wenesz	Monique Ireland	Carried
That the minutes of December 5, 2017 be approved as distributed	Brenda Dyck	Laila Yesmin	Carried
That the 2017 financial statements be accepted and approved	David Kemp	Brenda Dyck	Carried
That Kym Shwaluke be retained as the 2018 book keeper in the amount of \$2,000	Brenda Dyck	Laila Yesmin	Carried
That Scarrow and Donald LLP be retained as the 2018 financial auditors	Mario Lebar	David Kemp	Carried
That the amended 2018 budget be accepted and approved as distributed	Alison McCullough-Butchart	Laila Yesmin	Carried