

**Assiniboia Library Advisory Committee  
Minutes**

7 PM January 11, 2016

Westwood Library

Attending: LAC Members: Kate Hare, Bill Zuk, Winnipeg Public Library Board Representatives: Joan Blakely, Pam Zorn, Library Liaison Nadine McCaughan, Westwood Library Branch Head: Lauren McGaw

Regrets: LAC Member Allie Szarkewicz

Item Name	Description	Action Item
Call to Order	The meeting was called to order at 7 PM	
Agenda	<b>MOTION to Approve with a change to agenda order:</b> Kate Hare, Seconded: Bill Zuk; Carried.	
Minutes	<b>MOTION to Approve as distributed:</b> Kate Hare, Joan Blakely.	
LAC Organization	Kate Hare volunteered to serve as Chair of the Assiniboia LAC; Bill Zuk volunteered to serve as the treasurer of the Assiniboia LAC.	Contact to be made with Allie Szarkewicz to come to next LAC meeting.
Chair's Report	None; in lieu of a report, Joan Blakely described preparations for the LAC to support Charleswood Library's First Birthday Celebration for January 19 with activities scheduled for 4 PM..	Joan Blakely offered to bring juice boxes ahead of time while Bill Zuk volunteered to pick up a cupcake-style cake at Tec Voc School.
Treasurer's Report	Expenses and remaining balance: \$150 to be used for the LAC in 2016.	Bill Zuk to keep record of expenses and provide receipts to Annabel Perez, Winnipeg Public Library Board
Update from the Board	Board representatives provide update (include/provide Managers Report from Board meeting) ; see attachment.	
Update from the Branches	Library liaison provides update; see attachment.	
Activities/Events	LAC events being planned; WPL activities seeking LAC volunteers: Charleswood Library's First Birthday Celebration for January 19; Open Houses; Programs: Orientation for Board and LAC members: AM March 5, 2016 at Charleswood Library	Next LAC meeting will focus on an event to be planned for the year.
Old Business	Previous questions and suggestions – Board and/or library administration response: Joan Blakely reported that the question of water filling stations was reviewed at the Winnipeg Public Library Board, and new facilities or renovated facilities will provide this station.	
New Business	New questions and suggestions to take forward to the Board and/or library administration: Bill Zuk asked that the Winnipeg Public Library Board consider advertising in Free Press and local media for more LAC members.	Joan Blakely will provide posters and other promotional materials to LACs.
Next LAC Meetings / Date / Time / Place	7 PM, March 14, 2016 at St. James Library 7 PM May 9, 2016 at Charleswood Library	
Adjourn: 8:30 PM	<b>MOTION That the meeting be adjourned:</b> Kate Hare, seconded: Bill Zuk	