

Winnipeg Public Library Board Meeting

Tuesday, September 5, 2017 at 5:00 p.m.

Millennium Library – 251 Donald Street (2nd floor – Buchwald Room)

Minutes

	Present	Regret	Absent		Present	Regret	Absent
Alison McCullough-Butchart <i>(Chair)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Morley Walker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Kemp	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Gordon Crook	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pamela Zorn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Brenda Dyck	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joan Blakley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Wesley Takeo Konrad	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ed Cuddy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Laila Yesmin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trevor Surgenor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Michael Wenezs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Allard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Monique Ireland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Wyatt	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				

Guests: David Robinson (City Centre LAC Chair) and Rob Nykoluk (EK-Transcona LAC Chair)

1. Call to order, welcome, housekeeping

The meeting was called to order at 5:00 p.m.

2. Guests

See Appendix A for presentation highlights

3. Approval of agenda and of the previous meeting minutes

See Appendix C for motions

4. Manager's Report

See Appendix B for report

- Recommendation from the Library Board that it be considered to have a fund that can be dedicated to emergency supplies / giveaway books for situations like that the northern Manitoba fire evacuees

5. Reports

Item	Description	Action
Chair's Report Alison McCullough-Butchart	<i>Writer-in-Residence</i> - See appendix C motion <i>Breakfast with Bookmates</i> - Two (2) tickets will be purchased - Any interested Board member is to contact Assistant - If there is no interest, will open up invitation to the LACs <i>Books2Eat</i> - Reminder there is one vacancy on the committee - Anyone available to assist Michael and Brenda is to contact the Assistant	

Item	Description	Action
Treasurer's Report <i>Pamela Zorn</i>	<i>None</i>	
Library History Book Project <i>Joan Blakley</i>	<i>No update</i>	
Brochure Update <i>Michael Wenez</i>	- Draft brochure was circulated at meeting - <i>See appendix C motion</i>	
MLTA Update <i>Pamela Zorn</i>	<i>No update</i>	
Library Advisory Committee Updates <i>LAC reps</i>	<p><i>Assiniboia LAC</i></p> <ul style="list-style-type: none"> - Next meeting September 11, 2017 - Chair has signed up to attend the November Library Board meeting <p><i>Lord Selkirk – West Kildonan LAC</i></p> <ul style="list-style-type: none"> - Next meeting is September 19, 2017 - One member has volunteer at numerous WPL events - It was asked if organizations can be contacted about sharing that the Library Board and LAC are recruiting members <ul style="list-style-type: none"> o Yes, the process is public and is being coordinated through the City Clerk's department o All are welcome to apply who meet the criteria <p><i>Riel LAC</i></p> <ul style="list-style-type: none"> - Next meeting on October 16, 2017 	

6. Other Business

- *Recruitment ads will be placed in community newspapers and in the Winnipeg Free Press*

7. New Business

None

8. Date and Location of Next meeting

Tuesday, October 3, 2017 at 5:00 p.m.
Millennium Library (Anhang Room)
2nd floor – 251 Donald Street

9. Adjournment

The meeting adjourned 6:06 p.m.

1st: Brenda Dyck

2nd: Monique Ireland

Appendix A

Guest Speakers & Discussion Highlights September 5, 2017

- The Winnipeg Public Library Board welcomes Rob Nyloluk (EK-Transcona LAC Chair) and David Robinson (City Centre LAC Chair)

East Kildonan – Transcona LAC

- Activities
 - o Last year partnered with the three (3) branches in the district for a new sign-up card campaign; LAC provided door prizes and a 10 reasons why to get a library information card
 - o Attended Transcona Library sod turning ceremony
- Challenges
 - o Expressed that it is felt there is a lot of forms and formality when getting the community involved
 - o LACs and communities vary across the City so a one-size-fits all model does not work
 - o Approval processes are long and becomes difficult to liaison with the community
- Recommendations
 - o Less bureaucratic process
 - o Speaker series programming
 - o Have more card campaigns
- Discussion
 - o As part of the WPL Strategic Plan, card campaigns is an action item specifically to target pre-school; Library Board is funding initiative
 - o Prize draws may be hard to sustain across the system
 - o Program suggestions are welcome
 - o LACs need to discuss with their Liaison to fill out program suggestion form as it provides structure to the idea which will help WPL determine if the program is feasible and sustainable
 - o It was suggested that as an alternative to program suggestions that LACs work with their Liaison to investigate opportunities to partner with an existing WPL program
 - o WPL receives several program suggestions throughout the year
 - o Evaluation forms for programming and engages the community via online survey, pre-scheduled public engagement events and at community events (WPL or LAC led)

City Centre LAC

- LAC
 - o Members are active and engaged
 - o Enjoy brainstorming ideas
 - o Willing to go out to the events and assist
 - o Works closely with Library Liaison and receive mentorship/coaching when handling WPL resource/services questions
 - o Learning legal and liability issues/requirements have been interesting
 - o Appreciates the expert advice from WPL and Board members
 - o Members enjoy receiving regular e-mails with volunteer opportunities
- Activities
 - o Coordinated mall visits which the LAC felt were successful
 - o Have coordinated attending Sherbrook Street festival for 3 years
- Recommendations
 - o Would like to share ideas and best practices with the other LACs
 - o Would like the orientation to be the platform where various LAC members to connect with each other and discuss activities/events/practices

Appendix B

Manager's Report September 5, 2017

1. Northeastern Manitoba Communities Fire Evacuees

In partnership with the Canadian Red Cross, the City of Winnipeg and various organizations have been working to facilitate the safe shelter of evacuees in Winnipeg. The Community Services Department has been working with its various divisions to offer supports by providing recreation and leisure activities.

Winnipeg Public Library is offering evacuees books from the book sale free of charge and to keep. Evacuees can ask for a ViP card (Visitor Internet Privilege) which will allow them to use computer stations at any Winnipeg Public Library location. In addition, Millennium Library and West Kildonan Library will have passive activities (e.g. colouring materials) for families who drop-in.

2. Facilities Update

a) St. Vital Library

- Construction is underway: asbestos remediation & demolition is finished; roof replacement & concrete work nearing completion. Final completion timeline estimated at January 2018

b) Transcona Library

- Boretta Construction is reviewing shop drawings. The project team is working with Public Works Active• Transportation to provide bike racks and shelters on the new library site. Any potential roadway extension plans are on hold until further notice.

c) Windsor Park Library

- Project completion is delayed from August until later in September. We are awaiting confirmation of a new electrical service install date from Manitoba Hydro – this was postponed from July/August until an unspecified date in September.
- We are ordering furniture and shelving and anticipate an October opening for the new Windsor Park Library. A target opening date will be determined closer to the completion of the remaining work.

d) River Heights Library (Grant Park Campus Plan)

- Hilderman Thomas Frank Cran's (HTFC) Grant Park Master Plan final report will be released later this month. We expect the report to show community support for a new River Heights Library to the immediate northwest of the Pan Am Pool, as discussed in public engagement sessions.

e) Carnegie Library renovations

St. John's:

- The St. John's Library closed to the public on Friday, August 25th. Staff packed up collections, furniture and equipment last week. Asbestos remediation begins September 5 with construction to follow. The project timeline will be updated once construction starts.

Cornish:

- The site at 20 Westgate requires a hydraulic study due to riverbank erosion issues – we are awaiting the award of this work. The project team is working with the Winnipeg Arts Council on a public art installation for the new Cornish Library. We hope to go out to tender for construction this fall.

f) Millennium Library ideaMILL

- Virtual Services staff continue to receive and install furniture and equipment for the new space. We hope to have the new Librarian 1 supervisor hired and in place by the end of September.

3. Enhancing Child Safety

The City of Winnipeg continues its initiative with the Canadian Centre for Child Project (C3P) to enhance child safety and raise public awareness in its facilities. The Community Service Department participated and piloted the initiative in all library, recreation and aquatic facilities last year and work is ongoing. The public awareness campaign for Winnipeg Public Library Enhancing Child Safety initiative continues with a new bookmark. A French version is in progress.

In addition, to distributing the bookmarks at service points, staff can use it as a hand out when speaking with customers about the City's partnership C3P.

4. **Borrower History**

The Enterprise system was upgraded on August 23, 2017 which included the Checkout History feature. Library staff and IT are still working with the vendor on configuration options. Rollout date of this feature is still to be determined.

5. **WPL Board-funded Projects Update:**

Support for the Social Worker

Thanks to the Library Board for providing Bruce Fiske (social worker) with funding for a small fridge, coffee press, kettle, water, granola and high-protein bars. During this very hot summer it was great to be able to hand out cold water, or to make a customer a cup of coffee to put them at ease. Giving someone who hasn't eaten for a while a high protein granola bar provides comfort and can positively impact Bruce's interaction with library customers. Similarly, giving someone a bus token removes one barrier from accessing help at a community resource.

Pamphlet holders will be purchased in the next few weeks and we are looking forward to using these to showcase library and community resources.

Literacy Based games

Thanks to the Library Board for providing funding to Outreach staff for literacy based games. The games are used at Check It Out stops, off-site pop-up activities and at special events to promote literacy and fun. Some of the games have also been made available for system wide borrowing from other branches to use. Some of the games purchased include:

- Various table and floor puzzles
- A stamp set
- Indigenous themed memory and matching games
- Matching and memory games
- Gigantic step and play piano

Human Library

Thanks to the Library board for providing funding to support the Human Library program. Millennium Library will host its 3rd Human Library September 21-23, 2017. This year's event is in partnership with Sarasvati Productions and FemFest. The Human Library has 24 "living books" available for loan for 30 minute conversations. These Human Books have various stories to share, all have experienced stereotyping or prejudice. Human Libraries began in Denmark in 2000 and have been held in 70 countries around the world.

For more information visit: <http://wpl.winnipeg.ca/library/humanlibrary/default.asp>

For human book catalogue visit: <http://wpl.winnipeg.ca/library/humanlibrary/HLCatalogue.pdf>

6. **Thin Air: Winnipeg International Writers Festival**

Millennium Library will be a venue for the Thin Air: Winnipeg International Writers Festival. The library will be hosting two series: The Nooner and Big Ideas (September 25 – 30) as well as two panel talks. Details can be found on the festival website: <https://thinairwinnipeg.ca/>

7. Programming

Regular series of programming returns for the fall including legal information talks with CLEA, computer workshops, film series, local history and genealogy lectures, Folk Festival concerts and the Skywalk Concerts & Lectures. Additional programs include an Intermediate Cree class, employment skills for newcomers, business workshops, and health and wellness talks.

8. Writer-in-Residence 2017/2018

The new Writer-in-Residence is Jennifer Still who is a poet and editor. She will be attending her first library event during Nuit Blanche at the Millennium Library where she is teaming up with U of M astronomy professors on a spoken word / constellation projection project. Her term officially starts October 2, 2017 and will end on April 30, 2018. Winnipeg Public Library thanks the Library Board for their many years of support of the program and hope continual support will be received.

Appendix C

Motions September 5, 2017

Meeting motions

MOTION	1 ST	2 ND	DISPOSITION
That the agenda be approved as distributed with the following changes: • Deletion: (New Business) BC Report	Wesley Takeo Konrad	Michael Wenezsz	Carried
That the minutes of August 1, 2017 be approved as distributed	Joan Blakley	Pamela Zorn	Carried
That the funds for the 2017/2018 WIR program be released in the amount of \$10,000	Joan Blakley	Brenda Dyck	Carried
That the draft brochure be accepted and that the Executive Committee finalize and determine print run	Michael Wenezsz	David Kemp	Carried